



CONTRACT

Company Name:	PHILLIPINE HEALTH INSURANCE CORPORATION	Type of Function:	CONFERENCE
Contact Person:	MS. MARITA PASUENGOS	Date of Function:	MAY 17-20, 2016
Attention to:		Function Room:	DELTA FUNCTION HALL
Address:	City State Center, 709 Shaw Boulevard, Pasig City	Person to Handle:	MR. MIKE ANGELO AGUILAY- Account Manager MR. JOEY EUSORES- SGCC
Telephone Number:	441-7444 loc. 7401	Guest Guaranteed:	55 Persons
Email address:	maritzvp@gmail.com		
Billing Requirements:	O. R. Number:		
Send Bill Arrangement. As per agreement Full payment (100%) of the Total Contract Price must be settled thirty (30) working days upon receipt of the final Statement of Account. Other extra and incidental charges incurred during the event not signed by the authorized signatory/ies shall be paid on CASH basis.		TOTAL CONTRACT AMOUNT	
		295,430.00	

ACTIVITY	DATE	TIME	MEAL VENUE	# of PERSON
Managed Buffet Lunch	May 17, 2016	12:00 PM	Delta Function Hall	34 persons
PM Snack		3:00 PM	Delta Function Hall	34 persons
Managed Buffet Dinner		7:00 PM	Delta Function Hall	34 persons
Managed Buffet Breakfast	May 18, 2016	7:00 AM	Delta Function Hall	34 persons
AM Snack		9:00 AM	Delta Function Hall	34 persons
Managed Buffet Lunch		12:00 PM	Delta Function Hall	34 persons
PM Snack		3:00 PM	Delta Function Hall	34 persons
Managed Buffet Dinner		7:00 PM	Delta Function Hall	34 persons
Managed Buffet Breakfast	May 19, 2016	7:00 AM	Delta Function Hall	34 persons
AM Snack		9:00 AM	Delta Function Hall	55 persons
Managed Buffet Lunch		11:00 AM	Delta Function Hall	55 persons
PM Snack		3:00 PM	Delta Function Hall	55 persons
Managed Buffet Dinner		7:00 PM	Delta Function Hall	55 persons
Managed Buffet Breakfast	May 20, 2016	7:00 AM	Delta Function Hall	55 persons
AM Snack		9:00 AM	Delta Function Hall	59 persons
Managed Buffet Lunch		11:00 AM	Delta Function Hall	59 persons

PACKAGE RATE: (DELTA BLDG.)

May-17-20,2016

- 1 SINGLE SUPERIOR OCCUPANCY
- 12 TWIN SUPERIOR OCCUPANCY
- 3 TRIPLE SUPERIOR OCCUPANCY

Php 2,512.50 net/person x 1 person x 4days = 10,050.00
 Php 1,725.00 net/person x 24 persons x 4days = 165,600.00
 Php 1,487.00 net/person x 9 persons x 4days = 53,550.00

May 19-20, 2016

- 5 SINGLE SUPERIOR OCCUPANCY
- 8 TWIN SUPERIOR OCCUPANCY

Php 1,975.00 net/person x 5 persons x 2 days = 19,750.00
 Php 1,400.00 net/person x 16 persons x 2days = 44,800.00

May 20, 2016 Live-out Package

Php 420.00 net/person x 4 persons x 1day = 1,680.00

May-17-20, 2016 Package includes the following:

FOUR DAYS AND THREE NIGHTS ACCOMMODATION IN A SUPERIOR ROOM

- THREE (3) Managed Buffet Breakfast
- FOUR (4) Managed Buffet Lunch
- THREE (3) Managed Buffet Dinner
- SIX (6) Nourishing Snacks
- Cocktail

May-19-20, 2016 Package includes the following:

FOUR DAYS AND THREE NIGHTS ACCOMMODATION IN A SUPERIOR

- ONE (1) Managed Buffet Breakfast
- TWO (2) Managed Buffet Lunch
- ONE (1) Managed Buffet Dinner
- THREE (3) Nourishing Snacks
- Cocktail

May 20, 2016 Package includes the following:

- ONE (1) Managed Buffet Lunch
- ONE (1) Nourishing Snacks

NON-PACKAGE MEAL RATE NET PER PERSON

Managed Buffet Breakfast Php 300.00
 Managed Buffet Lunch / Dinner Php 250.00
 Snacks Php 120.00

