

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation

709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier BOC'S TRADING CO., INC. Purchase Order No. 12-151-14
Address 264-66 San Vicente St. Mezzanine, Binondo, Manila Date: December 17, 2014
Tel.Fax No. 241-2976 241-2977 Term of Payment: C.O.D
Supplier Registered with: PHILHEALTH Mode of Procurement: Shopping

Please deliver to this office within C.O.D from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	211	pads	Post it Note, Standard Flag, 3M 680-1	72.00	15,192.00
2	24	reams	Paper parchment, Multi-purpose, A4 Size (297mm x 210mm) 75 gsm, fine translucent, suitable for pen and ink drawing. (100 sheets/ream)	123.50	2,964.00
3	17	reams	Paper, Parchment, Multi-purpose, Legal size	172.00	2,924.00
4	1700	pcs	Folder, pressboard, plain for letter size papers/docs.	6.90	11,730.00
5	77	roll	Tape, Adhesive, Size 1" double sided w/ foam	61.50	4,735.50
6	57	pcs	Transparency Holder, size: Legal (clearbook)	30.00	1,710.00
7	23	pcs	Transparency Holder, size: A4 (clearbook)	28.00	644.00
					39,899.50
LESS: EWT 1% 356.25					
GMP 5% 1,781.23					
RIV #					2,137.48
					37,762.02
14-0577 dtd. 07/23/14 PRID - 2nd Quarter Stock 2014					
14-0786 dtd. 09/15/14 PRID - 3rd Quarter Stock 2014					
14-0424 dtd. 06/23/14 PRID - 1st Quarter Stock 2014					

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it was acknowledged to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

[Signature]
ELY E. ROXAS

Administrative Officer III

Certified Budget Available: <i>[Signature]</i>	Funds Available in the amount of: <u>Php39,899.50</u>	APPROVED:
<u>CORAZON M. TABULAO</u> Fiscal Controller III	<u>LILIA R. GARRIDO</u> Fiscal Controller III	<i>[Signature]</i> LEILA S. TUASON OIC Head - SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>FY 2014</u>	<u>12-460</u>	
Expense Code: <u>770-00 / 000000</u>		
Budget: <u>39,899.50</u>		
Remarks: <i>[Signature]</i>		
CONFORME: <i>[Signature]</i> Signature over Printed Name and Position of authorized representative		Received copy of P.O.: Date <u>1/22/15</u>