

REPUBLIC OF THE PHILIPPINES Philippine Health Insurance Corporate

709 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
Telefax No. 637-3158 637-4735

PURCHASE ORDER

Supplier	METRO B SCHOOL & OFFICE SUPPLIES 470 E.T. Yuchengco St. Brgy. 289 Binondo Manila 242-0184 242-0150			Work Order No.	09-090-14 September 11, 2014 C.O.D	
Address				Date:		
Tel.Fax No.				Term of Payment:		
Supplier Registered with:		PHILHEALTH		Mode of Procurement:	local Shopping sum	
Please o	deliver to this office with	n	C.O.D	from receip	↓ ot hereof the following	

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	2	pcs	Dater Machine, Trodat 5460 (Design A)	1,640.00	3,280.00
2	ı	рс	Dater Machine, Tradat 5460 (Design 8)	1,640.00	1,640.00
3	1	рс	Dater Machine, Trodat 5460 (Design C)	1,640.00	1,640.00
4	4	pcs	Trodat Printy 4913	740.00	2,960.00
5	1	рс	Trodat Printy 4912	540.00	540.00
6	l ı	pc	Trodat Printy 4912 (3 line)	525.00	525.00
7	3	pcs	Trodat Printy 4912 (2 line)	475.00	1,425.00
	•		110dd(11111) 4712 (21110)		12,010.00
			LESS: EWI 1% 107.23 GMP 5% 536.16		643.39
			Note:		
			Please see attached RIV Distribution list		

Terms & Conditions:

- 1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2. If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- 3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- 4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
- 5. Detective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

		•	Administrative Officer III
Certified Budget Available:	Funds Available in the amount of:	Php12,010.00	APPROVED:
CORAZON M. TABLE Fiscal Controller Within the COB: Expense Code: Budget: Remarks:	ILAO LILIA	GARRIDO ntroller III	LEILA S. TUAZON OIC Head - SBAC HEAD OF THE AGENCY or Authorized Representative
CONFORME: Signature	over Printed Name and Position or representative	Received copy of P.O.:	