

CONTRACT FOR THE  
ONE (1) LOT PRINTING OF BOOKLET FOR LIFETIME,  
FORMAL ECONOMY, INFORMAL ECONOMY AND MIGRANT  
WORKERS (OFWs)

THIS CONTRACT made on the \_\_\_\_\_, 2014 between **PHILIPPINE HEALTH INSURANCE CORPORATION**, a government owned and controlled corporation created and existing by virtue of R.A. 7875, otherwise known as the "National Health Insurance Act of 1995", with office address at 17th Floor, City State Center Building, 709 Shaw Blvd corner Oranbo Drive, Pasig City, represented herein by its Executive Vice-President and Chief Operating Officer, **RAMON F. ARISTOZA, JR.**, (hereinafter called "**PHILHEALTH**").

-and-

**TOPBEST PRINTING CORPORATION**, a corporation, organized and registered with the Securities and Exchange Commission under Company Registration No. AS092 issued on March 26, 1992, and existing under the laws of the Republic of the Philippines, with business address at 197 Ma. Clara St., between 9<sup>th</sup> and 10<sup>th</sup> Avenue, Grace Park, Caloocan City, represented herein by its **SALES MANAGER, SHIRLEY L. DIONISIO** (hereinafter called "**TOPBEST**").

WITNESSETH, That-

WHEREAS, **PHILHEALTH** invited Bids for the **One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs) (ITB No. B 2013-022-GS)** and has accepted a Bid by **TOPBEST** for the supply of those goods in the sum of **SIX MILLION SIX HUNDRED NINETY THOUSAND PESOS (PhP6,690,000.00) ONLY**, (hereinafter called "**the Contract Price**").

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereto have agreed as they hereby agree and bind themselves as follows:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, viz.:
  - (a) the Financial Proposal submitted by **TOPBEST (Annex "A")**;
  - (b) the Schedule of Requirements (**Annex "B"**);
  - (c) the Technical Specifications (**Annex "C"**);
  - (d) the General Conditions of Contract (**Annex "D"**);
  - (e) the Special Conditions of Contract (**Annex "E"**);
  - (f) the Bid Bulletin No. 01 (**Annex "F"**);
  - (g) the BAC-GS Resolution No. 014, s. 2014 (**Annex "G"**);
  - (h) the Notice of Award (**Annex "H"**); and
  - (i) the Performance Security (**Annex "I"**).
3. In consideration of the payments to be made by **PHILHEALTH** to **TOPBEST** as herein mentioned, **TOPBEST** hereby covenants with **PHILHEALTH** to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of this Contract;
4. **PHILHEALTH** hereby covenants to pay **TOPBEST** in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the time and in the manner prescribed by the Contract.

- 5. The contract price covers all taxes, including the 12% Value-Added-Tax, customs duties, license fees, freight, insurance and other charges which may be imposed on the Product by foreign and local authorities.
- 6. **TOPBEST** hereby covenants to deliver in favor of **PHILHEALTH** the goods/services based on **Annex "C"** of this Contract.
- 7. Partial delivery shall be undertaken by **TOPBEST** as stated in Annex "B" (Schedule of Requirements) of this Contract.

For every delivery to and acceptance by **PHILHEALTH** of the finished booklets and upon submission of **TOPBEST** of the **STATEMENT OF BILLING ACCOUNT** and other documentary requirements as may be required by **PHILHEALTH**, the latter shall pay, within fifteen (15) working days, the sum representing ninety percent (90%) of that stated in the invoice/statement of billing account or the corresponding price of the booklets delivered to and accepted by **PHILHEALTH**.

**PHILHEALTH** shall hold the **ten percent (10%) of the Contract Price as retention money** or as obligation for **"Warranty"**. Said amount shall only be released after the lapse of the **three (3) months warranty period** in the case of Expendable supplies, or a minimum period of one (1) year in the case of Non-Expendable supplies as required under **Section 62 (Warranty) of the Revised IRR of RA 9184**; Provided, however, that the goods supplied are free from latent and patent defects and all the conditions imposed under this Contract have been fully met; Provided, further, that **TOPBEST** may opt to post a **special bank guarantee** equivalent to at least **ten percent (10%) of the total contract price**. The said special bank guarantee must have a validity period of **three (3) months** covering the whole duration of the **warranty period**.

- 8. All other terms, conditions and stipulations accompanying this Contract together with all proposals and all mandatory provisions of the Revised Implementing Rules and Regulations of R.A. No. 9184, shall form an integral part of the contract between the PARTIES hereto.

The parties hereby certify that they have read or caused to be read to them each and every provision of the foregoing Contract and that they had fully understood the same.


IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


**PHILIPPINE HEALTH INSURANCE CORPORATION**

**TOPBEST PRINTING CORPORATION**


By:

By:

  
**RAMON F. ARISTOZA, JR.**  
Executive Vice-President and Chief Operating Officer

  
**SHIRLEY L. DIONISIO**  
Sales Manager

Signed in the presence of:

  
**EDGAR JULIO S. ASUNCION**  
Senior Vice President for Legal Sector

  
Witness for **TOPBEST PRINTING CORPORATION**

  
**ISRAEL FRANCIS A. PARGAS, M.D.**  
OIC-VP, Corporate Affairs Group

  
Witness for **TOPBEST PRINTING CORPORATION**

  
**ATTY. HANNAH LORRAINE A. DALISAY**  
Division Chief, Comptrollership Department

## ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)  
CITY OF Calicut City ) S.S.

BEFORE ME, this 14 day of 02 2014, personally appeared the following persons exhibiting to me their respective Government issued ID's, to wit:

**RAMON F. ARISTOZA, JR.**  
Philippine Health Insurance Corporation

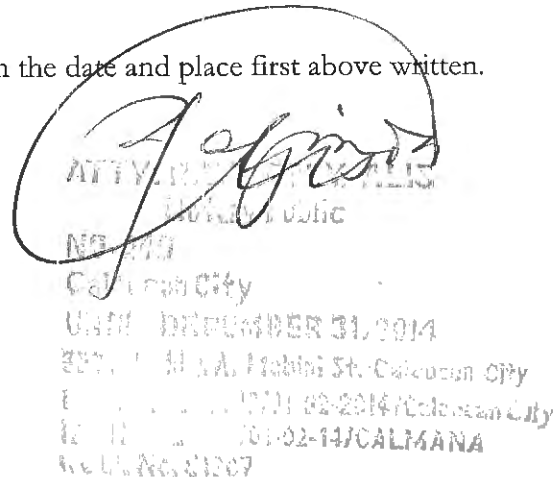
**SHIRLEY L. DIONISIO**  
Topbest Printing Corporation

N03 - 05 - 017086

Known to me to be the same persons who executed the foregoing Contract Agreement consisting of \_\_\_\_\_ (\_\_\_\_) pages including the annexes and this page on which the acknowledgement is written and they acknowledged that the same is their free act and deed and that of the corporations being represented.

