REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER
(Non-Inventoriable Items)

Supplier: **RAMAR MANAGEMENT CORPORATION**
Address: Ramar Bldg., 1724 San Lazaro St., Sta. Cruz, Manila
Tel.Fax No.: 400-4357, 493-5030
Supplier Registered with: PHILHEALTH

Job Order No.: **15-07-075**
Date: July 29, 2015
Terms of Payment: On Account
Mode of Procurement: Small Value Procurement

Please deliver to this office within **30 working days** upon approval of the following

Note: Additional (5) working days for approval of final sample

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	8,000	pcs.	**Procurement of CY2016 Corporate Desk Calendar**	41.00	328,000.00
			Specifications:		
			Size: a. Fillers: 15cm (W) x 14cm (H)		
			b. Base: 16cm (H) folded, 6.5cm base, 38.5 spread		
			Stock: a. Fillers: C2S 220		
			b. Base: Material: chipboard, cover: Matte 120,		
			Color: White, No. of Leaves: 13 only		
			Process: Full Color, back to back print on calendar base with		
			spot UV lamination on the logos		
			(Final art Layout to be provided by client, in hard print and in		
			CD Form		
			Binding: Wire metal, skip binding, white		
			Packaging: Polybag plastic each		
			Bundled using manila/kraft paper by 100pcs./pack		
					328,000.00
			LESS:		
			EWT 2% 5,857.14		
			GMP 5% 14,642.86		20,500.00
					307,500.00
			RIV # 15-0791 dtd. 07/14/15 Cormar		

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09.00 to 11.30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
6. The contracting parties undertake to comply with Office order No. 0018-2015 entitled "Reiteration of Philhealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELYTE ROXAS
Administrative Officer III

Certified Budget Available: Funds Available in the amount of: Php328,000.00

EDITHA O. RAMASTA
Fiscal Controller IV

LILIA R. CARRIDO
Fiscal Controller III

Within the COB:
Expense Code: 2015 863-88/-3-7
Budget: ₱325,000.00
Remarks: Cormar

APPROVED:

DR. ISRAEL FRANCIS PARGAS
OIC, OVP - Corporate Affairs Group
HEAD OF THE AGENCY
or Authorized Representative

CONFORME: Rowena M. Deganto
Print Name and Signature
of Supplier/Representative

Received copy of J.O on Aug. 4, 2015