

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
 709 CityState Center Bldg.
 Shaw Blvd. Brgy. Oranbo, Pasig City
 TeleFax: 637-3158 637-4735

J O B O R D E R
 (Non-Inventoriable Items)

Supplier **DISTINCTIVE BLINDS & OFFICE SYSTEMS, INC.**
 Address **Km. 35 Marcos Highway, Sitio Paenanan, Brgy. Pinugay, Baras Rizal**
 Tel.Fax No. **565-4422 to 26**
 Supplier Registered with: **PHILHEALTH**

14-03-026

March 18, 2014

On Account

Mode of Procurement: **Small Value Procurement**

Please deliver to this office within **15 working days** upon approval of the following

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1,055	sq. ft.	SUPPLY AND INSTALLATION OF MANUAL ROLLER SHADES Specs: * In Turbo 40mm mechanism with bars * Sunscreen P03-3003 * Room: 803, 806, 1811, 1010, 1203 & 1907 EWT 2% 1,329.30 GMP 5% 3,323.25 RIV # 14-0096 dtd. 02/26/14 PRID - Emily Briones 03-231	70.56	74,440.80 74,440.80 4,652.55 69,788.25

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
3. Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.

Very truly yours,

ELY E. ROXAS

Administrative Officer III

Certified Budget Available:	Funds Available in the amount of:	Php/4,440.80	APPROVED:
CORAZON M. TABULAO Fiscal Controller III		LILIA R. GARRIDO Fiscal Controller III	LEILA S. TUAZON OIC, HEAD - SBAC
Within the COB: 2014 Per PBR# 1851 s 2013 74,440.80 - (Amount of PBR# 1851) 74,440.80 - charged to PRID (GAS) Subject to approval of both COB			

Received copy of J.O on _____

CONFORME:

Print Name and Signature
 of Supplier/Representative

*faxed 1:15 pm
 3/25*