



Ronald Allan Pablo
InfoSec Manager
Philhealth Corporation
Address

February 12, 2016

EVENT CONTRACT

The following are the details of your event:

| | |
|----------------|-----------------|
| Event Date: | March 1-4, 2016 |
| Event Venue: | VIP Room |
| No. of Guests: | 38 pax |

ROOM ACCOMMODATION

| ROOM TYPE | NO. OF ROOMS | TOTAL |
|--------------------|--------------|----------------|
| Standard Twin Beds | 18 | Php 145,800.00 |
| Standard Queen Bed | 3 | Php 24,300.00 |
| | | |

| | |
|--------------------------|-----------------------|
| TOTAL ROOM CHARGE | Php 170,100.00 |
|--------------------------|-----------------------|

F&B CHARGES

| | | |
|-----------------------------|---|-----------------------|
| Food and Beverages Charges | AM Snack/Lunch/PM Snack/ Dinner/ Breakfast | Php 157,360.00 |
| | | |
| TOTAL F&B CHARGE | | Php 157,360.00 |

OTHER DETAILS AND INCLUSIONS:

MEALS

Managed Buffet Breakfast/Lunch/Dinner/Snacks

March 1 Dinner
March 2 Breakfast/AM Snack/Lunch/PM Snack/Dinner
March 3 Breakfast/AM Snack/Lunch/PM Snack/Dinner
March 4 Breakfast

Flowing Coffee

Set up of buffet tables

Use of (VIP) Room for 8hrs/day

Use of projector screen/projector

Standard Banquet Set-up

Use of White Board

BUMA Subic Hotel and Restaurant

Block 3 Lot 2B Moonbay Marina Area, Waterfront Road, SBFZ, Zambales, 2222
Info.bumasubic@gmail.com | (047) 250 8282 | +63915 917 7268

FUNCTION RESERVATION:

Reservation is not considered unless the Client has already signed the Event Contract. Without this, the slot may be given to the other guests.

BILLING INFORMATION:

Charges incurred shall be paid upon RECEIPT OF FINAL BILLING STATEMENT. (Indicate if other charges will be on personal account)

PAYMENT INFORMATION:

Send Bill arrangement and 30 days payment term upon receipt of the BILLING STATEMENT/SOA. Please make payment payable to:

For via cash deposit:

| | |
|-----------------|-------------------------------------|
| Bank: | LANDBANK (Subic Branch) |
| Account Name: | Buma Subic Development & Mgt. Corp. |
| Account Number: | 001572-1025-52 |

For check payments:

Payee: Buma Subic Development & Mgt. Corp

CANCELLATION POLICY:

Down payment shall be deemed refundable for up to 48 hours after the deposit has been settled. For cancellations made after the 48 hours, the hotel shall be entitled to 15% of the deposit made.

For cancellations made one (1) month before arrival, the hotel shall be entitled to 30% of the down payment made.

For cancellations made two (2) weeks before arrival, the hotel shall be entitled to 50% of the down payment made.

For cancellations made one (1) week before arrival, the hotel shall be entitled to the 100% of the down payment made.

OTHER CONCERNS:

1. Food and Beverage Conditions:

- 1.1. Prices are subject to 10% service charge and applicable government tax.
- 1.2. The final guaranteed number of guests and catering agreements should be finalized at least 48 hours before the date of the event.
- 1.3. The HOTEL will exert its best efforts to provide setup and food for any overflow. The menu however will be under the discretion of the Chef to give consideration to the availability of ingredients and preparation time.
- 1.4. As a general rule, all food and beverage items shall be purchased exclusively from or supplied the HOTEL unless the CLIENT obtains the HOTEL'S consent before the scheduled event.
- 1.5. In the event the HOTEL allows the CLIENT to bring his own food and/or beverage, the client shall be solely liable for the said items quality and sufficiency and shall be charged and pay the HOTEL corresponding fees.

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2. Billing Policy

2.1. The CLIENT shall be billed in accordance with the prescribed rate of the minimum guaranteed number of guests contracted for, regardless of under attendance of the expected number of guests. Should the attendance exceed the minimum guaranteed number of guests, the CLIENT shall be billed at the actual rate per cover in excess of the minimum guaranteed number of guests.

2.2. An authorized representative from the HOTEL shall fix or establish the actual number of covers to be served against the number reserved by the CLIENT.

2.3. The CLIENT must inform the HOTEL at least forty-eight hours (48) before the scheduled time and date of the event of any change in the minimum guaranteed covers. In the case that the actual number of guests exceeds the minimum guaranteed number, the HOTEL shall not be held liable for any damage or inconvenience which may be caused thereby. The CLIENT shall also undertake to advise the guests of the situation and take positive steps to remedy the same.

2.4. The CLIENT must finalize menu specifications with the HOTEL at least forty-eight (48) hours before the scheduled time and date of the event. In the absence of such notice, the menu shall be left to the chef's discretion.