WITNESS MY HAND AND SEAL on the date and place first above written.

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Page No. 16  
Book No. III  
Series of 2014



# TOPBEST

PRINTING CORPORATION

Annex "A"

197 Ma. Clara St., Bet. 9th & 10th Ave., Grace Park, Kalookan City, 1403 Metro Manila, Philippines

Tels.: 361-91-17 • 361-02-06 • 361-87-08 • 363-56-12 • 365-86-08 to 10

Fax No.: (632)362-09-45 Email: topbest\_sticker@piddsl.net • topbestprint@yahoo.com

## BID FORM

Date: January 27, 2014

Invitation to Bid No.: ITB No. B 2013-022-GS

To: The Chairperson  
Bids and Awards Committee  
PHILIPP ALIH

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers 1 the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver/perform of Booklet for Lifetime, Employed, Individually Paying and OWP Members in conformity with the said Bidding Documents for the sum stated hereunder:

PARTICULARS	COST per item (Inclusive of VAT)	Total Cost (Inclusive of VAT)
Six Million Six Hundred Ninety Thousand Pesos Only	Php. 6.69/pc	Php. 6,690,000.00

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirement as per ITB Clauses 5 of the Bidding Documents.

Issued this 27<sup>th</sup> day of January 2014, in Kalookan City.

  
SHIRLEY L. DIONISIO  
Sales Manager  
TOPBEST PRINTING CORPORATION

Duly authorized to sign Bid for and on behalf of TOPBEST PRINTING CORPORATION

## Section VI

### Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of the delivery to the project site.

Item	Description	Quantity		Delivered, Weeks/Months
		Piece(s)	Pack(s)	
Booklet	Delivery of the Booklets	20,000 (Lifetime) 20,000 ( Employed) 20,000 (IPM) 20,000 (OWP)	160	Within Twenty (20) Calendar days after issuance and receipt by the winning bidder of the Notice to Proceed
	First (1 <sup>st</sup> ) Delivery	= 80,000		
	Second (2 <sup>nd</sup> ) Delivery	80,000 (Lifetime) 280,000 ( Employed) 280,000 (IPM) 280,000 (OWP)  = 920,000	1,840	Within Ninety(90) calendar days after the issuance and receipt by the winning bidder of the Notice to Proceed

I hereby certify to comply and delivery all of the above requirements.

TOPBEST PRINTING CORPORATION

Name of Company/Bidder



SHIRLEY L. DIONISIO

Signature over Printed Name of Representative

January 27, 2014

Date

Section VII  
Technical Specifications

SPECIFICATIONS	STATEMENT OF COMPLIANCE
<p>*Statement of Compliance- Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each specification stating the corresponding performance parameters of the equipment offered. Statement of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by the evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).</p>	
<p><b>Procurement of One (1) lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers ( OFWs) Members</b></p>	<p>Statement of Compliance</p>
<p>Four ( 4) leaves, 16 pages (including cover and back pages)</p> <p>a) Stock Cover – C2S 120 lbs., Inside pages- Bookpaper 70lbs.</p> <p>b) Size : 8.3" x 5.85" –folded 8.3" x 11.70"- Spread</p> <p>c) Binding : Saddle Stitch</p> <p>d) Printing for cover and back page; Offset, full color (4/0), with spot UV Lamination</p> <p>e) Printing for Inside pages, Black and White</p> <p>f) Others:</p>	<p>COMPLY</p>
<p>End-user to provide camera ready file in CD/DVD immediately upon issuance and receipt by the winning bidder of the Notice of Award</p>	
<p>Presentation of sample to PHILHEALTH- within seven(7) calendar days after issuance and receipt by the winning bidder of the Notice of Award.</p>	

**Packaging :** All deliveries shall be packed as follows :

- a) Each pack Shall contain 500 booklets;
- b) Two sheets of Kraft paper with a thickness of 150 lbs. shall be utilized for the packing and will be sealed appropriate for shipment purposes using packing tape.

Membership Category	Quantity
Lifetime	100,000
Formal Economy	300,000
Informal Economy	300,000
Migrant Workers (OFWs)	300,000

I hereby certify to comply with the above Technical Specification

**TOPBEST PRINTING CORPORATION**

Name of Company/Bidder



**SHIRLEY L. DIONISIO**

Signature over Printed Name of Representative

**January 27, 2014**

Date

## Section IV. General Conditions of Contract

## 1. Definitions

1.1. In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring Entity and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the supplies, equipment, machinery, spare parts, other materials and/or general support services which the Supplier is required to provide to the Procuring Entity under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this Section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring Entity" means the organization purchasing the Goods, as named in the SCC.
- (h) "The Procuring Entity's country" is the Philippines.
- (i) "The Supplier" means the individual contractor, manufacturer distributor, or firm supplying/manufacturing the Goods and Services under this Contract and named in the SCC.
- (j) The "Funding Source" means the organization named in the SCC.
- (k) "The Project Site," where applicable, means the place or places named in the SCC.
- (l) "Day" means calendar day.
- (m) The "Effective Date" of the contract will be the date of receipt by the Supplier of the Notice to Proceed or the date provided in the Notice to Proceed. Performance of all obligations shall be reckoned from the Effective Date of the Contract.
- (n) "Verified Report" refers to the report submitted by the Implementing Unit to the Head of the Procuring Entity setting forth its findings as to the existence of grounds or causes for termination and explicitly stating its recommendation for the issuance of a Notice to Terminate.

