

## PRID-PS-07

◀ Order No.      **06-031-14**

Date: June 3, 2014

Term of Payment: C.O.D

**Mode of Procurement:** Small Value Procurement

from receipt hereof the following

**Terms & Conditions:**

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order / P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

ELY E. ROXAS-3  
Administrative Officer II

Certified Budget Available:	Funds Available in the amount of:	Php41,633.00	APPROVED:
<p><i>Amelino</i></p> <p><b>CORAZON M. TABULAO</b></p> <p>Fiscal Controller III</p>		<p><i>6/9</i></p> <p><b>LILIA R. BARRIDO</b></p> <p>Fiscal Controller III</p>	<p><i>Leila S. Tuazon</i></p> <p><b>LEILA S. TUAZON</b></p> <p>OIC Head - SBAC</p> <p>HEAD OF THE AGENCY</p> <p>or Authorized Representative</p>
<p>Within the COB: <i>FF 2014</i></p> <p>Expense Code: <i>FFV-10 / MED. GASS</i></p> <p>Budget: <i>P 411,633 - / PDA RILID</i></p> <p>Remarks: <i>[Signature]</i></p>			
<p>CONFORME:</p> <p><i>VERNA 10/16/14</i></p> <p>Signature over Printed Name and Position of authorized representative</p>		<p>Received copy of P.O.:</p> <p>_____</p> <p>Date</p>	