

PURCHASE ORDER

Supplier: **BOC'S TRADING CO., INC.**
 Address: **264-66 San Vicente St. Mezzamine, Binondo, Manila**
 Tel.Fax No.: **348-8886, 217-3829**
 Supplier Registered with: **PHILHEALTH**

Purchase Order No.: **11-125-15**
 Date: **November 25, 2015**
 Term of Payment: **C.O.D.**
 Mode of Procurement: **Local shopping**

Please deliver to this office within **C.O.D.** from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	25	pcs.	CD Rewritable Hi-Speed, 700MB/80mins. Capacity, Compatible with 4x-12x CD Driven, slim case	31.40	785.00
2	11	pcs.	Computer Cleaner, Wipe Out	52.00	572.00
3	112	pads	Post-It Note, Small Flags (Eartag), 3M 683-5CF	242.00	27,104.00
4	76	packs	Sticker Paper, A4, 10pcs./pack	27.00	2,052.00
5	11	sets	Marker Fluorescent, assorted colors (3pcs./set)	49.50	544.50
6	16	pcs.	Marker, whiteboard, black	16.50	264.00
7	27	pcs.	Cartolina, assorted colors, 572mm x 724mm (22-1/2' x 28-1/2')	4.80	129.60
8	433	packet	Battery, Alkaline, size AAA, (2pcs./packet)	43.50	18,835.50
9	101	boxes	Fastener Metal and plastic combination, 2pc.-clip, 70mm, 50sets/box	20.00	2,020.00
10	119	pcs.	Correction Pen, waterbased	15.80	1,880.20
11	105	rolls	Tape, adhesive, size: 1" double sided with foam	58.00	6,090.00
12	97	rolls	Tape, adhesive, size: 1" double sided without foam	20.00	1,940.00
13	80	rolls	Tape, adhesive, size: 2" double sided with foam	116.00	9,280.00
14	69	rolls	Tape, adhesive, size: 2" double sided without foam	40.00	2,760.00
15	299	pcs.	Folder Plastic, with side fastener and transparent cover, A4	20.50	6,129.50
16	260	pcs.	Folder Plastic, with side fastener and transparent cover, Legal	21.00	5,460.00
17	83	pcs.	Folder, Slide in, transparent, A4	3.50	290.50
18	20	pcs.	Folder, Slide in, transparent, Legal	3.95	79.00
					86,215.80
LESS: EWT 1% 769.78					
GMP 5% 3,848.92					
					4,618.70
					81,597.10
Please see attached list of PR's					

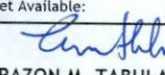
Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order (P.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled "Reiteration of Philhealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php86,215.80	APPROVED:
 CORAZON M. TABULAO Fiscal Controller III	 LILIA R. GARRIDO Fiscal Controller III		 CHERIE CARMEN B. DIVINA HEAD, SBAC & Procurement Office HEAD OF THE AGENCY or Authorized Representative
Within the COB: CT 2015			
Expense Code: 785-00 (IT SUPPLIES)			
Budget: 86,215.80 / VARIOUS OFFICES			
Remarks: 4/25			
CONFORME:		Received copy of P.O.:	
 LESUE ARING Signature over Printed Name and Position of authorized representative		12/2/15 Date	