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2. **Corrupt, Fraudulent, Collusive, and Coercive Practices**

2.1. Unless otherwise provided in the SOC, the Procuring Entity as well as the bidders, contractors, or suppliers shall observe the highest standard of ethics during the procurement and execution of this Contract. In pursuance of this policy, the Procuring Entity:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

- (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the Government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in Republic Act 3019.
- (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
- (iii) "collusive practices" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.
- (iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
- (v) "obstructive practice" is
  - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or
  - (bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.

- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.
- 2.2. Further the Funding Source, Borrower or Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the applicable law on individuals and organizations deemed to be involved with any of the practices mentioned in GCC Clause 2.1(a).
3. **Inspection and Audit by the Funding Source**
- The Supplier shall permit the Funding Source to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Funding Source, if so required by the Funding Source.
4. **Governing Law and Language**
- 4.1. This Contract shall be interpreted in accordance with the laws of the Republic of the Philippines.
- 4.2. This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract. All correspondence and other documents pertaining to this Contract exchanged by the parties shall be written in English.
5. **Notices**
- 5.1. Any notice, request, or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request, or consent shall be deemed to have been given or made when received by the concerned party, either in person or through an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the SCC, which shall be effective when delivered and duly received or on the notice's effective date, whichever is later.
- 5.2. A Party may change its address for notice hereunder by giving the other Party notice of such change pursuant to the provisions listed in the SCC for GCC Clause 5.1.
6. **Scope of Contract**
- 6.1. The GOODS and Related Services to be provided shall be as specified in Section VI. Schedule of Requirements.
- 6.2. This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. Any additional requirements for the completion of this Contract shall be provided in the SCC.
7. **Subcontracting**
- 7.1. Subcontracting of any portion of the Goods, if allowed in the BDS, does not relieve the Supplier of any liability or obligation under this Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants or workmen.

- 7.2. Subcontractors disclosed and identified during the bidding may be changed during the implementation of this Contract, subject to compliance with the required qualifications and the approval of the Procuring Entity.

8. **Procuring Entity's Responsibilities**

- 8.1. Whenever the performance of the obligations in this Contract requires that the Supplier obtain permits, approvals, import, and other licenses from local public authorities, the Procuring Entity shall, if so needed by the Supplier, make its best effort to assist the Supplier in complying with such requirements in a timely and expeditious manner.
- 8.2. The Procuring Entity shall pay all costs involved in the performance of its responsibilities in accordance with GCC Clause 6.

9. **Prices**

- 9.1. For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR or except as provided in this Clause.
- 9.2. Prices charged by the Supplier for Goods delivered and/or services performed under this Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any change in price resulting from a Change Order issued in accordance with GCC Clause 29.

10. **Payment**

- 10.1. Payments shall be made only upon a certification by the Head of the Procuring Entity to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. Except with the prior approval of the President no payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract. Ten percent (10%) of the amount of each payment shall be retained by the Procuring Entity to cover the Supplier's warranty obligations under this Contract as described in GCC Clause 17.
- 10.2. The Supplier's request(s) for payment shall be made to the Procuring Entity in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and/or Services performed, and by documents submitted pursuant to the SCC provision for GCC Clause 6.2, and upon fulfillment of other obligations stipulated in this Contract.
- 10.3. Pursuant to GCC Clause 10.2, payments shall be made promptly by the Procuring Entity, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.
- 10.4. Unless otherwise provided in the SCC, the currency in which payment is made to the Supplier under this Contract shall be in Philippine Pesos.

11. **Advance Payment and Terms of Payment**

- 11.1. Advance payment shall be made only after prior approval of the President, and shall not exceed fifteen percent (15%) of the Contract amount, unless otherwise directed by the President or in cases allowed under Annex "D" of RA 9184.
- 11.2. For Goods supplied from abroad, the terms of payment shall be as follows:

- (a) On Contract Signature: Ten percent (10%) of the Contract Price shall be paid within sixty (60) days from signing of the Contract and upon submission of a claim and a bank guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in Section VIII. Bidding Forms.
- (b) On Delivery: Seventy percent (70%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of receipt of the Goods and upon submission of the documents (i) through (vi) specified in the SCC provision on Delivery and Documents.
- (c) On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the acceptance and inspection certificate for the respective delivery issued by the Procuring Entity's authorized representative. In the event that no inspection or acceptance certificate is issued by the Procuring Entity's authorized representative within forty five (45) days of the date shown on the delivery receipt the Supplier shall have the right to claim payment of the remaining twenty percent (20%) subject to the Procuring Entity's own verification of the reason(s) for the failure to issue documents (vii) and (viii) as described in the SCC provision on Delivery and Documents.

11.3. All progress payments shall first be charged against the advance payment until the latter has been fully exhausted.

12. Taxes and Duties

The Supplier, whether local or foreign, shall be entirely responsible for all the necessary taxes, stamp duties, license fees, and other such levies imposed for the completion of this Contract.

13. Performance Security

13.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any the forms prescribed in the ITB Clause 33.2.

13.2. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under the contract.

13.3. The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.

13.4. The performance security may be released by the Procuring Entity and returned to the Supplier after the issuance of the Certificate of Final Acceptance subject to the following conditions:

- (a) There are no pending claims against the Supplier or the surety company filed by the Procuring Entity;
- (b) The Supplier has no pending claims for labor and materials filed against it; and
- (c) Other terms specified in the SCC.

13.5. In case of a reduction of the contract value, the Procuring Entity shall allow a proportional reduction in the original performance security, provided that any such

reduction is more than ten percent (10%) and that the aggregate of such reductions is not more than fifty percent (50%) of the original performance security.

14. Use of Contract Documents and Information

- 14.1. The Supplier shall not, except for purposes of performing the obligations in this Contract, without the Procuring Entity's prior written consent, disclose this Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Entity. Any such disclosure shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 14.2. Any document, other than this Contract itself, enumerated in GCC Clause 14.1 shall remain the property of the Procuring Entity and shall be returned (all copies) to the Procuring Entity on completion of the Supplier's performance under this Contract if so required by the Procuring Entity.

15. Standards

The Goods provided under this Contract shall conform to the standards mentioned in the Section VII. Technical Specifications; and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the institution concerned.

16. Inspection and Tests

- 16.1. The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Entity. The SCC and Section VII. Technical Specifications shall specify what inspections and/or tests the Procuring Entity requires and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 16.2. If applicable, the inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Entity. The Supplier shall provide the Procuring Entity with results of such inspections and tests.
- 16.3. The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in this Clause provided that the Procuring Entity shall bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 16.4. The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity, upon giving a notice pursuant to GCC Clause 5.
- 16.5. The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranties or other obligations under this Contract.

