

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P- 007

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: PRO 1

Supplier: SINE WAVE ENTERPRISE AND POWER TECHNOLOGIES
Address: #54 Bonuan Gueset, Dagupan City
Tel. Fax No.: 529-5608 / 09159468284 / 09238000391
Supplier Registered with: 118-628-700-000 V

Work Order No.: 2014-063

Date: 11/7/2014

Term of Payment: Charge

Mode of Procurement: Negotiated under Small Value Procurement

Please deliver to this office within _____ upon approval of final sample.
Note: Additional _____ working days to submit for approval of text / sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	pc	Preventive Maintenance of PRO 1 Generator Set	1,250.00	1,250.00
	1	pc	Oil Filter	2,500.00	2,500.00
	1	pc	Fuel Filter	2,950.00	2,950.00
	10	liters	Air Filter	550.00	5,500.00
	10	liters	Coolant	30.00	300.00
	1	pail	Distilled Water	4,200.00	4,200.00
			Engine Oil	Total - Materials	16,700.00
	1	lot	Labor Cost	3,500.00	3,500.00
			XXXXXXXXXXXXXXXXXXXX nothing follows XXXXXXXXXXXXXXXXXXXX	TOTAL - L&M	20,200.00
			Less: TAX	745.54	
			VAT (5%/1.12) (Materials)	149.11	
			EWT (1%/1.12) (Materials)	156.25	1,050.90
			VAT (5%/1.12) (Labor)		
			RIV No. 14-1029-0439	Total - Net of Tax	19,149.10
			Requesting Unit: GSU		

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
- Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF). All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

CYNTHIA S. SANTOS

Division Chief IV, MSD

Certified Budget Available:

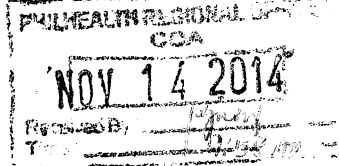
Funds Available in the amount of: 20,200

JOSE A. MONES

Fiscal Controller III

JANE C. RAGOS

Fiscal Controller IV



With in the COB:

Expense Code:

Bdget:

Remarks:

APPROVED:

ELVIRA C. VER

REGIONAL VICE PRESIDENT, PRO1

CONFORME:

VIVIAN M. MANIATAP

Signature over Printed Name

of Supplier / Representative

Received copy of J.O. on

11-12-14

Date

INSTRUCTIONS ON HOW TO USE THIS FORM:

- This form shall be used for the acquisition of services such as printing, renovation, etc.
- This form shall be accomplished by the staff of the Procurement Section upon decision of the Division Chief & Senior Manager as to which supplier has submitted the lowest quotation and if it had met the required specs.