

**Contract Agreement Form**

**SEP 16 2012**

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between **PhilHealth Regional Office VII** of the Philippines (hereinafter called "the Entity") of the one part and **Ng Khai Development Corporation** of H. Cortes St. Banilad Mandaue City (hereinafter called "the Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., **Procurement of Various IT Equipment** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Hundred Twenty Eight Thousand Four Hundred Thirteen Pesos Only (P 228,413.00)** (hereinafter called "the Contract Price").

WHEREAS, the supplier agrees to deliver directly the following inclusive of all taxes, broken down as follows:

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
4 units	Dot Matrix Printer	P 38,925.00	P 155,700.00
1 unit	WAP Management Device	P 51,005.00	P 51,005.00
4 units	Flatbed Scanner	P 3,132.00	P 12,528.00
1 unit	Barcode Scanner	P 9,180.00	P 9,180.00

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- Annex (a) the Bid Form and the Price Schedule submitted by the Bidder;
- Annex (b) the Schedule of Requirements;
- Annex (c) the Technical Specifications;
- Annex (d) the General Conditions of Contract;
- Annex (e) the Special Conditions of Contract;
- Annex (f) the Entity's Notification of Award and
- Annex (g) the Terms of Reference.

3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract

4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

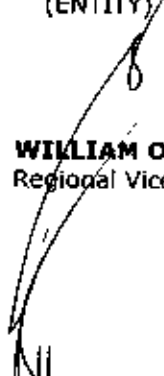
**NG KHAI DEVELOPMENT CORP.**  
(SUPPLIER)

By:

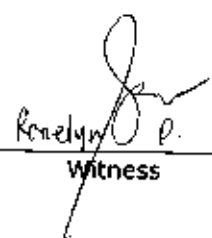
  
**YVONNE AMOSCO**  
Authorized Representative

By:

**PHILIPPINE HEALTH  
INSURANCE CORPORATION**  
(ENTITY)

  
**WILLIAM O. CHAVEZ**  
Regional Vice President

Signed in the presence of:

  
Roselyn P. Montem  
Witness

  
**JOSE E. BACALSO**  
Fiscal Controller IV

#### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
City of Cebu ) S. S.


**BEFORE ME**, personally appeared:

<u>NAME</u>	<u>RES. CERT. NO.</u>	<u>DATE/PLACE OF ISSUE</u>
<b>YVONNE AMOSCO</b>	_____	_____
<b>WILLIAM O. CHAVEZ</b>	00699361	<u>Feb. 25, 2013</u>

Known to me and to me known to be the same person who executed the foregoing Contract of Service and acknowledged that the same his free act and deed.

**WITNESS MY HAND AND SEAL** on the date and place first above written.

Doc. No. 245  
Page No. 42  
Book No. D7  
Series of 2013.

  
**Notary Public**  
**ATTY. BONIFACIO T. DEGAMU JR.**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2014  
PTR No. 275284, 6/3/13-CC  
IBP No. 91250, 1/18/13-CC  
NOTARIAL COM. No. 44-13  
ROLL OF ATTORNEY'S No. 31311  
RIR TIN No. 143-408-557-000

**Bid Form**

Date: July 23, 2013  
Invitation to Bid No.: 13-002

**Philhealth Regional Office VII**  
8<sup>th</sup> Floor Golden Peak Hotel  
Gorordo Cor Escario St., Cebu City

Gentlemen and/or Ladies:

Having examined the Bidding Documents including the Bid Bulletin Numbers, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply of 32 units Standard Desktop Personal Computers, 4 units High-End Desktop Personal Computers, 4 units Dot Matrix Printer, 1 unit WAP Management Device, 4 units Scanner Flatbed, 1 unit Barcode Scanner" in conformity with the said Bidding Documents for the sum of **Two Million Two Hundred Forty-Five Thousand Two Hundred Eighty-Five Pesos Only (Php2,245,285.00)** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our bid is accepted, we undertake to provide a performance security in the form, amounts, and within the terms specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in the BDS provision for the ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and Address of Agent	Amount and Currency	Purpose of Commission or gratuity
<u>NONE</u> (If none, state "None")	<u>NONE</u>	<u>NONE</u>

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.


Dated this 23<sup>rd</sup> day of July 2013

  
Yvonne L. Armosco  
(Signature)

\_\_\_\_\_  
Account Manager  
(In the capacity of)

**ELIGIBLE**

Duly authorized to sign Bid for and on behalf of Ng Khai Development Corporation.





