

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER

(Non-Inventoriable Items)

Supplier **DEPENDABLE PACKAGING & PRINTING HOUSE CORP.**
 Address **2/F DPPHC Bldg., #52 Donesa St., West Canumay, Valenzuela**
 Tel.Fax No. **292-7959, 293-2053, 456-7126**
 Supplier Registered with: **PHILHEALTH**

Job Order No.: **15-04-029**
 Date: **April 13, 2015**
 Terms of Payment: **On Account**
 Mode of Procurement: **Small Value Procurement**

Please deliver to this office within **20 working days** upon approval of the following

Note: **Additional (5) working days for approval of final sample**

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	5,000	pads	Procurement of Philhealth Notepad Specifications: Size: Spread: 5.5" (width) x 8.5 (length) Material: Front Cover: Book Paper #40 Inside Pages: Book Paper #60 Back Cover: Cardboard #120 Number of Leaves: 50 leaves per pad Type: padded Packaging: every 100 pads must be wrapped in a box	16.20	81,000.00
			LESS:		81,000.00
			EWT 2% 1,446.43		
			GMP 5% 3,616.07		5,062.50
					75,937.50
		RIV #			
		15-0408 dtd. 03/31/15	Corporate Marketing Dept.		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the PSMD at 15th Floor, Room 1501 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office order No. 0018-2015 entitled "Reiteration of Philhealth No Gift Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which which may affect the functions of their office or influence the actions of directors or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php81,000.00	APPROVED:
 CORAZON M. TABULAO Fiscal Controller III	 LILIA B. GARRIDO Fiscal Controller III		 CHERIE CARMEN B. DIVINA HEAD, SBAC & Procurement Office HEAD OF THE AGENCY or Authorized Representative
Within the COB: By 2015	Expense Code: 767-00 3-7		
Budget: P 81,000	Remarks:		
Received copy of J.O on _____			CONFORME:
			Print Name and Signature of Supplier/Representative

Faxed 4/14/15 3:40 PM C/o Mr. Fe

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Philippine Health Insurance Corporation
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Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158 637-4735

SBAC-PS-14

JOB ORDER
(Non-Inventoriable Items)

Supplier: DEPENDABLE PACKAGING & PRINTING HOUSE CORP. Job Order No.: 15-04-029
Address: 2/F DPPHC Bldg., #52 Donesa St., West Cannyway, Valenzuela Date: April 13, 2015
Tel/Fax No.: 202-7959, 293-2093, 456-7126 Terms of Payment: On Account
Supplier Registered with: PHILHEALTH Mode of Procurement: Small Value Procurement

Please deliver to this office within **20 working days** upon approval of the following

Note: Additional (5) working days for approval of final sample

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	3,000	pcds	Procurement of Philhealth Notepad Specifications: Size: Spread: 5.5" (width) x 8.5" (length) Material: Front Cover: Book Paper #40 Inside Pages: Book Paper #60 Back Cover: Corbbboard #120 Number of Leaves: 50 leaves per pad Type: padded Packaging: every 100 pcds must be wrapped in a box	15.20	45,600.00
			LESS: GWT 2% 1,445.43 ✓ GWF 5% 3,516.07 ✓		81,600.00 ✓
			RIV # 15-0408 dtd. 03/31/15 Corporate Marketing Dept		81,600.00 ✓
					75,937.50 ✓

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 (one-tenth) percent of the total value of undelivered order for each day of the delay or liquidated damages.
- In the case of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or email.
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 05:00 to 1:00 a.m. and 1:00 to 3:00 a.m. during Monday-Friday (MWF). All items shall be delivered and accepted by the PSAB at 15th Floor, Room 1534 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for on-time complete delivery of the goods.
- Defective, incomplete or non-compliance of goods as to specification when quoted shall be reported and returned at the time of delivery. With provision for a back-up unit in case of repair.
- The contracting parties undertake to comply with Office Order No. 0015-2015 entitled "Retraction of Philhealth No 13th Policy (Revision 1)" which is deemed incorporated into this Contract. No Philhealth personnel shall solicit, demand, or accept, directly or indirectly, any gift from any person, group or association, or juridical entity, whether from the public or private sector, at anytime, on or off the work premises where such gift is given in the course of official duties or in connection with any transaction which which may affect the functions or their office or influence the actions of Director's or employees, or create the appearance of a conflict of interest.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available: <i>[Signature]</i> CORAZON M. TABULAO Fiscal Controller III MO 04-000	Funds Available in the amount of: Php81,000.00 <i>[Signature]</i> LILIA B. GARRIDO Fiscal Controller III	APPROVED: <i>[Signature]</i> CHERIE GARMENB: DIVINA HEAD, SBAC & Procurement Office HEAD OF THE AGENCY or Authorized Representative
Within the COB: APR 15 2015 Expense Code: 767-00 3-4 Budget: 81,000 Remarks: <i>[Signature]</i>		CONFORME: <i>[Signature]</i> ROWENA ALUNA Print Name and Signature of Supplier/Representative
Received copy of J.O on April 15, 2015		