

PRID-PS-07

## PURCHASE ORDER

Supplier	<b>CITIPAPER INCORPORATED</b>
Address	Room 105 Comfoods Bldg. Sen Gil Puyat Ave. Makati City
Tel.Fax No.	812-2445 844-5894
Supplier Registered with:	PHILHEALTH

P.O No.	<b>06-037-14</b>
Date:	June 13, 2014
Term of Payment:	On Account
Mode of Procurement:	Shopping

Please deliver to this office within 15 working days from receipt hereof the following

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	5	ca	Toner Cartridge for Canon Copy Printer LBP 5970, Network Print Cart. 302, Black	5,390.00	26,950.00
2	6	ca	Toner Cartridge for Canon Copy Printer LBP 5970, Network Print Cart. 302, Cyan	5,450.00	32,700.00
3	7	ca	Toner Cartridge for Canon Copy Printer LBP 5970, Network Print Cart. 302, Magenta	5,450.00	38,150.00
4	7	ca	Toner Cartridge for Canon Copy Printer LBP 5970, Network Print Cart. 302, Yellow	5,450.00	38,150.00
Note: <b>Lot No. 3 (Resolution No. 048, s. 2014)</b>					135,950.00
LESS:      EWT      1%      1,213.84 ✓ GMP      5%      6,069.20 ✓					7,283.04
					<b>128,666.96</b>
RIV # 13-0123 dtd. 02/22/14      PRSMD - Cristina G. Monsalud					

### Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php135,950.00	APPROVED:
<p><i>Corazon M. Tabulao</i>  <b>CORAZON M. TABULAO</b>  Fiscal Controller III</p>		<p><i>Lilia R. Garrido</i>  <b>LILIA R. GARRIDO</b>  Fiscal Controller III</p>	<p><i>Leila S. Tuazon</i>  <b>LEILA S. TUAZON</b>  QC Head - SBAC  HEAD OF THE AGENCY  or Authorized Representative</p>
<p>Within the COB: <i>FY 2011 (AMOUNT - APR)</i>  Expense Code: <i>8810</i>  Budget: <i>\$ 35,950 - 1221-1222</i>  Remarks: <i>1221-1222</i></p>			
<p>CONFORME:</p> <p><i>Francisco B. Almaraz</i>  <b>Francisco B. Almaraz</b>  Signature over Printed Name and Position of authorized representative</p>		<p>Received copy of P.O.:</p> <p><i>7/24/14</i>  Date</p>	

Forced 7/22 c/o Tona

817- 8372