July 23, 2013

THE BIDS AND AWARDS COMMITTEE  
 PHILHEAT III REGIONAL OFFICE 7  
 P/F Golden Peak Tower,  
 Gonzales Ave., cor. Escario St., Cebu City

Dear Sir/Madam:

Greeting!

Please find herein below our price schedule for your consideration.

### PRICE SCHEDULE

Item No.	Requirement	Proposed Model	Qty	ABC PER UNIT	TOTAL ABC	UNIT PRICE	TOTAL PRICE
1	Desktop Computer (Standard)	Dell 3010MT	32	PHP 60,000.00	PHP 1,920,000.00	PHP 52,431.00	PHP 1,677,792.00
	Monitor	Dell E Series E2211H 21.5" Monitor					
	650VA UPS-AVR	PSA650MT3-230U Liebert PSA 650VA 230V AVR USB					
2	Desktop Computer (High end)	Dell Precision T1650	4	PHP 90,000.00	PHP 360,000.00	PHP 34,770.00	PHP 339,080.00
	2 - Monitor	DELL 2311H 23" W HD Monitor with WLED					
	650VA UPS-AVR	PSA650MT3-230U Liebert PSA 650VA 230V AVR USB					
3	Rack Server		1	PHP 70,000.00	PHP 70,000.00	-	
4	Printer Dot Matrix	Epson LQ2180	4	50,400.00	PHP 201,600.00	PHP 38,525.00	PHP 155,700.00
5	WAP Management Device	Zone0 Recor 1100 (licensed for up to 6 ZoneRex Access Points / 31100 can be upgraded to support up to 50 APs with AP license upgrades	1	100,000.00	PHP 100,000.00	PHP 51,005.00	PHP 51,005.00
6	Scanner Flatbed	Canon LIDE 110	4	4,810.00	PHP 19,240.00	PHP 3,132.00	PHP 12,528.00
7	Barcode Scanner	Metrologic Voyager MS9540	1	20,000.00	PHP 20,000.00	PHP 9,180.00	PHP 9,180.00
				PHP 2,690,840.00		PHP 2,748,285.00	

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Delivery Lead time: Within Sixty (45) calendar days from receipt of Notice to Proceed.  
Bid Validity: Within one hundred twenty (120) calendar days from the date of opening of bids.

Thank you for giving us the opportunity to participate in your bidding process for the Procurement of 32 units Standard Desktop Personal Computers, 4 units High-End Desktop Personal Computers, 1 unit Rack Server, 4 units Dot Matrix Printer, 1 unit WAP Management Device, 4 units Scanner Flatbed, 1 unit Barcode Scanner.

Should you have questions or clarifications please feel free to contact the undersigned at (032) 346-2926 or email: [yvonnesco@ngkhai.com](mailto:yvonnesco@ngkhai.com).

Sincerely,

  
Yvonne Ramosco  
Account Manager

### Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

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# TECHNICAL REQUIREMENTS

## DESKTOP PC WITH UPS (STANDARD ITR STANDARD SPECIFICATION)

Details	Standard	Quantity	Statement of Compliance
Form Factor	Tower or mini Tower	38	Comply
Processor	Intel Based		Comply
Technology	Core i5		Comply
Clock Speed	3.1 GHz or higher		Comply
Cache	6MB or higher		Comply
Memory	DDR3		Comply
Type	8GB or higher		Comply
Operating System	Windows 7 Professional 64bit		Comply
Installer	Y		Comply
Recovery Disk	Y		Comply
HDD Storage	Internal SATA		Comply
Capacity	500GB or higher		Comply
Speed	7200rpm or higher		Comply
DVD-RW Drive	Internal SATA		Comply
Capability	Super-Multi		Comply
Display/Video Adapter			
Memory	1GB or higher		Comply
Ports	VGA, DVI, HDMI		Comply
I/O Ports			
USB 2.0, optional USB	At least 6 combined		Comply
USB Keyboard & Mouse	Same brand as the system unit		Comply
Network			
Wired	10/100/1000Mbps		Comply
Wifi	Internal; 802.11 b/g/n; at least 54Mbps		Comply
Monitor	LCD or, preferably, LED; same brand as the system unit		Comply
Size	At least 20-inch, widescreen		Comply
Resolution	1280x800 or higher		Comply
Interface	VGA and DVI; optional HDMI		Comply
UPS with AVR (at least 4 min. backup time, full load)	Y		Comply
Output Capacity			
390Watts/650VA or higher			Comply
Input Interface IEC			
320-C14, or preferably, NEMA 5-15P	Y		Comply
Output Interface At least 4 IEC 320 C13, or preferably, NEMA 5-15R	Y		Comply
Warranty	3 years for bulk purchase		Comply


