

**JOB ORDER**

(Non-Inventoriable Items)

Supplier **GAKKEN PHILIPPINES, INC.**  
Address 130 GPI Bldg., Aurora Blvd. cor. Lake St., San Juan  
Tel.Fax No. 725-9373, 748-8334  
Supplier Registered with: PHILHEALTH

Job Order No.: **15-09-107**  
Date: September 3, 2015  
Terms of Payment: C.O.D.  
Mode of Procurement: Direct Contracting

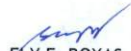
Please deliver to this office within C.O.D. upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			<b>(1) lot Repair of Duplicating Machine</b> For: Duplo DP-S850 S/N: 081158473  <b>Parts:</b>		
1	1	pc.	Bracket Shaft Unit	3,400.00	3,400.00
2	1	pc.	Bracket R Unit	200.00	200.00
3	1	pc.	Bracket L Unit	200.00	200.00
4	1	pc.	Press Roller Unit	4,800.00	4,800.00
5	2	pcs.	Ball Bearing 626ZZ	400.00	800.00
6	1	pc.	Segment Assembly	1,000.00	1,000.00
7	1	pc.	Pinion	300.00	300.00
8	1	pc.	Clutch Spring (Pinion)	100.00	100.00
9	1	pc.	Clutch Spring (T-Roll)	200.00	200.00
					11,000.00
			LESS:		
			EWT 1% 98.21		
			GMP 5% 491.07		589.28
					10,410.72
			<b>Labor:</b>		
10	1	unit	Machine Overhauling	7,000.00	7,000.00
11	1	unit	Drum Overhauling	5,000.00	5,000.00
					12,000.00
			LESS:		
			EWT 2% 214.29		
			GMP 5% 535.71		750.00
					11,250.00
					<b>21,660.72</b>
			RIV #		
			15-0953 dtd. 08/28/15 PRID		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled "Reiteration of Philhealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

  
ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php23,000.00	APPROVED:
 CORAZON M. TABULAO Fiscal Controller III JD 09-206	 LILIA R. GARRIDO Fiscal Controller III		 CHERIE CARMEN B. DIVINA HEAD, SBAC & Procurement Office HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>2015</u> Expense Code: <u>802-10 / 3-6</u> Budget: <u>23,000</u> Remarks: <u>PRID</u>			
Received copy of J.O on <u>9/9/15</u> 		CONFORME:  Print Name and Signature of Supplier/Representative	