**Warranty**

- 17.1. The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the Procuring Entity provides otherwise.
- 17.2. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 17.3. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the SCC. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least ten percent (10%) of the final payment, or a special bank guarantee equivalent to at least ten percent (10%) of the Contract Price or other such amount if so specified in the SCC. The said amounts shall only be released after the lapse of the warranty period specified in the SCC; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
- 17.4. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, within the period specified in the SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Procuring Entity.
- 17.5. If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in GCC Clause 17.4, the Procuring Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract and under the applicable law.

**18. Delays in the Supplier's Performance**

- 18.1. Delivery of the Goods and/or performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Entity in Section VI. Schedule of Requirements.
- 18.2. If at any time during the performance of this Contract, the Supplier or its Subcontractor(s) should encounter conditions impeding timely delivery of the Goods and/or performance of Services, the Supplier shall promptly notify the Procuring Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, and upon causes provided for under GCC Clause 22, the Procuring Entity shall evaluate the situation and may extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of Contract.
- 18.3. Except as provided under GCC Clause 22, a delay by the Supplier in the performance of its obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 19, unless an extension of time is agreed upon pursuant to GCC Clause 29 without the application of liquidated damages.

**19. Liquidated Damages**

Subject to GCC Clauses 18 and 22, if the Supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Contract inclusive of

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duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under this Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the Procuring Entity shall rescind the Contract pursuant to GCC Clause 23, without prejudice to other courses of action and remedies open to it.

20. Settlement of Disputes

- 20.1. If any dispute or difference of any kind whatsoever shall arise between the Procuring Entity and the Supplier in connection with or arising out of this Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 20.2. If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Entity or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 20.3. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under this Contract.
- 20.4. In the case of a dispute between the Procuring Entity and the Supplier, the dispute shall be resolved in accordance with Republic Act 9285 ("R.A. 9285"), otherwise known as the "Alternative Dispute Resolution Act of 2004."
- 20.5. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and the Procuring Entity shall pay the Supplier any monies due the Supplier.

21. Liability of the Supplier

- 21.1. The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines, subject to additional provisions, if any, set forth in the SCC.
- 21.2. Except in cases of criminal negligence or willful misconduct, and in the case of infringement of patent rights, if applicable, the aggregate liability of the Supplier to the Procuring Entity shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

22. Force Majeure

- 22.1. The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the Supplier's delay in performance or other failure to perform its obligations under the Contract is the result of a *force majeure*.
- 22.2. For purposes of this Contract the terms "*force majeure*" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or *force majeure* shall be interpreted to mean an event which the Contractor could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Contractor. Such events may include, but not

limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

- 22.3. If a *force majeure* situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the *force majeure*.

23. **Termination for Default**

- 23.1. The Procuring Entity shall terminate this Contract for default when any of the following conditions attends its implementation:

- (a) Outside of *force majeure*, the Supplier fails to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Procuring Entity pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price;
- (b) As a result of *force majeure*, the Supplier is unable to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the Procuring Entity stating that the circumstance of *force majeure* is deemed to have ceased; or
- (c) The Supplier fails to perform any other obligation under the Contract.

- 23.2. In the event the Procuring Entity terminates this Contract in whole or in part, for any of the reasons provided under GCC Clauses 23 to 26, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of this Contract to the extent not terminated.

- 23.3. In case the delay in the delivery of the Goods and/or performance of the Services exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted to the Supplier, the Procuring Entity may terminate this Contract, forfeit the Supplier's performance security and award the same to a qualified Supplier.

24. **Termination for Insolvency**

The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.

25. **Termination for Convenience**

- 25.1. The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s), or changes in law and national government policies.



25.2. The Goods that have been delivered and/or performed or are ready for delivery or performance within thirty (30) calendar days after the Supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and prices. For Goods not yet performed and/or ready for delivery, the Procuring Entity may elect:

- (a) to have any portion delivered and/or performed and paid at the contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed and/or performed goods and for materials and parts previously procured by the Supplier.

25.3. If the Supplier suffers loss in its initial performance of the terminated contract, such as purchase of raw materials for goods specially manufactured for the Procuring Entity which cannot be sold in open market, it shall be allowed to recover partially from this Contract, on a *quantum meruit* basis. Before recovery may be made, the fact of loss must be established under oath by the Supplier to the satisfaction of the Procuring Entity before recovery may be made.

## 26. Termination for Unlawful Acts

26.1. The Procuring Entity may terminate this Contract in case it is determined *prima facie* that the Supplier has engaged, before or during the implementation of this Contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:

- (a) Corrupt, fraudulent, and coercive practices as defined in ITB Clause 3.1(a);
- (b) Drawing up or using forged documents;
- (c) Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
- (d) Any other act analogous to the foregoing.

## 27. Procedures for Termination of Contracts

27.1. The following provisions shall govern the procedures for termination of this Contract:

- (a) Upon receipt of a written report of acts or causes which may constitute ground(s) for termination as aforementioned, or upon its own initiative, the Implementing Unit shall, within a period of seven (7) calendar days, verify the existence of such ground(s) and cause the execution of a Verified Report, with all relevant evidence attached;
- (b) Upon recommendation by the Implementing Unit, the Head of the Procuring Entity shall terminate this Contract only by a written notice to the Supplier conveying the termination of this Contract. The notice shall state:
  - (i) that this Contract is being terminated for any of the ground(s) aforementioned, and a statement of the acts that constitute the ground(s) constituting the same;
  - (ii) the extent of termination, whether in whole or in part;
  - (iii) an instruction to the Supplier to show cause as to why this Contract should not be terminated; and

- (iv) special instructions of the Procuring Entity, if any.
- (c) The Notice to Terminate shall be accompanied by a copy of the Verified Report;
- (d) Within a period of seven (7) calendar days from receipt of the Notice of Termination, the Supplier shall submit to the Head of the Procuring Entity a verified position paper stating why this Contract should not be terminated. If the Supplier fails to show cause after the lapse of the seven (7) day period, either by inaction or by default, the Head of the Procuring Entity shall issue an order terminating this Contract;
- (e) The Procuring Entity may, at any time before receipt of the Supplier's verified position paper described in item (d) above withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Supplier's receipt of the notice;
- (f) Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the Head of the Procuring Entity shall decide whether or not to terminate this Contract. It shall serve a written notice to the Supplier of its decision and, unless otherwise provided, this Contract is deemed terminated from receipt of the Supplier of the notice of decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate;
- (g) The Head of the Procuring Entity may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the Head of the Procuring Entity; and
- (h) The Supplier must serve a written notice to the Procuring Entity of its intention to terminate the contract at least thirty (30) calendar days before its intended termination. The Contract is deemed terminated if it is not resumed in thirty (30) calendar days after the receipt of such notice by the Procuring Entity.

