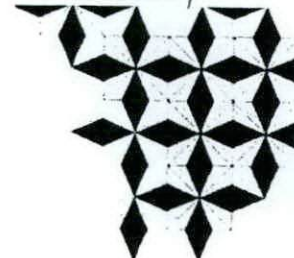




PRIVATO  
HOTEL

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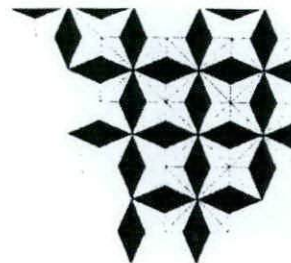


## BANQUET EVENT ORDER (Banquet Contract)

<b>Engager:</b> PHILHEALTH AREA 2		<b>BEO #:</b> 03-00083-84 <b>AE:</b> Kristine Gerona																	
<b>Billing Address:</b> 14 <sup>TH</sup> FLOOR ROOM 1404 CITYSTATE BUILDING SHAW BOULEVARD PASIG CITY		<b>Date Prepared:</b> FEBRUARY 12, 2016																	
<b>Telephone No.:</b> 0917 806 1964	<b>Contact Person:</b> MR. SID PANGANIBAN	<b>Type of Function:</b> LIVE IN MEETING																	
<b>Date of Event:</b> FEBRUARY 18-19, 2016	<b>Day:</b> THURSDAY-FRIDAY	<b>Time Configuration:</b> 8 am – 5 pm <b>Excess/Hour:</b>																	
<b>Venue:</b> 6 <sup>TH</sup> FLOOR MILANO BALLROOM	<b>Gtd. No of Pax:</b> 74 <b>Max:</b>	<b>Contracted Rate:</b> <b>Excess/Pax:</b> 1,000																	
<b>Announcement Board for Signage:</b> PHILHEALTH AREA 2																			
<b>Billing Arrangement:</b> • SEND BILL																			
<b>Banquet Service:</b> <u>CLASSROOM SET UP</u> (Any changes of set-up during actual event is strictly not allowed) <ul style="list-style-type: none"> <li>Chair: Banquet Chair</li> <li>1 Registration table outside the function room</li> <li>Coffee station inside the function room</li> <li>White Board with markers</li> <li>2 projector screen w/ 1 LCD Projector c/o Privato</li> <li>Basic Sound System w/ 2 WIRELESS Microphones</li> <li>Pads and Pencils</li> </ul>		<b>FILIPINO MENU I</b>  <b>AM SNACKS</b> MARUYA ONE ROUND OF ICED TEA  <b>BUFFET LUNCH</b> <b>APPETIZER</b> CRISPY KANGKONG  <b>SALAD</b> GREEN MANGO WITH BAGOONG  <b>SOUP</b> SINAMPALUKANG BABOY  <b>HOT DISH</b> ESCABECHENG ISDA (FISH FILLET) KARE-KAREA PINAKBET KANINA SA PANDAN ALIGUE RICE  <b>DESSERT</b> LECHE FLAN DALAWANG KLASENG PRUTAS WITH ONE ROUND OF ICE TEA  <b>PM SNACKS</b> GINATAANG HALO-HALO ONE ROUND OF PINEAPPLE JUICE  <b>FEB 18, 2016</b>  Set Dinner for 42 Pax Chef's Discretion																	
<b>Security:</b> 7 reserved parking slots.		<b>MENU IV</b>  <b>AM SNACKS</b> EMPANADA (2PCS) with TARO CHIPS HALF SCOOP OF FRUIT COCKTAIL ONE ROUND OF ICED TEA  <b>BUFFET LUNCH</b> <b>APPETIZERS</b> VEGETABLE PARCELS WITH SWEET CHILI SAUCE  <b>SALAD</b> MIX GREEN SALAD  <b>SOUP</b> CORN CHOWDER SOUP ASSORTED SLICED FRENCH BREAD & ROLLS  <b>HOT DISH</b> CHICKEN DIVAN BEEF SALPICAO BUTTERED MIX VEGETABLES PANDAN RICE SHANGHAI FRIED RICE  <b>DESSERT</b> ASSORTED PASTRIES ASSORTED FRESH FRUITS WITH ONE ROUND OF ICE TEA  <b>PM SNACKS</b> BAKED LASAGNA WITH TWO SLICES TOASTED BREAD ONE ROUND OF PINEAPPLE JUICE  <b>FEB 19, 2016</b>  Set Dinner for 42 Pax Chef's Discretion																	
<b>Front Desk/Concierge:</b> <ul style="list-style-type: none"> <li>Assist guest for the venue directions.</li> </ul>																			
<b>ACCOMMODATION REQUIREMENTS</b> <table border="1"> <thead> <tr> <th>Room Category</th> <th># of Rooms</th> <th>Rate per night</th> <th># of Nights</th> </tr> </thead> <tbody> <tr> <td>DELUXE DOUBLE QUEEN Triple Sharing</td> <td>13</td> <td>PHP3,500.00</td> <td>2</td> </tr> <tr> <td>DELUXE DOUBLE QUEEN Quadruple sharing</td> <td>1</td> <td>PHP4,300</td> <td>2</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td>PHP99,600</td> <td></td> </tr> </tbody> </table>				Room Category	# of Rooms	Rate per night	# of Nights	DELUXE DOUBLE QUEEN Triple Sharing	13	PHP3,500.00	2	DELUXE DOUBLE QUEEN Quadruple sharing	1	PHP4,300	2	<b>TOTAL</b>		PHP99,600	
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<b>TOTAL</b>		PHP99,600																	
<b>Billing Computation:</b> FEB 18-19, 2016 (Thurs - Fri) MEETING PACKAGE for 74 persons @ Php1,000 x 74 pax x 2 days = Php148,000 Set Dinner for 42 Persons@ Php350.00 x 42 Persons x 2 nights = 29,400  <b>Total Contract Price = PHP 277,000 nett</b>																			

