

APR FORM revised May 2015

FORM NO. 001-B

AGENCY NAME

PHILIPPINE HEALTH INSURANCE CORPORATION

ADDRESS

Citystate Center Bldg., 709 Shaw Blvd., Pasig City

TEL. NOS.

637-3158, 441-7444 local 7674 or 7629

AGENCY ACCOUNT CODE

X096

AGENCY CONTROL No.

APR NO. 2016-0018

6/15/16

AGENCY PROCUREMENT REQUEST

PS APR No.

To: PROCUREMENT SERVICE

DBM Compound, RR Road

Cristobal St., Paco, Manila

PS/6045 36

PLEASE INDICATE (X) APPROPRIATE BOX ON ACTION REQUESTED ON THE ITEMS LISTED BELOW

☒ Please issue common-use supplies/materials as indicated below

Mode of delivery: ☐ Pick-up (Fast Lane) ☐ Pick-up (Schedule) ☒ Scheduled Delivery on _____

In case fund is not sufficient: ☐ Reduce Quantity ☐ Charge to Unutilized Deposit, APR No.: _____ Date: _____

(* Please verify with PS-Accounting prior to your transaction date)

| ITEM CODE | ITEM DESCRIPTION/SPECIFICATIONS | BIG BOX | | | |
|----------------------|--|---------|--------|------------------------------|-----------|
| | | QTY | UNIT | UNIT PRICE(as of 06/03/2016) | AMOUNT |
| 1 26111702-BT-A02 | BATTERY, dry cell, AA | 26 | box | 174.20 | 4,529.20 |
| 2 26111702-BT-A01 | BATTERY, dry cell, AAA | 20 | box | 150.30 | 3,006.00 |
| 3 44111515-DF-B01 | DATA FILE BOX, made of chipboard, with closed ends | 16 | bundle | 557.84 | 8,925.44 |
| 4 44122011-DF-F01 | DATA FOLDER, made of chipboard, taglia lock | 70 | bundle | 411.84 | 28,828.80 |
| 5 44122118-FA-P01 | FASTENER, METAL, 70mm between prongs | 5 | pack | 570.90 | 2,854.50 |
| 6 31201610-GL-J01 | GLUE, all purpose, gross weight: 200 grams min | 2 | box | 1,590.48 | 3,180.96 |
| 7 14111514-NB-S01 | NOTEBOOK, STENOGRAPHER | 13 | pack | 208.00 | 2,704.00 |
| 8 14111531-RE-B01 | RECORD BOOK, 300 PAGES, size: 214mm x 278mm min | 2 | bundle | 603.20 | 1,206.40 |
| 9 14111531-RE-B02 | RECORD BOOK, 500 PAGES, size: 214mm x 278mm min | 5 | bundle | 434.25 | 2,171.25 |
| 10 31151804-SW-S01 | STAPLE WIRE, STANDARD | 2 | carton | 1,892.00 | 3,784.00 |
| TOTAL ORDERED AMOUNT | | | | | 61,190.55 |

FOR THE LATEST PRICES AND DETAILED SPECIFICATIONS, PLEASE REFER TO THE ELECTRONIC CATALOGUE @ www.procurementservice.gov.ph/www.philgeps.gov.ph

For verification of balances, call PS-Acctg Division @ Tel. Nos. (02) 563-9351 or email us at accounting@procurementservice.gov.ph

NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME

STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM:

FUNDS CERTIFIED AVAILABLE:

APPROVED:

ELY E. ROXAS

LILIAN R. GARRIDO

ATTY. GILBERT G. KINTANAR

AGENCY PROPERTY/SUPPLY OFFICER

AGENCY FISCAL CONTROLLER

AGENCY HEAD/AUTHORIZED SIGNATURE

☐ FUNDS DEPOSITED WITH PS

☐ CHECK NO. _____

IN THE AMOUNT OF: _____ (P _____) ENCLOSED

D.R. No.

Amount

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