28. **Assignment of Rights**

The Supplier shall not assign his rights or obligations under this Contract, in whole or in part, except with the Procuring Entity's prior written consent.

29. **Contract Amendment**

Subject to applicable laws, no variation in or modification of the terms of this Contract shall be made except by written amendment signed by the parties.

30. **Application**

These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of this Contract.

## Section V. Special Conditions of Contract

GCC Clause	
1.1(g)	The Procuring Entity is <i>Philippine Health Insurance Corporation</i> .
1.1(i)	The Supplier is <i>[to be inserted at the time of contract award]</i> .
1.1(j)	The Funding Source is: <b>Continuing Appropriations of 2012 in the amount of Seven Million Ten Thousand Pesos (PhP7,010,000.00)</b>
1.1(k)	The Project Site is <i>at PhilHealth Head Office</i>
5.1	The Procuring Entity's address for Notices is: <i>SVP MELINDA C. MERCADO, Chief Management Executive, and BAC-GS Chairperson, Room 1002, 10<sup>th</sup> Floor CityState Centre, 709 Shaw Boulevard, Pasig City</i>
6.2	<p>Delivery of the Goods and Services shall be made by the Supplier in accordance with the terms specified in Section VI.</p> <p><b>Delivery and Documents –</b></p> <p>The Delivery terms of this Contract shall be as follows:</p> <p><b>The One (1) Lot Printing of Booklet for Lifetime, Employed, Individually Paying and OWP Members</b> shall be delivered to Room 1503, 15<sup>th</sup> Floor Citystate Centre Bldg., 709 Shaw Blvd., Bgy. Oranbo, Pasig City. Risk and title will pass from the Supplier to PhilHealth upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods and Services shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p>Upon delivery of the Goods and Services to the Project Site, the Supplier shall notify PhilHealth and present the following documents to PhilHealth:</p> <ul style="list-style-type: none"> <li>(i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;</li> <li>(ii) Original and four copies delivery receipt/note, railway receipt, or truck receipt;</li> <li>(iii) Original Supplier's factory inspection report;</li> <li>(iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;</li> <li>(v) Original and four copies of the certificate of origin (for imported Goods);</li> <li>(vi) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;</li> <li>(vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and</li> <li>(viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.</li> </ul> <p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any</p>

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		<p>subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>PHILIPPINE HEALTH INSURANCE CORPORATION</p> <p>Name of the Supplier</p> <p>Contract Description</p> <p>Final Destination</p> <p>Gross weight</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p> <p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Insurance --</b></p> <p>The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.</p> <p><b>Transportation --</b></p> <p>PhilHealth accepts no liability for the damage of Goods during transit. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to PhilHealth until their receipt and final acceptance at the final destination.</p> <p><b>Patent Rights --</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
10.2		NO FURTHER INSTRUCTIONS
10.4		NO FURTHER INSTRUCTIONS
13.4(c)		NO FURTHER INSTRUCTIONS
16.1		The inspections/tests that will be conducted are: PhilHealth technical personnel must review the testing conducted by the bidder based on the test and actual results submitted. All deliverables mentioned above should be checked by PHILHEALTH and if found to have deficiencies shall be complied by the bidder before the final acceptance and turnover of the project.
17.3		Warranty shall be five (5) working days after acceptance by PhilHealth of the delivered goods.
17.4		In case of defects in the items delivered by the winning bidder, PhilHealth has the right to return and demand replacement of the defective items at the expense of the winning bidder. Replacement of the items shall be made within ten (10) calendar days upon notice.
21.1		NO ADDITIONAL PROVISION.

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**BID BULLETIN NO. 01**  
**(ITB NO. B 2013-022-GS)**

**BIDDING FOR THE PROCUREMENT OF ONE (1) LOT PRINTING OF BOOKLET FOR LIFETIME, EMPLOYED, INDIVIDUALLY PAYING AND OWP MEMBERS**

In accordance with Republic Act 9184 (RA 9184), the result of the Pre-bid Conference held on January 13, 2014 is hereby issued. The following provisions or item/s in the *Bidding for the Procurement of One (1) Lot Printing of Booklet for Lifetime, Employed, Individually Paying and OWP Members (ITB No. B 2013-022-GS)* are hereby clarified, viz:

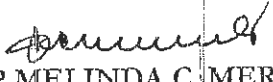
PROVISION		AMENDMENT/ CLARIFICATION	
Section VII. Technical Specifications		Section VII. Technical Specifications	
Procurement of One (1) Lot Printing of Booklet for Lifetime, Employed, Individually Paying and OWP Members	Statement of Compliance*	Procurement of One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs) Members	Statement of Compliance*
Eight (8) leaves, 16 pages (including cover and back pages)		Four (4) leaves, 16 pages (including cover and back pages)	COMPLY
a) Stock: Cover – C2S 120 lbs, Inside Pages – Book Paper 70 lbs		a) Stock: Cover – C2S 120 lbs, Inside Pages – Book Paper 70 lbs	
b) Size: 8.3" x 5.85" – folded 8.3" x 11.70" – spread		b) Size: 8.3" x 5.85" – folded 8.3" x 11.70" – spread	
c) Binding: Saddle stitch		c) Binding: Saddle stitch	
d) Printing for cover and back page: Offset, full color (4/0), with spot UV lamination		d) Printing for cover and back page: Offset, full color (4/0), with spot UV lamination	
e) Printing for inside pages: Offset, black and white		e) Printing for inside pages: Offset, black and white	
f) Others: End-user to provide camera ready file in CD/DVD immediately upon issuance and receipt by the winning bidder of the Notice to Proceed.		f) Others: End-user to provide camera ready file in CD/DVD immediately upon issuance and receipt by the winning bidder of the Notice of Award.	
Packaging: All deliveries shall be packed as follows:		Presentation of sample to PHILHEALTH – within seven (7) calendar days after issuance and receipt by the winning bidder of the Notice of Award.	
a. Each pack shall contain 500 booklets;		Packaging: All deliveries shall be packed as follows:	
b. Two sheets of Kraft paper with thickness of 150 lbs. shall be utilized for the packing and will be sealed appropriately for shipment purposes using packing tape.		a. Each pack shall contain 500 booklets;	
		b. Two sheets of Kraft paper with thickness of 150 lbs. shall be utilized for the packing and will be sealed appropriately for shipment purposes using packing tape.	

