Republic of the Philippines PHILIPPINE HEALTH INSURANCE CORPORATION

POMM-P- 007

JOB ORDER

(Non - Inventoriable Items) OFFICE/DEPARTMENT: <u>PRO 1</u>

Supplier: MOTORCENTER, INC.		Work Order No.: 2014-035		
	dress: National Highway, Calasiao, Pangasinan			
Tel. Fax No.: 522-6538		Term of Payment: Charge		
Supplier Registered with:	000-252-165-000 VAT	Mode of Procurement: Negotiated under Small Value		
Supplier Registered with.		Procurement		

Please deliver to this office within ______ upon approval of final sample.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
			Repair and Maintenance of Nissan Terrano, SFK 488		
			Materials/Parts:		
	1	pc	Oil filter	650.00	650.00
	5	ltrs	Synthetic engine oil	550.00	2,750.00
	1	рс	Brake master assy.	4,500.00	4,500.00
	1	pc	Hydrovac assy	9,500.00	9,500.00
	1	can	Brake cleaner	365.00	365.00
	2	btls	Brake fluid	175.00	350.00
	2	btls	Coolant	220.00	440.00
	-		Labor/Service:	Total - Materials	18,555.00
	Mechanical	l Works:	Change engine oil and filter	1,400.00	1,400.00
			Check all wheel brakes		
			- replace brake master assy		
			- replace brake booster/hydrovac assy		
			- clean front wheel brakes		
			- clean rear wheel brakes		
			- bleed brakes and change brake fluid		
	Cooling System:		Check radiator assy (leaking)	1,800.00	1,800.0
			- repair of radiator leakages		
			- radiator overhaul		
			- added coolant		
				Total - Labor	3,200.0
			xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	TOTAL - L&M	21,755.0
			Less: TAX		
			VAT (5%/1.12) (Materials)	828.35	
			EWT (1%/1.12) (Materials)	165.67	
			VAT (5%/1.12) (Labor)	142.86	1,136.8
			RIV No. 14-0829-0348	Total - Net of Tax	20,618.12
			Requesting Unit: Motorpool Unit		

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.

of the delay as inquidated damages.

2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.

 Delivery of the above item/s shall be made within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall be from 9:00AM to 11:30 AM and 1:30pm to 3:00PM during Mon/Wed/Fri (MWF). All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City.
 Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.

5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. 6. In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).

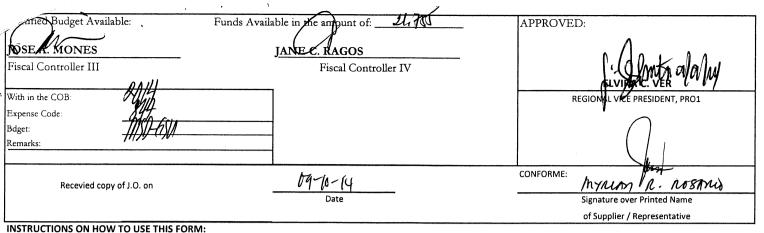
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7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt

of Certificate of Acceptence and Inspection Report.

Very truly yours,

CYNTHIA 3. Division Chief IV, MSD



1. This form shall be used for the acquisition of services such as printing, renovation, etc.

2. This form shall be accomplished by the staff of the Procurement Section upon decision of the Division Chief &

Senior Manager as to which supplier has submitted the lowest quotation and if it had met the required specs. 3. All other terms and conditions stated herein are valid upon completion of signatories of authorized personnel.

4. The budget allocated must be affixed on the PO by routing to the Comptrollership Department upon approval of the PO. 5. This serves the purpose of a contract which shall be the basis of any delivery requirement and payment processing.

6. This form shall be prepared in 3 coipies distributed as follows:

1 copy - PRID

1 copy - Comptrollership Dept.

1 copy - COA

PHILHEALTH REGIONAL OFFICE I

COA

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Received By Time :