

Revised#1
March 17, 2016

MS. CORAZON DC JAIME

Division Chief IV

Through: **Ms. Irene Dela Cruz**

Admin Assistant

PRID-General Services & Building Management Div.

PHILIPPINE HEALTH INSURANCE CORP.

Room 1508 15F City State Centre Bldg.,

709 Shaw Blvd, Pasig City

Telephone no: 706 4811

Email Address: delacruz@philhealth.gov.ph

LIVE- IN PROPOSAL
April 27-29, 2016 / Sunday-Tuesday
20 persons (minimum guarantee)

Dear Ms. Jaime,

Thank you for your interest in **HOLIDAY INN CLARK PHILIPPINES** for your Live in *Event* As you can see from the speed of our response, **we are dedicated** from the start to ensure your group is a success. We are extremely interested in hosting your guests and have prepared the following proposal accordingly.

Knowing that your time is valuable, this quote is designed to include all necessary information in an easy to read format.

Holiday Inn Clark is conveniently located inside the Mimosa Leisure Estate and the Clark Freeport Zone, a fast developing business and leisure hub. A perfect haven for relaxation with its luscious greenery and picturesque mountain backdrop and facilities which include a 36-hole champion golf course and driving range, whether business or pleasure guests will be delighted with the most pleasant experience as they are welcome "Pampanga" style.

HOLIDAY INN CLARK PHILIPPINES has the experience to ensure your next stay is not only seamless, but successful. Our understanding of the specific needs and challenges facing all group organisers enables us to deliver outstanding service gained from years of experience.

The entire team at **HOLIDAY INN CLARK PHILIPPINES** looks forward to the opportunity of working with you to ensure a thoroughly enjoyable experience.

Ms. Dela Cruz, I will call you in the next couple of days to discuss the proposal with you and organise a site inspection at a time that suits you. In the meantime, if there is anything else I can assist you with or answer any questions you may have, please do not hesitate to contact me directly.

Kind regards,

Noted by:

JEI GARCIA
Meetings & Events Associate

JUDY SARMIENTO
Associate Director of Sales

Quick Reference Quote

Room Accommodation:

Daily Accommodation Rates:

Deluxe Twin (Single/ Twin) PHP 4,000.00 net/ room/night
Deluxe Room (Triple Sharing) PHP 4,500.00 net/ room/ night

Rates are inclusive of 10% Service Charge

No Government Tax added

Above rate is subject for this date and booking only

Room accommodation subject to availability

Rates with buffet breakfast inclusion based on occupancy

Breakdown of nightly room requirements

Room accommodation is subject to availability.

The hotel reserves the right to assign alternate rooms should all or a portion of the contracted rooms become available for any reason whatsoever

Official check in time is 3:00PM and check out time is 12:00noon.

50% of the contracted rate shall be charged for early check in or late check out

Room Description:

Deluxe Rooms are Queen, King or Twin-Bedded; all with Feather Toppers, Duck-Down Duvet Covets, High thread-count Bed Linen, Individually marked soft and firm pillows and Adjustable power-showers

Two-Bedroom Garden Villas are single-detached villas with King and Twin-Bedded Rooms, a spacious Living, Dining and Lanai Area.

Rates provided are in accordance with the number of rooms you have indicated. Should number of rooms reduce, the room rate may vary.

E.g. To view more accommodation rooms: <http://www.holiday-inn.com>

Estimated Charges:

ROOM Type	Room Rate	No. of Rooms	No. of Nights	Total
April 27-29				
Deluxe Room (Single)	4,000.00	1	2	8,000.00
Deluxe Room (Twin Sharing)	4,000.00	2	2	16,000.00
Deluxe Room (Triple Sharing)	4,500.00	5	2	45,000.00
Total Room				69,000.00
Meal Type	Meal Rate	No. of Persons	No. of Days	Total
April 27:				
Meeting Package	1,250.00	20	1	25,000.00
(Am Snack, Set Lunch, Pm Snack, Set Dinner)				
April 28:				
Mequeni Buffet Breakfast	-	20	1	part of room
Meeting Package	1,250.00	20	1	25,000.00
(Am Snack, Set Lunch, Pm Snack, Set Dinner)				
April 29:				
Mequeni Buffet Breakfast	-	20	1	part of room
Total Meals				50,000.00
TOTAL ESTIMATED CHARGES				119,000.00

Meeting Package Inclusion:

- Complimentary Coffee and tea set-up during Snacks.
- One round of Iced Tea during Lunch and Dinner.
- Conference set up: pads, pens, flipcharts, markers, whiteboard, eraser and mints.
- AV Equipment: TV, VHS, screen projector, sound system.
- Use of the Drop-down Screen in the Function Room

Other Meal Rates:

MEQUENI Restaurant Buffet	
Breakfast	Php950.00 net per person
Lunch	Php1,350.00 net per person
Dinner	Php1,450.00 net per person
RODIZIO Grill Dinner Experience	Php1,450.00 net per person

Postponement and Cancellation

- Cancellation made **15 days** prior the event shall mean that **50% cancellation charge** based on the contracted revenue shall be charged to the company.
- Cancellation made **7 days** prior the event shall mean that **100% cancellation charge** of the total room & banquet charges.
- Request for postponement of an event shall be subject to the availability of the room and banquet space but shall be subject to the approval and evaluation of the hotel.

Booking Conditions

This document represents the initial agreement for groups being reserved. Should you wish to Please note that **SPACE IS NOT HELD** at the time of offering this quotation. Availability may vary upon the date of confirmation. Upon confirmation and room availability, Room and Banquet Reservation contracts shall be provided to you with details on your specific requirements thereafter.

Payment Terms

1. We shall require a Reservation Fee of Php10,000.00 upon signing of this proposal
2. 50% of the total contracted charges two weeks prior the event
3. Full Payment of the total contracted charges 10 days prior to event
4. Incidental charges to be settled right after the event in cash or credit card only
5. For request for special billing arrangement, We shall require a letter of request addressed to Mr. Auggie Adrid, Credit Manager.

Conforme:


MS. CORAZON DC JAIME
 Division Chief IV