Yvonne L. Amosco  
Account Manager

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# TECHNICAL REQUIREMENTS

DESKTOP PC WITH UPS (HIGH-END) SS 01-02-01 13  
ITR STANDARD SPECIFICATION

Details	Standard	Quantity	Statement of Compliance
Form Factor	Tower or mini Tower	4	Comply
Processor	Intel Based		Comply
Technology	Core i7		Comply
Clock Speed	3.4 GHz or higher		Comply
Cache	8MB or higher		Comply
Memory	DDR3		Comply
Type	16GB or higher		Comply
Operating System	Windows 7 Professional 64bit		Comply
Installer	Y		Comply
Recovery Disk	Y		Comply
HDD Storage	Internal SATA		Comply
Capacity	At least 1TB		Comply
Speed	7200rpm or higher		Comply
DVD RW Drive	Internal SATA		Comply
Capacity	Super-Multi		Comply
Display/Video Adapter			
Card	Y		Comply
Memory	2GB or higher		Comply
Ports	VGA, DVI, HDMI		Comply
Multi-monitor	Y		Comply
Support			
I/O Ports			
USB 2.0; optional	At least 6 combined		Comply
USB 3.0			
USB Keyboard & Mouse	Same brand as the system unit		Comply
Network			
Wired	10/100/1000Mbps		Comply
Wifi	Internal; 802.11 b/g/n; at least 54Mbps		Comply
Monitor	LCD or, preferably, LED; same brand as the system unit		Comply
Connected Units	2 monitors of same brand		Comply
Size	At least 23-inch, widescreen		Comply
Resolution	At least 1280x800		Comply
Interface	VGA and DVI; optional: HDMI		Comply
UPS with AVR (at least 4 min. backup time, full load)	Y		Comply
Output Capacity	At least 600Watts/1200 VA		Comply
Input Interface	IEC 320 C14, or preferably, NEMA 5-15P		Comply
Output Interface	At least 4 IEC 320 C13, or preferably, NEMA 5-15R		Comply
Warranty	At least 1 year for single purchase; 3 years for bulk		Comply

  
Yvonne E. Amosco  
Account Manager

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## TECHNICAL REQUIREMENTS

DOT MATRIX PRINTER (24 PIN) SS-02-  
07-01-13 ITR STANDARD  
SPECIFICATION

Details	Standard	Quantity	Statement of Compliance
Pins	24	4	Comply
Column carriage width	132		Comply
Bi-directional	Y		Comply
Cps printing speed in draft mode	450		Comply
Tractor/fiction feed mechanism	Y		Comply
Parallel Interface	Y		Comply
Long life printer head	400millions strokes/wire		Comply
High Mean Between Perforations (MBBF) tracing	10,000 POH		Comply
Long life ribbon cartridge	At least 8 million characters		Comply
Warranty	3 years for bulk purchase		Comply
	At least 1 year for single purchase		Comply

  
Yvonne D. Amosco  
Account Manager

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# **TECHNICAL REQUIREMENTS**

FLATBED SCANNER (STANDARD) SS-03-  
01-01 13 ITR STANDARD  
SPECIFICATION

Details	Standard	Quantity	Statement of Compliance
Type	Flatbed	4	Comply
Optical Resolution	at least 2400x4800 dpi		Comply
Color Depth (output)	at least 48 bit		Comply
Grayscale Depth (output)	at least 16 bit		Comply
Preview	at least 15seconds (the faster, the		Comply
Interface	Highspeed USB(2.0)		Comply
Scanning Area	A4 Size		Comply
Should be Windows 2000/XP/Vista/7 Compat.bility	Y		Comply
Should have Installer CD/DVD, USB Cable and Manuals	Y		Comply
Warranty	at least 1 year		Comply

