

**J O B O R D E R**  
 (Non-Inventoriable Items)

**ALTERNATIVE COMMUNICATIONS MEDIA AND ADVERTISING AGENCY**

Supplier **COMPANY** : Order No. **14-03-044**  
 Address **Blk 3 lot 5 East Forbes Mansion F. Manalo Ave., Brgy. Isidro, Cainta Rizal** Date: **March 31, 2014**  
 Tel.Fax No. **507-6665 470-0750 470-0750** Term of Payment: **On Account**  
 Supplier Registered with: **PHILHEALTH** Mode of Procurement: **Small Value Procurement**

Please deliver to this office within **As per schedule** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	LOT	<b>AUDIO VIDEO PRODUCTION FOR PCB PACKAGE AS INFORMERCIAL</b> Specs: (1) unit motion graphic infomercial, (3) mins. Video presentation Storyboard and visual ideas for the story provided, voice over recording and mixing. Musical scoring with editing and revisions with subtitles with graphics and animation  LESS: EWT 2% 1,517.86 GMP 5% 3,794.64  <b>05 - 132</b> RIV # 14-0066 dtd. 02/12/14 CMD - Rosario T. Bautista	85,000.00	85,000.00
					85,000.00
					5,312.50
					<b>79,687.50</b>

**Terms & Conditions:**

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

*Ely E. Roxas*  
**ELY E. ROXAS**

Administrative Officer III

Certified Budget Available: <i>Corazon M. Tabulao</i>	Funds Available in the amount of: <b>Php85,000.00</b>	APPROVED:
<b>CORAZON M. TABULAO</b> Fiscal Controller III	<i>Lilia R. Garrido</i> <b>LILIA R. GARRIDO</b> Fiscal Controller III	<i>Leila S. Tuazon</i> <b>LEILA S. TUAZON</b> OIC, HEAD - SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: <b>FY 2014</b>	Expense Code: <b>76700 / MP. GASS</b>	
Budget: <b>85,000 / PPA COMM</b>	Remarks: <i>[Signature]</i>	

Received copy of J.O on _____	CONFORME: _____	Print Name and Signature of Supplier/Representative
-------------------------------	-----------------	---

*MD 5/22*