709 CityState Center Bldg
Shaw Blvd. Brgy. Oranbo, Pasig City
Telefax No. 637-3158 [illegible]

PURCHASE ORDER

Supplier: TIMES TRADING CO., INC.
Address: 573-525 Quintin Paredes St. Binondo, Manila
Tel.Fax No.: Tel. 242-5741 to 50 241-2474
Supplier Registered with: PHILHEALTH

Purchase Order No: 12-145-14
Date: December 16, 2014
Term of Payment: C.O.D
Mode of Procurement: Shopping

Please deliver to this office within C.O.D from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
[illegible]	45	rolls	Twine, Plastic (kilo/roll) Plastic Twine	[illegible]	[illegible]
2	2	tubes	Blade, for small cutter (L-200) (10 pcs/tube) Alba Tiger	7.50	15.00
3	9	[illegible]	Ink for stamp pad with applicator, violet 50ml HORSE	12.50	[illegible]
4	40	rolls	Tape, Adhesive, Size 2 double sided w/ foam - SPO14 Polar	[illegible]	[illegible]
					[illegible]
			LESS: EWT [illegible]		
			VAT [illegible]		445.50
					7,871.92
			R V #		
			4-0963 ord. [illegible] PRID - 4th Quarter Stock 2014		
			4-0723 ord. [illegible] PRID - 4th Quarter Stock 2014		
			[illegible]-0962 ord. 12/2014 PRID - 4th Quarter Stock 2014		

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated it was acknowledge to have been received by a representative either through fax or e-mail.
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair

Very truly yours,

ELY E. ROXAS
Administrative Officer III

Certified Budget Available: | Funds Available in the amount of: Php8,317.50

CORAZON M. TABULAO
Fiscal Controller III

LILIA C. GARRIDO
Fiscal Controller III

12-399

Within the COB: FY 2014
Expense Code: 774-10 / Various
Budget: P8,317.50
Remarks:

APPROVED:

LEILA S. TUAZON
OIC Head - SBAC
HEAD OF THE AGENCY
or Authorized Representative

CONFORME:

IVE GABRIEL
Signature over Printed Name and Position of authorized representative

Received copy of P.O.
1/18/15
Date