  
Yvonne E. Amosco  
Account Manager

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# TECHNICAL REQUIREMENTS

## STANDARD SPECIFICATION FOR WIRELESS ACCESS POINT MANAGEMENT DEVICE

Details	Standard	Quantity	Statement of Compliance
	Central control and configuration of up to 50 Aps and concurrent stations at least 1000	1	Comply
	Support for 128 WLANs		Comply
	Integrated DHCP Server		Comply
	Easy-to-use setup wizard		Comply
	Ultra-intuitive GUI		Comply
	1+1 redundancy with auto synchronization		
	Smart Mesh Networking control and monitoring		Comply
	Real-time client admission control		
	Load balancing		Comply
	Customizable dashboard		Comply
	Dynamic RF channel and power management		Comply
	Quality of service with WLAN prioritization, band steering and airtime fairness		Comply
	Integrated capital portal		Comply
	Native ActiveDirectory/RADIUS/LDAP support		Comply
	Local Authentication database		Comply
	Dynamic VLAN assignment		Comply
	Guest Networking		Comply
	Dynamic generation of unique Pre-Shared Keys		Comply
	Rogue AP detection and graphical map view		Comply
	Performance monitoring and statistics		Comply
Networking Architecture			Comply
Networking	IPv4, IPv6, dual-stack		Comply
VLAN's	802.1Q (1 per BSSID), dynamic VLAN		Comply
Redundancy	1+1 with auto-synchronization		Comply
DHCP Server	Supported		Comply
Warranty	3 years warranty for license Software		Comply
Security			Comply
Standards	WPA, WPA2, 802.11i		Comply
Encryption	WEP, TKIP, AES		Comply
Authentication	802.1x, MAC address		Comply
User Database	Internal database up to 1,250 users		Comply
External	RADIUS, LDAP, Active Directory		Comply
Access Control	L2 (MAC address-based), L3/4 (IP Protocol based), L2 client isolation Management interface access control, Time-based WLANs		Comply
Wireless Intrusion Detection(WIDS)	Rogue AP detection, DoS attack prevention, Evil-twin/AP spoofing detection, Ad hoc detection, Password guessing protection		Comply

Yvonne P. Amosco  
Account Manager

COMPLIANT

# TECHNICAL REQUIREMENTS

## STANDARD SPECIFICATION FOR BARCODE SCANNER

Details	Standard	Quantity	Statement of Compliance
Light Source	Visible Laser Diode 650nm $\pm$ nm	1	Comply
Laser Power	0.7 mW(peak)		Comply
Depth of Scan Field	0 mm - 203mm(0"-8") for 0.330mm(13mil) bar code at default setting		Comply
Width of Scan Field	64.0mm(2.5")@face; 249mm (9.8")@ 203mm(8.0")		Comply
Scan Speed	72 $\pm$ 2 scan lines per second		Comply
Scan Pattern	Single Scan line		
Minimum Bar Width	0.132mm (5.2mil)		Comply
Infrared Activation	Long Range: 0mm - 279mm $\pm$ 51mm(0"-11" $\pm$ 2")		Comply
	Short Range: 0mm - 102mm $\pm$ 25mm(0"-4" $\pm$ 1")		
Decode Capability	Auto Discriminates all standard bar codes; for other symbologies call Metrologic		Comply
System Interfaces	RS232, PC Keyboard Wedge, Stand-Alone Keyboard, OCIA, IBM 468X/469X		Comply
Print Contrast	Internal SATA		Comply
Roll, Pitch, Yaw	42°, 68°, 52° or 360°, 60°, 60°		Comply
Beeper Operation	7 tones or no beep		Comply
Number Characters Read	Up to 80 data characters (maximum will vary based on symbology and density)		Comply
Indicators(LED)	Red = Good read/Green = Laser on, ready to scan/Yellow = CodeGate active		Comply
Length	198mm(7.8")		Comply
Width	45mm(1.8"); at handle/ 78mm (3.1"); at head		Comply
Depth	40mm(1.6")		Comply
Weight	149g (5.25oz)		Comply
Cable	Standard 2.1m(7")straight; optional 2.7m(9") coiled; for other cables call Metrologic		Comply
Input Voltage	5VDC $\pm$ 0.25V		Comply
Power Operating	825mW		Comply
Power Standby	600mW		Comply
Current Operating	165mA typical@5VDC		Comply
Current Standby	120mA typical@5VDC		Comply
DC Transformers	Class 2; 5.2VDC@650mA		Comply
EMC	FCC Class B		Comply

