Supplier: 7 Esing: General Merchandise Purchase Order No. : SLHIO-035-12-14 December 10, 2014 Address Date COD Tel./Fax: Terms of ayment RIV No. : LHIO-S-115-14 : Local Shopping Mode of Procurement Date Please deliver to this Office within seven(7) working days from receipt hereof the following: TOTAL AMOUNT UNIT ITEM DESCRIPTION UNIT PRICE QTY 8.00 800.00 100 Pcs Long Brown Envelopes 10.00 1,000.00 Ball Pen 100 Pcs 360.00 180.00 Short Bon Papers Reams 2,160.00 TOTAL Conditions: 1. The Agency shall impose penalty in an amount equivalent to 1/10 of one (1) percent of the total value of undelivered order for each day of the delay as liquidated damages; 2. Render your bills in triplicate copies including the original; 3. If the date of the receipt of the Purchase Order by the supplier is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the Purchase Order; and 4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier. Funds available in the amount of : P\_ Very truly yours ALLANODEN A. MACARIMB EDEPEARL'C. MIANO Chief, Management Services Division Head, Fund Management Section PHRO ARMM Approved: PHRE ARMM Comptrollership Unit Comptrollership Unit RECEIVED M. MACABATO, CPA, CSEE by/date 1-19-15 Time: 2.14 /2 Regional Vice-President Conform: Received this P.O. Copy on: by: SU AYA

Name & Signature of Supplier/Representative