




APR FORM revised May 2015		FORM NO. 001-B			
AGENCY NAME PHILIPPINE HEALTH INSURANCE CORPORATION		AGENCY ACCOUNT CODE X096			
ADDRESS CityState Center Bldg., 709 Shaw Blvd., Pasig		AGENCY CONTROL No. APR No. 2016-0003			
TEL. NOS. 637-3158, 441-7444 local 7674 or 7629		3/28/14			
<b>AGENCY PROCUREMENT REQUEST</b>		PS APR No.			
To: PROCUREMENT SERVICE DBM Compound, RR Road Cristobal St., Paco, Manila		PC/603215			
PLEASE INDICATE (X) APPROPRIATE BOX ON ACTION REQUESTED ON THE ITEMS LISTED BELOW					
<input checked="" type="checkbox"/> Please issue common-use supplies/materials as indicated below					
Mode of delivery: <input type="checkbox"/> Pick-up (Fast Lane) <input type="checkbox"/> Pick-up (Schedule) <input checked="" type="checkbox"/> Scheduled Delivery on _____					
In case fund is not sufficient: <input type="checkbox"/> Reduce Quantity <input checked="" type="checkbox"/> Charge to Unutilized Deposit, APR No.: _____ Date: _____					
(* Please verify with PS-Accounting prior to your transaction date)					
ITEM CODE	ITEM DESCRIPTION/SPECIFICATIONS	BIG BOX			
		QTY	UNIT	UNIT PRICE (as of 03/16/2016)	AMOUNT
1 44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	26	box	935.98	24,335.48
2 44122011-FO-T01	FOLDER, TAGBOARD, for A4 size documents	17	pack	259.36	4,409.12
3 44122011-FO-T02	FOLDER, TAGBOARD, for legal size documents	24	pack	299.98	7,199.52
<b>TOTAL ORDERED AMOUNT</b>					<b>35,944.12</b>
FOR THE LATEST PRICES AND DETAILED SPECIFICATIONS, PLEASE REFER TO THE ELECTRONIC CATALOGUE @ <a href="http://www.procurementsservice.gov.ph">www.procurementsservice.gov.ph</a> / <a href="http://www.philgeps.gov.ph">www.philgeps.gov.ph</a>					
For verification of balances, call PS-Acctg Division @ Tel. Nos. (02) 563-9351 or email us at <a href="mailto:accounting@procurementsservice.gov.ph">accounting@procurementsservice.gov.ph</a>					
NOTE: ALL SIGNATURES MUST BE OVER PRINTED NAME					
STOCKS REQUESTED ARE CERTIFIED TO BE WITHIN APPROVED PROGRAM:		FUNDS CERTIFIED AVAILABLE:		APPROVED:	
 <u>ELY E. ROXAS</u> AGENCY PROPERTY/SUPPLY OFFICER		 <u>LILIA J. GARRIDO</u> AGENCY CHIEF ACCOUNTANT		 <u>CHERIE CARMEN B. DIVINA</u> AGENCY HEAD/AUTHORIZED SIGNATURE	
[ ] FUNDS DEPOSITED WITH PS [ ] _____ CHECK No. _____					
IN THE AMOUNT OF: _____ (P _____ ) ENCLOSED					

17 MAY 2016