  
Yvonne L. Amosco  
Account Manager

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## **GENERAL CONDITIONS OF THE CONTRACT**

### **1. Definitions**

1.1. In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring Entity and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the supplies, equipment, machinery, spare parts, other materials and/or general support services which the Supplier is required to provide to the Procuring Entity under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this Section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring Entity" means the organization purchasing the Goods, as named in the SCC.
- (h) "The Procuring Entity's country" is the Philippines.
- (i) "The Supplier" means the individual contractor, manufacturer distributor, or firm supplying/manufacturing the Goods and Services under this Contract and named in the SCC.
- (j) The "Funding Source" means the organization named in the SCC.
- (k) "The Project Site," where applicable, means the place or places named in the SCC.
- (l) "Day" means calendar day.
- (m) The "Effective Date" of the contract will be the date of receipt by the Supplier of the Notice to Proceed or the date provided in the Notice to Proceed. Performance of all obligations shall be reckoned from the Effective Date of the Contract.
- (n) "Verified Report" refers to the report submitted by the Implementing Unit to the Head of the Procuring Entity setting forth its findings as to the existence of grounds or causes for termination and explicitly stating its recommendation for the issuance of a Notice to Terminate.

### **2. Corrupt, Fraudulent, Collusive, and Coercive Practices**

2.1. Unless otherwise provided in the SCC, the Procuring Entity as well as the bidders, contractors, or suppliers shall observe the highest standard of ethics during the procurement and execution of this Contract. In pursuance of this policy, the Procuring Entity:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
  - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich

themselves, others, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the Government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in Republic Act 3019.

- (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
- (iii) "collusive practices" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.
- (iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
- (v) "obstructive practice" is
  - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or
  - (bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.

- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.

2.2. Further the Funding Source, Borrower or Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the applicable law on individuals and organizations deemed to be involved with any of the practices mentioned in **GCC** Clause 2.1(a).

### **3. Inspection and Audit by the Funding Source**

The Supplier shall permit the Funding Source to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Funding Source, if so required by the Funding Source.

### **4. Governing Law and Language**

- 4.1. This Contract shall be interpreted in accordance with the laws of the Republic of the Philippines.
- 4.2. This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of

this Contract. All correspondence and other documents pertaining to this Contract exchanged by the parties shall be written in English.

## **5. Notices**

- 5.1. Any notice, request, or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request, or consent shall be deemed to have been given or made when received by the concerned party, either in person or through an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the **SCC**, which shall be effective when delivered and duly received or on the notice's effective date, whichever is later.
- 5.2. A Party may change its address for notice hereunder by giving the other Party notice of such change pursuant to the provisions listed in the **SCC** for **GCC** Clause 5.1.

## **6. Scope of Contract**

- 6.1. The GOODS and Related Services to be provided shall be as specified in **Error! Reference source not found.**
- 6.2. This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. Any additional requirements for the completion of this Contract shall be provided in the **SCC**.

## **7. Subcontracting**

- 7.1. Subcontracting of any portion of the Goods, if allowed in the **BDS**, does not relieve the Supplier of any liability or obligation under this Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants or workmen.
- 7.2. Subcontractors disclosed and identified during the bidding may be changed during the implementation of this Contract, subject to compliance with the required qualifications and the approval of the Procuring Entity.

## **8. Procuring Entity's Responsibilities**

- 8.1. Whenever the performance of the obligations in this Contract requires that the Supplier obtain permits, approvals, import, and other licenses from local public authorities, the Procuring Entity shall, if so needed by the Supplier, make its best effort to assist the Supplier in complying with such requirements in a timely and expeditious manner.
- 8.2. The Procuring Entity shall pay all costs involved in the performance of its responsibilities in accordance with **GCC** Clause 6.

## **9. Prices**

- 9.1. For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR or except as provided in this Clause.
- 9.2. Prices charged by the Supplier for Goods delivered and/or services performed under this Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any change in price resulting from a Change Order issued in accordance with **GCC** Clause 29.

