

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier OFFICELUX INTERIOR
 Address 618 Halcon St., Malamig, Mandaluyong City
 Tel.Fax No. 535-2133, 533-2656, 533-4787
 Supplier Registered with: PHILHEALTH

Purchase Order No.: 03-025-15
 Date: March 2, 2015
 Term of Payment: C.O.D.
 Mode of Procurement: Small Value Procurement

Please deliver to this office within C.O.D. from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	units	Whiteboard: Glassboard Tempered SP with marine plywood backing, frosted stocker, made from graphicote paint, wall mounted 220cm(w) x 120cm(h)	22,990.00	22,990.00
					22,990.00
			LESS: EWT 1% 205.27 GMP 5% 1,026.34		1,231.61
					21,758.39
			RIV # 15-0082 dtd. 01/30/15 SHIA		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

[Signature]
 ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php22,990.00	APPROVED:
<i>[Signature]</i> CORAZON M. TABULAO Fiscal Controller III PO 03-025		<i>[Signature]</i> LILIA B. GARRIDO Fiscal Controller III	<i>[Signature]</i> CHERIE CARMEN B. DIVINA OIC, HEAD - SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB:	2015 Expense Code: 225-10 Office Equipment Budget: P 22,990.00 Remarks: changed to SHIA (CEAS)		
CONFORME: <i>[Signature]</i> Signature over Printed Name and Position of authorized representative			Received copy of P.O.: Date