

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158 637-4735

SBAC-PS-14

J O B O R D E R
(Non-Inventoriable Items)

Supplier **VIAJERAS TOURS AND TRAVEL**

Job Order No.: **15-08-100**

Address Suite 206 Joncor Bldg., No. 1362 A. Mabini St., Ermita, Manila

Date: August 24, 2015

Tel.Fax No. 353-3973, 546-9806

Terms of Payment: On Account

Supplier Registered with: **PHILHEALTH**

Mode of Procurement: Small Value Procurement

Please deliver to this office within **as per schedule** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	2	lots	60-Seater Bus Rental LMCC Mid-Year Assessment Forum CityState, Pasig to Taal Vista, Tagaytay and Vice Versa Schedule: August 24-27, 2015 Pick-up Date & Time: CityState, Pasig - August 24, 2015 : 1:00pm Taal Vista, Tagaytay - August 27, 2015 : 1:00pm	35,000.00	70,000.00
			LESS:		70,000.00
			EWT 5% 3,500.00		5,600.00
			GMP 3% 2,100.00		64,400.00
			RIV # 15-0890 dtd. 08/13/15 PRID		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled "Reiteration of Philhealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,


ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php70,000.00	APPROVED:
 CORAZON M. TABULAO Fiscal Controller III	 LILIA R. GARRIDO Fiscal Controller III		 CHERIE CARMEN B. DIVINA HEAD, SBAC & Procurement Office HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>2015</u>	Expense Code: <u>864-00/802-14</u>	Budget: <u>70,000.00/PRID-GAS</u>	
Remarks: <u>8/24</u>			
CONFORME:			
Received copy of J.O on _____		Print Name and Signature of Supplier/Representative	

JOB ORDER
(Non-Inventoriable Items)

Supplier: **VIAJERAS TOURS AND TRAVEL**
Address: Suite 206 Juncor Bldg., No. 1362 A. Mabini St., Ermita, Manila
Tel.Fax No. 353-3973, 546-9806
Supplier Registered with: **PHILHEALTH**

Job Order No.: **15-08-100**
Date: August 24, 2015
Terms of Payment: On Account
Mode of Procurement: Small Value Procurement

Please deliver to this office within **as per schedule** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	2	lots	60-Seater Bus Rental LMCC Mid-Year Assessment Forum CityState, Pasig to Toot Vista, Tagaytay and Vice Versa Schedule: August 24-27, 2015 Pick-up Date & Time: CityState, Pasig - August 24, 2015 : 1:00pm Toot Vista, Tagaytay - August 27, 2015 : 1:00pm	35,000.00	70,000.00
			LESS:		70,000.00
			EW 5% 3,500.00 ✓		5,600.00
			GMF 3% 2,100.00 ✓		64,400.00
			RIV # 15-0890 dtd. 08/13/15 PRID		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 CityState Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled "Reiteration of Philhealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php70,000.00	APPROVED:
<p><i>[Signature]</i> CORAZON M. TABULAO Fiscal Controller III JD 09-145</p>		<p><i>[Signature]</i> LILIA B. GARRIDO Fiscal Controller III</p>	<p><i>[Signature]</i> CHERIE CARMEN B. DIVINA HEAD, SBAC & Procurement Office HEAD OF THE AGENCY or Authorized Representative</p>
<p>Within the COB: 2015 Expense Code: 864-08/50 2-14 Budget: ₱ 70,000 / PRID - GAS Remarks: <i>[Signature]</i></p>			
Received copy of J.O on		AUGUST 26, 2015	<p>CONFORME: <i>[Signature]</i> for: LINDA MARY ANN ACOTILLA Print Name and Signature of Supplier/Representative</p>