

J O B O R D E R
 (Non-Inventoriable Items)

RED ROOT ARTIST AND ARTISANS MULTI-PURPOSE

Supplier **COOPERATIVE**
 Address **62 Mapagkawangawa St. Teachers Village, Quezon City**
 Tel.Fax No. **738-2051 46-7289**
 Supplier Registered with: **PHILHEALTH**

Work Order No. **14-03-043**
 Date: **March 31, 2014**
 Term of Payment: **On Account**
 Mode of Procurement: **Small Value Procurement**

Please deliver to this office within **As per schedule** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
	1	LOT	AVP FOR THE ALAGA KA LAUNCHING Specs: 10 mins. Running time, * Development of storyboard (script to be provided by clients, * with shooting/gathering of photos and video footage, * Supplier to provide VO talent.. * Voice over recording and mixing, * musical scoring & Editing. 2-3 revisions of the VO recording, * 2-3 revisions of the output with 2D animation & graphics with free (1) min. teaser AVP LESS: EWT 2% 2,678.57 / GMP 5% 6,696.43 / RIV # 14-0104 dtd. 14-03-14 CMD - Rosario T. Bautista 05 - 131	150,000.00	150,000.00
					150,000.00
					9,375.00
					140,625.00

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available: Corazon M. Tabulao	Funds Available in the amount of: Php150,000.00	APPROVED: Leila S. Tuazon
CORAZON M. TABULAO Fiscal Controller III	LILIA R. GARRIDO Fiscal Controller III	LEILA S. TUAZON OIC, HEAD - SBAC HEAD OF THE AGENCY or Authorized Representative
Within the COB: FY 2014. Rev PERH-1801.5.2014 Expense Code: 915-034 (ALAGA) Budget: 150,000 - HRD (B.II.b-2) Remarks: INFO: GASS		
Received copy of J.O on _____		CONFORME: _____ Print Name and Signature of Supplier/Representative

Per 5/22