

JOB ORDER

(Non-Inventoriable Items)

Supplier OCEANLINK TRAVEL & TOURS
 Address 1090 P. Rosales St., Brgy. Sta. Ana, Pateros
 Tel.Fax No. 887-2669, 666-3953, 568-1669
 Supplier Registered with: PHILHEALTH

Job Order No.: 15-02-018
 Date: February 13, 2015
 Terms of Payment: On Account
 Mode of Procurement: Small Value Procurement

Please deliver to this office within as per schedule upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	10	units	60-Seater Bus Rental on February 18, 2015 (1) whole day only To Bakasyonan Resort, Tanay, Rizal and Vice Versa Pick up Points: Quezon City Hall: 4 Buses - 6:00am CityState, Pasig : 4 Buses - 6:00am Tanay, Rizal : 5:00pm LESS: EWT 5% 5,714.29 ✓ GMP 5% 5,714.29 ✓ RIV # 15-0136 dtd. 02/05/15 PRID	12,800.00	128,000.00 128,000.00 11,428.58 116,571.42 ✓

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

Ely E. Roxas
ELY E. ROXAS

Administrative Officer III

Certified Budget Available: <i>Comfilan</i>	Funds Available in the amount of: Php 128,000.00	APPROVED:
CORAZON M. TABULAO Fiscal Controller III	LILIA R. GARRIDO Fiscal Controller III	CHERIE CARMEN B. DIVINA OIC, HEAD / SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>FY 2015</u> Expense Code: <u>804-00 / 5014</u> Budget: <u>9128,000</u> <i>PRID</i> Remarks: <i>[Signature]</i>		
Received copy of J.O on <u>02-25-15</u>	CONFORME:	<i>[Signature]</i> Print Name and Signature of Supplier/Representative