2.5. All other bills arising due to the increase in the number of guests or attendees, as well as the other costs incurred by the CLIENT during the event shall be settled by the CLIENT upon the presentation of the bill before the end or close of the function.

2.6. In the event that the guest fails to settle payment on the agreed upon date, the guest will be charged a penalty equivalent to one percent (1%) of the total charges incurred per day of delay.

3. Cancellation and Attrition Policy:

3.1. Cancellation after confirmation of the booking will incur a corresponding surcharge as follows:

- Cancellation after a month, deposit will be forfeited.
- Cancellation three (3) months prior to the event, 50% of the total guaranteed food and beverage revenue.
- Cancellation one (1) month prior to the event, 80% of the total guaranteed food and beverage revenue.

3.2. Discretion will be exercised by the hotel on a case to case basis.

4. Function fees and materials

4.1. The CLIENT shall be responsible for obtaining licenses and permits as may be required by the national and local governments in connection with the event and the activities to be undertaken thereat. Any and all costs, fees, and assessments, including entertainment and other taxes shall be borne by the CLIENT.

4.2. The CLIENT shall, at least TWO (2) weeks before the scheduled date of the event, submit to the HOTEL the proposed program of activities, as are deemed contrary to laws, morals, public order, and/or, public policy. Should the CLIENT persist in holding or presenting such prohibited activities, the HOTEL may at any time stop said activities, without in any way incurring liability for all damages the CLIENT may suffer.

4.3. The foregoing rules shall likewise apply to all displays, audio and visual exhibits, promotional posters, props and equipment which the CLIENT intends to put up during and in connection to the event. The CLIENT shall not post any posters, props, and other materials to or upon the walls, columns, floor, and other portions of the HOTEL without first obtaining the HOTEL'S consent. Should the CLIENT request for the use of audio/visual equipment, the same shall be provided by the HOTEL'S client, subject at all times to the availability thereof, and the HOTEL shall charge the CLIENT rental therefore in accordance with the rates specified in the HOTEL'S equipment rental list. The CLIENT shall be solely responsible for any and all losses and damages to said equipment, once the same have been delivered and received by the CLIENT, as well as for any and all losses, damages, and injuries that may occur as a result of the use by the CLIENT of the said equipment.

4.4. The CLIENT shall be solely responsible for its and its guests' personal belongings. The HOTEL shall in no instance be held liable for any damages or losses of such items.

4.5. The CLIENT shall be responsible for the cost of entertainment requested for the event, whether the same is organized through or by the HOTEL or by the CLIENT directly. The CLIENT shall likewise be liable for any injuries and damages, including death, suffered by the entertainers while in the performance of their respective acts, whether such performers are organized through or by the HOTEL or the CLIENT directly.

4.6. The CLIENT shall be solely responsible and liable for damages and/or injuries whether personal or to property, that the CLIENT'S guests and other attendees and the HOTEL'S staff and employees may suffer by reasons of or arising out of the activities undertaken during the event or the materials and equipment brought in by the CLIENT, or in the general acts of omissions of the CLIENT. The CLIENT shall hold the HOTEL free and harmless and shall indemnify the later from any and all claims and actions for the forgoing damages.

4.7. All props, displays, and such materials used by the CLIENT should be cleared from the event space and from the premises of the HOTEL within one (1) hour after the end of the event, unless the prior written consent of the HOTEL to an extension of the same is obtained. Otherwise, the HOTEL may on its own arrange for all the said props, displays, and other materials to be cleared and will not be held liable for any losses or damages to the CLIENT'S props, displays, and other materials.

5. Miscellaneous

5.1. In all insurance where the prior consent of the HOTEL is required and given, the HOTEL may impose such items and conditions to its consent as it may deem fit.

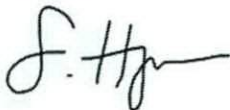
5.2. In the event of suit against the CLIENT to enforce collection of unpaid bills, the CLIENT shall pay, in addition to the amount the HOTEL is entitled to recover, twenty five percent (25%) of the money the judgment as and by any way of attorney's fees.

5.3. If the CLIENT is a Corporation/Partnership, the CLIENT warrants that at the time of the execution of this contract, the performance and observation of the terms and conditions hereof are duly authorized and approved by its Board or duly empowered approving bodies and will not conflict with or constitute a breach of its charter/authority, and its signatory hereto has been duly authorized to enter into and execute this Contract for and on behalf of the CLIENT, and that the CLIENT shall be bound hereby.

5.4. In case of conflict between the provisions of this Contract and the Letter of Confirmation, this contract shall prevail.

Signed:

YUNI LEE



Officer-in-Charge
BUMA Subic Hotel and Restaurant

CONFORME:



RONALD ALLAN C. PABLO
OIC-Senior Manager
PhilHealth-InfoSec