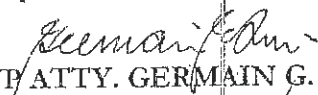
2	Bidders may submit 2013 Mayor's permit during the Opening of Bids; however, the winning bidder shall submit its 2014 Mayor's permit prior to signing of the contract.
3	For the revised Technical Specifications (Section VII) of the bidding documents, please see attached Annex "A" of this Bid Bulletin. This shall be included in the eligibility and technical submissions in lieu of the original Technical Specifications attached to the purchased bidding documents.
4	The name of the Project shall be renamed to One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs) Members.


The deadline for submission of bid proposals will be on January 27, 2014, 10:30 a.m.. Likewise, Opening of Bids will commence on the said date and time.

Those bidders who obtained the bidding documents for this project and would not submit their respective bid proposals on January 27, 2014 must submit a letter of non-participation stating their reasons to the Office of the Secretariat for the Bids and Awards Committees. The letter of non-participation must be submitted to SBAC on or before 5:00 p.m. of January 27, 2014.

Issued this 17<sup>th</sup> day of January 2014.

  
SVP MELINDA C. MERCADO  
Chairperson

  
VP ATTY. GERMAIN G. LIM  
Vice-Chairperson

  
VP GREGORIO C. RULLODA  
Member

  
OIC-VP ISRAEL FRANCIS A. BARGAS, MD  
Member

  
SM NARISA PORTIA J. SUGAY, MD  
Member

  
SM EVANGELINE RACELIS  
Member



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Section VII. Technical Specifications

SPECIFICATIONS		Statement of Compliance									
<p>* <b>Statement of Compliance</b>- Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1 (a)(ii) and/or GCC Clause 2.1(a)(ii).</p>											
<b>Procurement of One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs) Members</b>		<b>Statement of Compliance *</b>									
<p>Four (4) leaves, 16 pages (including cover and back pages)</p> <p>a) Stock: Cover – C2S 120 lbs, Inside Pages – Book Paper 70 lbs</p> <p>b) Size: 8.3" x 5.85" – folded 8.3" x 11.70" - spread</p> <p>c) Binding: Saddle stitch</p> <p>d) Printing for cover and back page: Offset, full color (4/0), with spot UV lamination</p> <p>e) Printing for inside pages: Offset, black and white</p> <p>f) Others:</p> <p>End-user to provide camera ready file in CD/DVD immediately upon issuance and receipt by the winning bidder of the Notice of Award.</p> <p>Presentation of sample to PHILHEALTH – within seven (7) calendar days after issuance and receipt by the winning bidder of the Notice of Award.</p> <p>Packaging: All deliveries shall be packed as follows:</p> <p>a. Each pack shall contain 500 booklets;</p> <p>b. Two sheets of Kraft paper with thickness of 150 lbs. shall be utilized for the packing and will be sealed appropriately for shipment purposes using packing tape.</p>		<b>COMPLY</b>									
<table><tr><th>Membership Category</th><th>Quantity</th></tr><tr><td>Lifetime</td><td>100,000</td></tr><tr><td>Formal Economy</td><td>300,000</td></tr><tr><td>Informal Economy</td><td>300,000</td></tr><tr><td>Migrant Workers (OFWs)</td><td>300,000</td></tr></table>			Membership Category	Quantity	Lifetime	100,000	Formal Economy	300,000	Informal Economy	300,000	Migrant Workers (OFWs)
Membership Category	Quantity										
Lifetime	100,000										
Formal Economy	300,000										
Informal Economy	300,000										
Migrant Workers (OFWs)	300,000										

I hereby certify to comply with all the above Technical Specifications

Name of Company/Bidder

Signature over Printed Name of Representative

Date

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Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre Building, 709 Shaw Boulevard, Pasig City  
Healthline 441-7444 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)

**Annex**



PhilHealth  
Bureau of Health Insurance  
PhilHealth Building, Pasig City

**BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES (BAC-GS)**  
**RESOLUTION NO. 014, s. 2014**

**RESOLUTION RECOMMENDING THAT THE CONTRACT FOR THE  
PROCUREMENT OF ONE (1) LOT PRINTING OF BOOKLET FOR LIFETIME,  
FORMAL ECONOMY, INFORMAL ECONOMY AND MIGRANT WORKERS (OFW)  
UNDER ITB NO. B 2013-022-GS BE AWARDED IN FAVOR OF TOPBEST PRINTING  
CORPORATION AS THE BIDDER WITH THE LOWEST CALCULATED AND  
RESPONSIVE BID (LCRB)**

**WHEREAS**, an Invitation to Bid (ITB) for the Procurement of One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs) [ITB No. B 2013-022-GS] was advertised at the Philippine Star, the PhilG-EPG, the PhilHealth website and the office premises from December 23, 2013 to January 26, 2014;

**WHEREAS**, the Approved Budget for the Contract (ABC) of the subject procurement is in the amount of Seven Million Ten Thousand Pesos (PhP7,010,000.00);

**WHEREAS**, in response to the said invitation, ten (10) proponents obtained the bid documents, namely: (1) Vibal Publishing House, (2) Ernest Printing Corporation, (3) Printwell, Inc., (4) Topbest Printing Corporation, (5) Book Media Press, Inc., (6) EC-TEC Commercial, (7) Jericopim Publishing House, (8) Studio Graphics Corporation, (9) Velprint Corporation, and (10) Colorplus Production Group Corporation;

