

REPUBLIC OF THE PHILIPPINES  
**Philippine Health Insurance Corporation**  
 709 CityState Center Bldg.  
 Shaw Blvd. Brgy. Oranbo, Pasig City  
 TeleFax: 637-3158 637-4735

PRID-PS-08

**JOB ORDER**

(Non-Inventoriable Items)

**ALTERNATIVE COMMUNICATIONS MEDIA AND ADVERTISING AGENCY  
 COMPANY**

Supplier

Address

Tel.Fax No.

Supplier Registered with:

Blk 3 lot 5 East Forbes Mansion F. Manalo Ave., Brgy. Isidro, Cainta Rizal

507-6665 470-0750 470-0750

PHILHEALTH

J.O NO.

**14-07-068**

July 7, 2014

On Account

Mode of Procurement:

Small Value Procurement

**Reso. 071, s. 2014**

Please deliver to this office within

**As per schedule**

upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	LOT	Audio visual Production of PD First Z Benefits: The Z Benefits for End-Stage Renal Disease Requiring Peritoneal Dialysis Specs: Running Time : 5-8 minutes Visual ideas for the story provided Voice over recording, mixing & musical scoring with video shoots, with editing, revisions Script/storyboard preparation Subtitle in English Raw footage to be provided by supplier	85,000.00	85,000.00
			LESS: EWT 2% 1,517.86 GMP 5% 3,794.64		85,000.00
			RIV # 14-0461 dtd. 06/16/14 CMD - Melody Ann R. Viterbo		5,312.50
					79,687.50

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

*ELY E. ROXAS*

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php85,000.00	APPROVED:
<i>Corazon M. Tabulao</i> CORAZON M. TABULAO Fiscal Controller III	<i>Lilia B. Garrido</i> LILIA B. GARRIDO Fiscal Controller III		<i>Leila S. Tuazon</i> LEILA S. TUAZON OIC, HEAD - SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: <i>9/4/2014</i>	Expense Code: <i>507-00 / MFD: GASS</i>	Budget: <i>85,000 / PPA: CORAZON</i>	
Remarks:			
Received copy of J.O on <i>CARLOS P. B. BILONES</i>	CONFORME:	<i>7/14</i>	Print Name and Signature of Supplier/Representative

*Faxed 7/14*