

REPUBLIC OF THE PHILIPPINES  
**Philippine Health Insurance Corporation**  
 709 CityState Center Bldg.  
 Shaw Blvd. Brgy. Oranbo, Pasig City  
 Telefax No. 637-3158 637-4735

**PURCHASE ORDER**

Supplier **BOC'S TRADING CO., INC.** Purchase Order No. **11-125-14**  
 Address **264-66 San Vicente St. Mezzanine, Binondo, Manila** Date: **November 12, 2014**  
 Tel.Fax No. **241-2976 241-2977** Term of Payment: **C.O.D**  
 Supplier Registered with: **PHILHEALTH** Mode of Procurement: **Shopping**

Please deliver to this office within **C.O.D** from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	61	pcs	Felt Paper, Assorted color	14.00	854.00
2	149	pcs	File Organizer Expanding with 13 inside pockets and index tabs, assorted colors	13.00	1,937.00
3	216	pcs	Folder Plastic, A4	4.00	864.00
4	175	box	Folder Plastic, Legal	4.50	787.50
5	383	box	Post-it Note Small Tap, 3M 683-5CF	190.00	72,770.00
6	102	reams	Tape Adhesive, Size 2" Double sided w/ out foam	40.00	4,080.00
7	55	reams	Tape, Transparent, size 3"	30.00	1,650.00
8	14	rolls	Transparency Film for OHP/PPC, 210mm x 297mm (A4) 100/box	215.00	3,010.00
9	5	rolls	Transparency Film for Laser Printer, A4 (210mm x 297mm) size: 50's/box OHP/PPC, 210mm x 297mm (A4) 100/box	215.00	1,075.00
10	10	rolls	Extension cord, 4 gang, 10 meters	600.00	6,000.00
					93,027.50
					LESS: EWT 1% 830.60
					GMP 5% 4,153.01
					88,043.89
			14-0424 dtd. 06/03/14 PRID - 1st Quarter Stock 2014		
			14-0416 dtd. 05/29/14 OP		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

**ELY E. ROXAS**

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php93,027.50	APPROVED:
<b>CORAZON M. TABULAO</b> Fiscal Controller III	<b>LILIA B. GARRIDO</b> Fiscal Controller III		<b>LEILA S. TUAZON</b> OIC Head - SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: <b>Py 2014</b>	<b>10-394</b>		
Expense Code: <b>770-10/VMM</b>			
Budget: <b>93,027.50</b>			
Remarks:			
CONFORME: <b>BOC'S Trading Co., Inc.</b>		Received copy of P.O.: <b>11/28/14</b> Date	
Signature over Printed Name and Position of authorized representative			
FAX NO. 241-2977			