**WHEREAS**, a Pre-Bid Conference was held on January 13, 2014 at the SBAC Conference Room in order for the BAC-GS to accommodate clarifications and other queries of the proponents with regard to the bid documents for the Procurement of One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs), and thereafter, a Bid Bulletin dated January 17, 2014 was issued to the proponents;

**WHEREAS**, the opening of bids was held on January 27, 2014 at the SBAC Conference Room, wherein Vibal Publishing House, Inc., Printwell, Inc., Topbest Printing Corporation, Book Media Press, Inc., EC-TEC Commercial, Studio Graphics Corporation, Velprint Corporation and Colorplus Production Group Corporation submitted their respective bids on time;

**WHEREAS**, during the same meeting, the BAC-GS arrived at the following results:

	Proponents	Results
1	Vibal Publishing House, Inc.	PhP6,950,000.00 (7 <sup>th</sup> Lowest Calculated Bid)
2	Printwell, Inc.	PhP6,800,000.00 (2 <sup>nd</sup> Lowest Calculated Bid)
3	Topbest Printing Corporation	PhP6,690,000.00 (Lowest Calculated Bid)
4	Book Media Press, Inc.	PhP6,828,000.00 (3 <sup>rd</sup> Lowest Calculated Bid)
5	EC-TEC Commercial	(Disqualified for submitting invalid Single Contract)
6	Studio Graphics Corporation	PhP6,855,000.00 (5 <sup>th</sup> Lowest Calculated Bid)
7	Velprint Corporation	PhP6,843,000.00 (4 <sup>th</sup> Lowest Calculated Bid)
8	Colorplus Production Group Corporation	PhP6,908,000.00 (6 <sup>th</sup> Lowest Calculated Bid)



*Handwritten signature and initials*



BAC RESO (AWARD OF CONTRACT IN FAVOR  
OF TOPBEST PRINTING CORPORATION)

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WHEREAS, based on the above results, the BAC-GS declared **Topbest Printing Corporation** as the bidder with the Lowest Calculated Bid (LCB) to be subjected to post-qualification by the BAC-GS Technical Working Group (TWG) A;

WHEREAS, during the BAC-GS meeting held on February 6, 2014, the corresponding Post-Qualification Evaluation Report of the TWG A was presented with the recommendation that Topbest Printing Corporation be declared as "post-qualified". The pertinent portion of its report reads as follows:

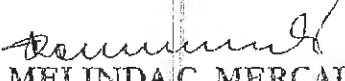
*"Kindly take notice that per the evaluation and review of the bidding documents, the said bid was found to be **RESPONSIVE** with the requirements as reflected in the Post Qualification Report hereto attached."*

WHEREAS, the BAC-GS concurred with the recommendation of the TWG A to declare Topbest Printing Corporation as the bidder with the Lowest Calculated and Responsive Bid;

NOW, THEREFORE, premises considered, the BAC-GS resolved to declare Topbest Printing Corporation as the bidder with the Lowest Calculated and Responsive Bid (LCRB) and recommended that the contract for the Procurement of One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs) under ITB No. B 2013-022-GS be awarded to the said bidder.

IT IS SO RESOLVED.

Signed this 6<sup>th</sup> day of February 2014 at Pasig City.

  
SVP MELINDA C. MERCADO  
Chairperson

  
VP ATTY. GERMAIN G. LIM  
Vice-Chairperson

  
VP GREGORIO C. RULLODA  
Member


  
SM ISRAEL FRANCIS A. PARGAS, MD  
Member

BAC RESO (AWARD OF CONTRACT IN FAVOR  
OF TOPBEST PRINTING CORPORATION)

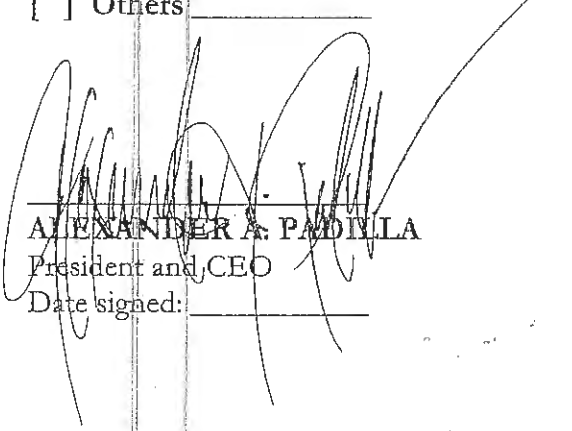
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- ON OFFICIAL TRAVEL -  
SM NARISA PORTIA J. SUGAY, MD  
Member

  
SM EVANGELINE RACELIS  
Member

☒ APPROVED  
☐ DISAPPROVED  
☐ Others \_\_\_\_\_

  
ALEXANDER A. PADILLA

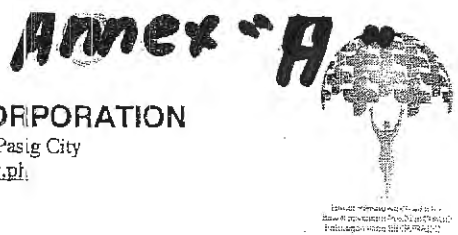
President and CEO

Date signed: \_\_\_\_\_



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre Building, 709 Shaw Boulevard, Pasig City  
Healthline 441-7444 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)



**NOTICE OF AWARD**

Procurement of One (1) Lot Printing of Booklet for Lifetime, Formal Economy,  
Informal Economy and Migrant Workers (OFWs)  
[ITB No. B 2013-022-GS]

Date of Issuance: 25 FEB 2014

**MS. SHIRLEY L. DIONISIO**  
**TOPBEST PRINTING CORPORATION**  
197 Ma. Clara St., Bet. 9<sup>th</sup> & 10<sup>th</sup> Avenue  
Grace Park, Kalookan City, Q. C.  
Fax No. 3620945

Dear Ms. Dionisio:

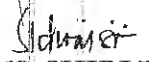
We are pleased to notify you that your Bid Proposal on January 27, 2014 for the Procurement of One (1) Lot Printing of Booklet for Lifetime, Formal Economy, Informal Economy and Migrant Workers (OFWs) (ITB No. B 2013-022-GS) for execution by Topbest Printing Corporation at the Contract Price equivalent to Six Million Six Hundred Ninety Thousand Pesos (PhP6,690,000.00) only is accepted.