## **10. Payment**

- 13.2. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under the contract.
- 13.3. The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.
- 13.4. The performance security may be released by the Procuring Entity and returned to the Supplier after the issuance of the Certificate of Final Acceptance subject to the following conditions:
- (a) There are no pending claims against the Supplier or the surety company filed by the Procuring Entity;
  - (b) The Supplier has no pending claims for labor and materials filed against it; and
  - (c) Other terms specified in the SCC.
- 13.5. In case of a reduction of the contract value, the Procuring Entity shall allow a proportional reduction in the original performance security, provided that any such reduction is more than ten percent (10%) and that the aggregate of such reductions is not more than fifty percent (50%) of the original performance security.

#### **14. Use of Contract Documents and Information**

- 14.1. The Supplier shall not, except for purposes of performing the obligations in this Contract, without the Procuring Entity's prior written consent, disclose this Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Entity. Any such disclosure shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 14.2. Any document, other than this Contract itself, enumerated in **GCC** Clause 14.1 shall remain the property of the Procuring Entity and shall be returned (all copies) to the Procuring Entity on completion of the Supplier's performance under this Contract if so required by the Procuring Entity.

#### **15. Standards**

The Goods provided under this Contract shall conform to the standards mentioned in the **Error! Reference source not found.**; and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the institution concerned.

#### **16. Inspection and Tests**

- 16.1. The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Entity. The SCC and **Error! Reference source not found.** shall specify what inspections and/or tests the Procuring Entity requires and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 16.2. If applicable, the inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Entity. The Supplier shall provide the Procuring Entity with results of such inspections and tests.
- 16.3. The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in this Clause provided that the Procuring Entity



shall bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.

- 16.4. The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity, upon giving a notice pursuant to **GCC** Clause 5.
- 16.5. The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranties or other obligations under this Contract.

## **17. Warranty**

- 17.1. The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the Procuring Entity provides otherwise.
- 17.2. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 17.3. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the **SCC**. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least ten percent (10%) of the final payment, or a special bank guarantee equivalent to at least ten percent (10%) of the Contract Price or other such amount if so specified in the **SCC**. The said amounts shall only be released after the lapse of the warranty period specified in the **SCC**; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
- 17.4. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC** and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Procuring Entity.
- 17.5. If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in **GCC** Clause 17.4, the Procuring Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract and under the applicable law.

## **18. Delays in the Supplier's Performance**

- 18.1. Delivery of the Goods and/or performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Entity in **Error! Reference source not found..**
- 18.2. If at any time during the performance of this Contract, the Supplier or its Subcontractor(s) should encounter conditions impeding timely delivery of the Goods and/or performance of Services, the Supplier shall promptly notify the Procuring Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, and upon causes provided for under **GCC** Clause 22, the Procuring Entity shall evaluate the situation and may extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of Contract.

- 18.3. Except as provided under **GCC** Clause 22, a delay by the Supplier in the performance of its obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to **GCC** Clause 19, unless an extension of time is agreed upon pursuant to **GCC** Clause 29 without the application of liquidated damages.

## **19. Liquidated Damages**

Subject to **GCC** Clauses 18 and 22, if the Supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Contract inclusive of duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under this Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the Procuring Entity shall rescind the Contract pursuant to **GCC** Clause 23, without prejudice to other courses of action and remedies open to it.

## **20. Settlement of Disputes**

- 20.1. If any dispute or difference of any kind whatsoever shall arise between the Procuring Entity and the Supplier in connection with or arising out of this Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 20.2. If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Entity or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 20.3. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under this Contract.
- 20.4. In the case of a dispute between the Procuring Entity and the Supplier, the dispute shall be resolved in accordance with Republic Act 9285 ("R.A. 9285"), otherwise known as the "Alternative Dispute Resolution Act of 2004."
- 20.5. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and the Procuring Entity shall pay the Supplier any monies due the Supplier.

## **21. Liability of the Supplier**

- 21.1. The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines, subject to additional provisions, if any, set forth in the **SCC**.
- 21.2. Except in cases of criminal negligence or willful misconduct, and in the case of infringement of patent rights, if applicable, the aggregate liability of the Supplier to the Procuring Entity shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

## **22. Force Majeure**

- 22.1. The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the Supplier's delay in performance or other failure to perform its obligations under the Contract is the result of a *force majeure*.
- 22.2. For purposes of this Contract the terms "*force majeure*" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or *force majeure* shall be interpreted to mean an event which the Contractor could not have foreseen, or

which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Contractor. Such events may include, but not limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

- 22.3. If a *force majeure* situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the *force majeure*.