TOTAL CONTRACT PRICE

295,430.00

KITCHEN:	TBA	EVENT BOARD TO READ:	WELCOME PHILLIPINE HEALTH INSURANCE CORPORATION MAY 17-20, 2016
SALES MANAGER/BANQUET SERVICE: Please coordinate/provide the following: DATE: May 17, 2016 / May 18-19, 2016 / May 20, 2016 TIME: 2:00 PM - 7:00 PM / 7:00 AM - 5:00 PM / 7:00AM-12:00NN VENUE: DELTA FUNCTION HALL DATE: May 17-20, 2016 SET-UP : Classroom set-up for 55 persons		FRONT OFFICE: ETA: May 17, 2016 C/I TIME: 02:00 PM ETD: May 20, 2016 C/O TIME: 12:00 NN Please make sure that all rooms are ready before check-in time. Please provide wash up room for guests who will arrive early, if the rooms are not yet available. Please register to the Front Office any equipment brought in by the organizer or participants.	
REQUIREMENTS: PA System with Microphone LCD Projector Pads and Pencil Whiteboard with Marker & Eraser, Widescreen Flowing coffee Please hang tarpaulin as back drop at DFH stage.		BEVERAGES ARRANGEMENTS: Any additional order outside of the package shall be charged to their personal account unless signed by authorized signatory.	
		HOUSEKEEPING: Please make sure that all rooms are ready and complete with amenities Please provide daily replenishment of mineral water/room.	
		ENGINEERING: Please make sure that PA system and microphone are ready before the seminar Please check the rooms and aircon at Delta rooms & Delta Function Hall	
OTHERS: Any additional/incidental expenses shall be charged to their personal account unless signed by the authorized signatory.			
PREPARED BY:	APPROVED BY:		
Name Designation	Name Designation		
MS. SHIELA PASUENGOS Sales Manager	MS. JOVITA V. ARAGONA SVP-Chief Information Officer		

TERMS AND CONDITIONS

BANQUETS

- 1 The HOTEL shall provide all arrangements based on the guaranteed minimum stipulated in each organized meal with a 10% allowance for a possible increase in attendance. Each person counted with this allowance shall be charged the same quoted rate.
- 2 Guests are prohibited from bringing into the hotel premises any food and beverage items. Likewise, the bringing of food and beverage out of the hotel premises is not allowed.
- 3 In case attendance goes beyond the 10% allowance based on the minimum guaranteed covers, the hotel shall not be responsible or liable for the delay in food replenishment and/or service.
- 4 Minimal reduction of covers shall be allowed not later than 72 hours prior to the function date, provided it should not exceed 5% of the minimum guaranteed covers, otherwise the hotel have the right to reject any reduction/wash down requested by the engager.

FUNCTION ACTIVITIES AND MATERIALS

- 1 The HOTEL will not accept any request for storage of props and equipment brought in by the ENGAGER. Appropriate security pass should be obtained prior to function date.
- 2 The ENGAGER shall be solely liable for its guests' personal belongings such as gifts, prizes, exhibits, props, displays and other material.
- 3 The ENGAGER shall be liable to the HOTEL for any loss, damage or injury caused by the act, negligence or omission of the client, his/her representative, contractor, agent, guests/visitors or any acting in his/her behalf while in the performance of any activity in connection with the contracted function: where the engager undertakes or contracts for a special set-up of the function, his/her must ensure that the premises assigned to the function are protected from damages. Ensure that the people working/rehearsing for a performance shall abide by hotel policy.

CANCELLATION / NO SHOW / WASH DOWN

No cancellation / no show / wash down of this agreement shall take effect except upon written notice of cancellation to be forwarded to the hotel's Sales & Marketing Office in accordance with the terms and conditions set forth herein:

>< if cancellation is made on or before **May 17,2016** fifty percent (50%) of the total contract price shall be charged to the company.

>< No Show - 100% of the total Contract Price and/or total package rates per person.

No cancellation shall be entertained by the hotel on **May 17,2016** Should the client insist on the cancellation of herein function, the client shall be obligated to pay the hotel one hundred (100%) of the Total Contract Price.

LIMIT OF LIABILITY

The HOTEL shall not be Liable for its failure to comply with any of the provisions of this contract in cases of labor disputes, natural disaster, fortuitous events and such other cause/s unforeseeable or beyond the control of the hotel management and its personnel. The HOTEL shall not be liable for any claim or damage herein beyond 20% of the Total Contract Price. In turn, the Hotel shall not charge the ENGAGER cancellation charges in cases of force majeure.

I HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND CONDITIONS AND HEREBY AGREE TO COMPLY WITH THE SAME.

Name
Designation


MS. JOVITA V. ARAGONA
SVP-Chief Information Officer