

Rooms & Banquet Contract

Name of Company	PHILHEALTH
Name of Signatory of Contract	MS. NERISSA R. SANTIAGO VICE PRESIDENT
Name of Organizer	MS. SHELLY GANTES
Business Address	Philhealth
Telephone Number	9458951/09177908561
Date of Arrival	December 8, 2015
Date of Departure	December 10, 2015
Date of Event	December 9, 2015
Guaranteed Minimum Number of pax	42 pax

ROOM REQUIREMENTS

Room Requirement:

Room
8 TWIN (DLX) Dec. 8-10, 2015

Inclusions:

- ✓ Daily Buffet Breakfast at Café Millenia
- ✓ Rates Inclusive of Government Tax and Applicable service Charge
- ✓ Official check-in time is 2:00PM and check-out at 12 Noon
- ✓ Complimentary used & swimming pool facilities

Note: All other charges charge to pax account
With the above-mentioned special rates, you and your guests will be accorded the following amenities and services:

Room Amenities:

- ✓ Safety deposit box at the room
- ✓ Cabled television
- ✓ Complete bathroom amenities
- ✓ 24- hour room service
- ✓ Daily local newspaper at lobby

Security Arrangements:

- ✓ Extend maximum security for this account

Business Center & Others:

- ✓ 10% discount at the Business Center

BANQUET REQUIREMENTS

Date of Event	December 9, 2015
Time	8:00AM – 5:00PM
Venue	OPAL ROOM
Set-up	Classroom Set-Up
Meal Requirement	Buffet Breakfast @ Café Millenia AM Snack + Buffet Lunch + PM Snack
No. of Pax	42 pax

Banquet Arrangements:

- ✓ Class Room set-up for 40 pax
- ✓ Projector Screen
- ✓ Pls. provide table & chairs for laptop
- ✓ Whiteboard with marker & eraser
- ✓ Pads & Pencil
- ✓ Rostrum with Microphones for the speaker
- ✓ Signage & lobby posting

BEVERAGE ARRANGEMENTS:

One Round of Drinks – DURING Snack and LUNCH
Flowing Coffee or Hot Tea- Part of package

BILLING ARRANGEMENTS: (Send Bill / Payment Upon Check-out) ❖ Send bill Arrangement with CAF Estimated Cost				ENGINEERING REQUIREMENTS: ✓ PA System with mics ✓ 2 Wireless mics with stand ✓ LCD Projector ✓ Extension Wirer ✓ Complimentary use of wide screen																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 15%;">Packages</th> <th style="width: 15%;">PAX</th> <th style="width: 15%;">Days</th> <th style="width: 15%;">TOTAL</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Dec. 8-10</td> <td style="text-align: center;">2,500</td> <td style="text-align: center;">8 Rooms</td> <td style="text-align: center;">2 nights</td> <td style="text-align: center;">40,000.00</td> </tr> <tr> <td style="text-align: center;">Dec 9</td> <td style="text-align: center;">1,400</td> <td style="text-align: center;">42</td> <td style="text-align: center;">1 day</td> <td style="text-align: center;">58,800.00</td> </tr> <tr> <td colspan="4" style="text-align: left;">GRAND TOTAL</td> <td style="text-align: right;">Php 98,800.00 net</td> </tr> </tbody> </table>	Date	Packages	PAX	Days	TOTAL	Dec. 8-10	2,500	8 Rooms	2 nights	40,000.00	Dec 9	1,400	42	1 day	58,800.00	GRAND TOTAL				Php 98,800.00 net	
Date	Packages	PAX	Days	TOTAL																	
Dec. 8-10	2,500	8 Rooms	2 nights	40,000.00																	
Dec 9	1,400	42	1 day	58,800.00																	
GRAND TOTAL				Php 98,800.00 net																	

CANCELLATIONS / NO SHOW TERMS

Room Cancellations / Reduction:

Cancellations and reductions on the number of confirmed rooms Thirty (30) days prior to check-in date, will be subject to a cancellation fee equivalent to a one (1) night stay based on the quoted rates. Failure to check-in on the scheduled date of arrival shall be subject to a no-show fee equivalent to entire night's stay as well.

Notice of cancellation should be made one (1) month prior to event. Otherwise, full cancellation fee shall be charged based on the total rooms.

POSTPONEMENT

Postponement of the Event / Group Booking to another date and/or time shall be subject to the availability of room accommodations and banquet function rooms on the date and time of the desired postponement. Deposit or full payment made shall only be valid within six (6) months of the same calendar year of the contracted event / group booking.

Should the CLIENT opt for a cancellation, Gold land Millenia Suites shall charge the CLIENT a cancellation fee equivalent to ONE HUNDRED PERCENT (100%) of all sums already paid by the Organizers to Gold land Millenia Suites.

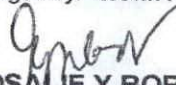
IN WITNESS WHEREOF, the parties hereunder signed their names of the date and place written at the beginning of this agreement.


PHILHEALTH


MS NERRISA R. SANTIAGO
 Vice President


GOLDLAND MILLENIA SUITES

Managed by: Crown Regency Hotel


ROSALIE Y BORLADO
 Senior Sales Manager

Approved by: 

ELMER MONTEJO
 Resident Manager