*As per 2/18/16*





### **TERMS AND CONDITIONS**

1. The HOTEL Concessionaire shall provide all arrangements based on the guaranteed minimum stipulated in each organized meal with 10% allowance for a possible increase in attendance. Each person counted with this allowance shall be charged accordingly.
2. The guests are prohibited from bringing into the venue any food and beverage items.
3. A corkage fee will be applied to any food and/or beverages brought in by the client.
4. In case attendance goes beyond 10% allowance based on the minimum guaranteed covers, the HOTEL Concessionaire shall not be responsible or liable for the delay in food replenishment and/or service.
5. Minimal reduction of covers shall be allowed not later than seventy-two (72) hours prior to the function date, provided it should not exceed 5% of the minimum guaranteed covers, otherwise the HOTEL shall have the right to reject and reduction/wash down requested by the ENGAGER.
6. The client agrees to commence and conclude the function at the scheduled time. Extension may be made upon formal request by the Client, subject to approval and additional charge depending on the Function Room desired.
7. Changing of set-up shall be allowed not later than seventy-two hours prior to the function date.

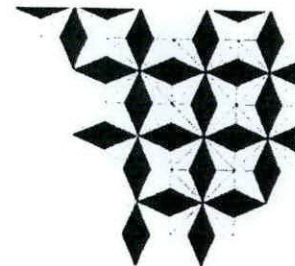
### **FUNCTION ACTIVITIES AND MATERIALS**

1. The HOTEL concessionaire will not accept any requests for the storage of props and equipment brought by the ENGAGER. Appropriate security passes should be obtained prior to the function date.
2. The ENGAGER shall be solely liable for its guest's personal belongings such as gifts, exhibit, props, displays, and other materials.
3. The ENGAGER shall be liable to the HOTEL for any loss, damage or injury caused by the act, negligence or omission of the client, his/her representative, contractor, agent, guest/visitors or any activity in connection with contracted functions where the engager undertakes or contracts for a special set-up of the function, he/she must ensure that the premises assigned to the function are protected from damages; and ensure that the people working/rehearsing for the performance shall abide by the hotel policy.
4. During the set-up, no air-conditioning units or other appliances shall be used or be connected to any outlet inside the function room as this would require electrical consumption. Only minimal lighting shall be allowed or utilized.
5. All decorations must be discussed with Sales Account Executive and shall still be subject to approval.
6. No staples, thumbtacks, scotch tape, packaging tapes allowed on walls, floors and ceiling. Only masking tape is allowed for decorative adhesion but on glass surfaces only.
7. Any candle wax, ink or gum found in the tables, chairs and furniture shall make the client liable.

### **CANCELLATION/NO SHOW/WASH DOWN**

No cancellation/no show/wash down of this agreement shall take except upon written notice of cancellation to be forwarded to the HOTEL Concessionaire's F&B Office in accordance with terms and conditions set forth herein:

- Cancellation of Confirmed function must be done three days or 72 hours before the event or Function date
- Cancellation that will be made within 48 hours shall be charged 30% of the total revenue and within 24 hours shall be charged 50% of the revenue
- Cancellation of event or function due to force majeure shall be allowed provided the unexpected event crucially affects the schedule date and time of the function.
- Re-scheduling of events should only be allowed provided the advice is made five (5) days before the Function date. However, re-scheduling must be within two (2) months of the original function date. A charge of 20% of the total function revenue shall apply if the re-scheduling of date or time shall be made beyond the allowable time.



#### BILLING TERMS AND CONDITIONS

- Fifty percent (50%) is required upon confirmation of the event. Full payment right after the event in cash or dated company check.
- All amounts unpaid after the lapse of 30 days from receipt of billings shall be considered overdue.
- The debtor shall pay all the charges of authorized representative within 30 days upon receipt of billings. Charges not paid within the said period shall be subjected to an interest rate of 2.5% per month and 6% late payment charge per month from the time the account became due until it is fully paid.
- We will not acknowledge without CWT/EWT Certificate upon payment.
- For check payments, please make check payable to: **PRIVE PROPERTIES DEVELOPMENT, INC.**
- All incidental expenses under guest's personal account must be settled immediately.

#### MODE OF PAYMENT

- **Cash** - Philippine Peso only
- **Company Cheque**: for clearing purposes, company cheque payments will be received within the following clearing times prior to the event: Manila banks; at least three (3) working days / Provincial banks; at least seven (7) working days:

#### LIMIT OF LIABILITY

The HOTEL concessionaire shall be liable for its failure to comply with any of the provision of its contract in cases of labor dispute, natural disaster, fortuitous events and such other cause/s unforeseeable or beyond the control of the hotel management and its personnel. The HOTEL Concessionaire shall not be liable for any claim or damage herein beyond 20% of the total contract price. In return, the Concessionaire shall not charge the ENGAGER cancellation charges in cases of force majeure.

I HAVE READ AND UNDERSTOOD THE FOREGOING TERMS and CONDITIONS AND HEREBY AGREE TO COMPLY WITH THE SAME.

CONFORME

.....  
**MS. KRISTINE ANDREA L. GERONA**  
Senior Sales Account Executive  
Privato Hotel  
706 Shaw Boulevard  
Pasig City

.....  
**LEO DOUGLAS V. CARDONA JR. MD**  
OIC - AREA VICE PRESIDENT  
PHILHEALTH AREA 2  
1404 Citystate Building  
Shaw Boulevard Pasig City

Noted by:

.....  
**MS. SASHA ZAKHARKA**  
General Manager  
Privato Hotel