



Tayabas Office: Brgy. Camaysa, Tayabas, Quezon  
Telephone Number: (042) 793 2693 / Telefax Number: (042) 793-3338  
Makati Office: 4<sup>th</sup> Floor, Graceland Place, Ponte corner Zapote Streets, Makati City  
Telephone Number: (02) 899 6597 / Telefax Number: (02) 896 8615  
Website: [www.gracelandtayabas.com](http://www.gracelandtayabas.com)

**T- 0253- 2016**

Date : July 12, 2016

Name : DR. NARISA J. SUGAY  
Senior Manager, Nonformal Sector/ MMG

Company : PHILIPPINE HEALTH INSURANCE CORP.

Thru : MS. REMEDIOS L. GABUYA  
Tel. No. : 02.637.6291  
Email Add. : [gabuyar@philhealth.gov.ph](mailto:gabuyar@philhealth.gov.ph)

### CONTRACT

Thank you for considering Graceland Estates and Country Club, Inc. as the venue of your upcoming event. In this connection, we would like to propose the following;

Date of Function : July 18- 21, 2016

Type of Function : E- Group Orientation

No. of Guaranteed Pax : Thirty (30)

Accommodations : 15 Apartelles (Twin Sharing)

Meals :

July 18-	Managed Buffet AM Snack Managed Buffet Lunch Managed Buffet PM Snack Managed Buffet Dinner
July 19-	Full Board
July 20-	Full Board
July 21-	Managed Buffet Breakfast

Inclusions :

- Exclusive use of Function Room (Social Hall A or C)
- One (1) complimentary Apartelle on July 17, 2016
- Round Table set up with complete linens and Chairs with seat covers
- White Board, Marker and Eraser
- Flowing Coffee, Mints and Candies
- Public Announcement System with 3 Microphones
- Welcome Streamer
- Projector with Wide Screen

PACKAGE PRICE : **Php 244,000.00**

**Terms of Payment**

50% down payment upon signing of contract to guarantee reservation.  
Full payment due one (1) week before event date

All payments in favor of GRACELAND ESTATES and COUNTRY CLUB, INC and can be deposited hereunder:

**Graceland Estates and Country Club, Inc.  
BDO Gulang Gulang, Lucena City  
Savings Account No. 006-710-060-712**

Please email validated deposit slip at [cam\\_graceland@yahoo.com](mailto:cam_graceland@yahoo.com). All incidental expenses will be charged to **Engager** and must be settled in CASH before check-out.

**Wash Down Clause:**

Should the actual attendance exceed the guaranteed number of attendees, the actual number of additional attendees shall be charged accordingly.

**Credit Card Payments**

Major credit cards are accepted as payments, however a 3.5% add on shall be charged on top of the total contract price.

**Food Waiver**

All food items to be consumed during the event shall be purchased from GECC. However, guest may be allowed to bring in specialty food items such as Lechon or Food Carts provided that guests will pay the corresponding corkage of Php 1,500/item. Client must also sign a waiver form to release GECC from any liability in the event that untoward incident happens such as food consumption related problems or any of its incidentals that may occur during or after the event in as much as we do not control all the food served.

**Cancellation Clause:**

Cancellations made two 2 weeks before the schedule of the event shall mean forfeiture of the 50% of the total contract price. Re- scheduling of the event can be alternative but subject to the availability of the Country Club. However, cancellations made within (72) hours before the event date shall mean forfeiture of the total contract price.

**Remarks**

The Clients and guests are advised to take care of their personal belongings and NOT leave their valuable unattended during the event. The Management will not be held liable for any loss/damages that may incur during the event/function.

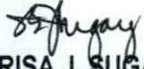
**Force Majeure:**

The Country Club and **Engager** is not liable or responsible for failure to execute obligations specified herein, directly or indirectly occasioned by or through the consequence of war, acts of God, government regulations, disaster, fire, strikes, civil disorder or other similar cause or threat thereof beyond the abilities of the parties, making it inadvisable, illegal, or impossible to perform to the terms of contract, hold the meeting, or provide the facility or other condition beyond the control of both parties.

Prepared by:

  
**CARLO A. MAGNO**  
*Senior Sales and Marketing Officer*

CONFORME

  
**DR. NARISA J. SUGAY**  
*Client*

Noted by:

  
**TERESITA C. CASTILLO**  
*Admin and Accounting Manager*