



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center (02) 441-7442 Trunkline (02) 441-7444  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



**NOTICE TO PROCEED**  
**Lease of Venue for the Conduct of**  
**"Writeshop on Standard Operating Procedure (SOP) and**  
**First Semester Operational Assessment "**

Date of Issuance: 20 JUN 2016

**MS. HELEN P. MANLONGAT**  
Guest Services Supervisor  
**ESTANCIA RESORT HOTEL**  
Zone II Brgy. San Jose,  
Tagaytay City

Dear Ms. Manlongat,

The attached Contract of Agreement having been approved, notice is hereby given to **ESTANCIA RESORT HOTEL** that work may commence on the **Lease of Venue for the Conduct of "Writeshop on Standard Operating Procedure (SOP) and First Semester Operational Assessment"** on June 21-23, 2016.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing the copies in the space provided below. Keep one copy and return the two (2) other copies to the Secretariat for Bids and Awards Committees in the Central Office of Philippine Health Insurance Corporation (PhilHealth).

Very truly yours,

  
**ALEXANDER A. PADILLA**  
President and CEO

I acknowledge receipt of this Notice on: June 21, 2016

Name: HELEN P. MANLONGAT

Signature: 