REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier: MAITILINK SYSTEMS, INC.
Address: Unit 401 United Condo cor. Gen. Malvar St., Taft Ave., Malate, Manila
Tel.Fax No.: 526-2120 to 21
Supplier Registered with: PHILHEALTH

Purchase Order No.: 02-010-15
Date: February 13, 2015
Term of Payment: On Account
Mode of Procurement: Shopping

Please deliver to this office within **30 working days** from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	3	units	FLASH/THUMB DRIVE 64GB Kingston 64GB USB Flash Drive	1,575.00	4,725.00
2	1	unit	TYPEWRITER Brother GX-8250 16 characters LCD Display allows user to make corrections on the display, before printing on the paper, 10, 12 and 15 pitch typing 65 characters correction memory Note: (1) year warranty	7,500.00	7,500.00
					12,225.00
			LESS: EWT 1% 109.15 GMP 5% 545.76		654.91
					11,570.09
			RIV # 15-0087 dtd. 01/30/15 OSVP-ASRMS 15-0092 dtd. 01/30/15 Office of the Actuary 15-0101 dtd. 02/02/15 Treasury		

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, i,
   it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

ELY E. ROXAS
Administrative Officer III

Certified Budget Available:
CORAZON M. TABULAD
Fiscal Controller III

Funds Available in the amount of: Php12,225.00
LILIA R. GARRIDO
Fiscal Controller II

APPROVED:
CHERIE CARMEN B. DIVINA
OIC, HEAD - SBAC
HEAD OF THE AGENCY
or Authorized Representative

Within the COB: 2015
Expense Code: 236-10 (Office Equipment) & IT supplies
Budget: 12,225.-
Remarks: charged of various offices (coms)

CONFORME:
Signature over Printed Name and Position of authorized representative

Received copy of P.O. 2-17-15
Date