You are hereby required to post a *performance security* in the form and amount stipulated in the Bid Documents immediately from receipt of this Notice and in no case later than the signing of the Contract. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the Bid Security.

Very truly yours,

  
**ALEXANDER A. PADILLA**  
President and CEO

Conforme:

  
**MS. SHIRLEY L. DIONISIO**  
Sales Manager  
Date: Feb. 26, 2014

teamphilhealth

[www.facebook.com/PhilHealth](http://www.facebook.com/PhilHealth)

[info@philhealth.gov.ph](mailto:info@philhealth.gov.ph)

OP-14-02-19-4/3

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**Manila Surety & Fidelity Co., Inc.**  
66 P. FLORENTINO ST., STA. MESA HEIGHTS  
QUEZON CITY, PHILIPPINES  
TELS. 712-2251 TO 55  
TIN - 000-786-952

RATE: C-3 GRADUATED	
PREMIUM	8,597.00
VAT	824.62
DST	791.64
LGT	49.48
NOT. FEE	
MISC.	
TOTAL	8,262.74

## PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, **TOPBEST PRINTING CORP.** with business address at 197 Ma. Clara St., Between 9th & 10th Avenue,, Grace Park, Caloocan City, herein represented by its Sales Manager, **SHIRLEY L. DIONISIO** as PRINCIPAL, and the **MANILA SURETY & FIDELITY CO., INC.**, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, as SURETY, are held and firmly bound unto the OBLIGEE, **PHILIPPINE HEALTH INSURANCE CORPORATION**, Citystate Building, 709 Shaw Boulevard, Pasig City, in the penal sum of **TWO MILLION SEVEN THOUSAND ONLY** (P 2,007,000.00 ) PESOS, Philippine Currency, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents:

THE CONDITIONS OF THIS OBLIGATION ARE AS FOLLOWS:

WHEREAS, the above-bounden principal has entered into a contract with **PHILIPPINE HEALTH INSURANCE CORPORATION**

for the PROCUREMENT OF ONE (1) LOT PRINTING OF ECONOMET FOR LIFETIME, FORMAL ECONOMY, INFORMAL ECONOMY AND MIGRANT WORKERS (CFWS) (NS No. B 2013-022-GS)

This bond is CALLABLE ON DEMAND

WHEREAS, said contract requires said Principal to give a good and sufficient bond in the above-stated sum to secure the full and faithful performance on his part of said contract:

NOW, THEREFORE, if the PRINCIPAL shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements stipulated in said contract, then this obligation shall be null and void; otherwise to remain in full force and effect.

LIABILITY of the Surety on this Bond will expire on **ONE (1) YEAR** and said bond will be cancelled **(P 2,007,000.00 )** DAYS after its expiration, unless Surety is notified of any existing obligations thereunder, and shall not exceed the penal sum of **TWO MILLION SEVEN THOUSAND ONLY** (P 2,007,000.00 ) PESOS, Philippine Currency,

TIME AND AMOUNT ARE THE ESSENCE OF THIS UNDERTAKING.

IN WITNESS WHEREOF, we have set our hands and signed our names this **25th** day of **FEBRUARY**, **2014** at the City of **QUEZON CITY**, Philippines.

**MANILA SURETY & FIDELITY CO., INC.**

By:

**MA. LOURDES V. PEÑA**

President & General Manager

**TOPBEST PRINTING CORP.**

By:

**SHIRLEY L. DIONISIO**

PRINCIPAL Manager

SIGNED IN THE PRESENCE OF:

**LINDA R. TAGUJAM**

**FRANKLIN B. BANDIOLA**

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES } S. S.  
MANILA

In MANILA this FEB 26 2014, 20.....  
 personally appeared before me.

*Names*  
**SHIRLEY L. DIONISIO** for and on behalf of *CTC No.* 31825598  
**TOPBEST PRINTING CORP.** *Issued at* Kalookan City *Issued on* February 14, 2014

and **MA. LOURDES V. PEÑA** Pres. & Gen. Manager of the Manila Surety & Fidelity Co., Inc., with  
 Community Tax Certificate No. EA4704518 issued at DA, Manila on FEBRUARY 15, 2012  
 with Corporate Community Tax Certificate No. C. 8-C-1-0093193 issued at Quezon City  
 on January 14, 2012 known to me to be the same persons who executed the foregoing document and  
 acknowledged to me that the same is their free and voluntary act and deed, as well as the free and voluntary act and deed  
 of their principals.

WITNESS MY HAND AND NOTARIAL SEAL the date and place first hereinabove written.

Doc. No. 384 Page No. 8  
 Book No. 52 Ser. of 20 13

**ATTY. AGUSTIN B. CABREDO**  
 Notary Public for Manila  
 Notarial Commission No. 2013-109  
 Until December 31, 2014  
 Rm. 409, First United Bldg. Co.,  
 Escolta, Manila  
 Roll No. 28047  
 PTR No. 2450249 / 1-2-14 / Manila  
 IBP Life Member 05097  
 MCLE No. IV 0000822

REPUBLIC OF THE PHILIPPINES } S. S.  
MANILA

**MA. LOURDES V. PEÑA**, President & General Manager

of the Manila Surety & Fidelity Co., Inc.,  
 having been sworn to, deposes and states that said Manila Surety & Fidelity Co., Inc. is a corporation duly organized  
 and existing under and by virtue of the laws of the Philippines with head office at Quezon City, Philippines  
 and duly authorized to execute and furnish surety bonds for all purposes within the Philippines, and to become  
 surety upon official recognizances, stipulations, bonds and undertakings under Administrative Order No. 14 of the  
 President of the Commonwealth of the Philippines dated August 10, 1945, and that it is actually worth the  
 amount specified in the foregoing undertaking, over and above all just debts and obligations exempt from execution.

MANILA SURETY & FIDELITY CO., INC.

TIN 000-786-952

By **MA. LOURDES V. PEÑA**

President & General Manager

SUBSCRIBED AND SWORN to before me this FEB 26 2014, 20.....  
 at the MANILA, Philippines.

Doc. No. 385 Page No. 8  
 Book No. 52 Ser. of 20 13

**ATTY. AGUSTIN B. CABREDO**  
 Notary Public for Manila  
 Notarial Commission No. 2013-109  
 Until December 31, 2014  
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