## **23. Termination for Default**

- 23.1. The Procuring Entity shall terminate this Contract for default when any of the following conditions attends its implementation:
- (a) Outside of *force majeure*, the Supplier fails to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Procuring Entity pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price;
  - (b) As a result of *force majeure*, the Supplier is unable to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the Procuring Entity stating that the circumstance of *force majeure* is deemed to have ceased; or
  - (c) The Supplier fails to perform any other obligation under the Contract.
- 23.2. In the event the Procuring Entity terminates this Contract in whole or in part, for any of the reasons provided under GCC Clauses 23 to 26, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of this Contract to the extent not terminated.
- 23.3. In case the delay in the delivery of the Goods and/or performance of the Services exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted to the Supplier, the Procuring Entity may terminate this Contract, forfeit the Supplier's performance security and award the same to a qualified Supplier.

## **24. Termination for Insolvency**

The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.

## **25. Termination for Convenience**

- 25.1. The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.
- 25.2. The Goods that have been delivered and/or performed or are ready for delivery or performance within thirty (30) calendar days after the Supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and

period, either by inaction or by default, the Head of the Procuring Entity shall issue an order terminating this Contract;

- (e) The Procuring Entity may, at any time before receipt of the Supplier's verified position paper described in item (d) above withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Supplier's receipt of the notice;
- (f) Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the Head of the Procuring Entity shall decide whether or not to terminate this Contract. It shall serve a written notice to the Supplier of its decision and, unless otherwise provided, this Contract is deemed terminated from receipt of the Supplier of the notice of decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate;
- (g) The Head of the Procuring Entity may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the Head of the Procuring Entity; and
- (h) The Supplier must serve a written notice to the Procuring Entity of its intention to terminate the contract at least thirty (30) calendar days before its intended termination. The Contract is deemed terminated if it is not resumed in thirty (30) calendar days after the receipt of such notice by the Procuring Entity.

**28. Assignment of Rights**

The Supplier shall not assign his rights or obligations under this Contract, in whole or in part, except with the Procuring Entity's prior written consent.

**29. Contract Amendment**

Subject to applicable laws, no variation in or modification of the terms of this Contract shall be made except by written amendment signed by the parties.

**30. Application**

These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of this Contract.

## Special Conditions of Contract

(SCC)

GCC Clause	Information and Requirements
1.1 (g)	<p><b>Definition of PROCURING ENTITY:</b></p> <p>The PROCURING ENTITY is <b>Philippine Health Insurance Corporation (PHIC) Regional Office No. 7 (PhRO-7)</b>.</p>
1.1 (i)	<p><b>Definition of Supplier:</b></p> <p>The Supplier is <b>the winning bidder with the Lowest Calculated and Responsive Bid, who is to be named at the time of contract award.</b></p>
1.1 (j)	<p><b>Definition of Funding Source:</b></p> <p>The Government of the Philippines (GOP) through <b>COB 2013</b> in the amount of <i>Philippine Pesos Two Million Six Hundred Ninety Thousand Eight Hundred Forty Pesos Only (P 2,690,840.00)</i>.</p>
1.1 (k)	<p><b>Definition of Project Site:</b></p> <p>The Project Site is:</p> <p><b>the place of the winning bidder with the Lowest Calculated and Responsive Bid, who is to be named at the time of contract award</b></p>
5.1	<p><b>Notices</b></p> <p>The PROCURING ENTITY's address for Notices is:</p> <p><b>PhilHealth Regional Office VII, 9<sup>th</sup> Floor Golden Peak Tower, Gorordo Ave. cor Escario Sts., Cebu City</b></p>
6.2	<p><b>Scope of Contract:</b></p> <p>The delivery terms applicable to this Contract are delivered to:</p> <p><b>PhilHealth Regional Office VII, 9<sup>th</sup> Floor Golden Peak Tower, Gorordo Ave. cor Escario Sts., Cebu City</b></p> <p>Risk and title will pass from the Supplier to the PROCURING ENTITY upon receipt and final acceptance of the GOODS at their final destination.</p> <p>Delivery of the GOODS shall be made by the Supplier in accordance with the terms specified in Section VI, Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p><b>For GOODS supplied from within the Philippines or by domestic Suppliers:</b></p> <p>Upon delivery of the GOODS to the Project Site, the Supplier shall notify the PROCURING ENTITY and present the following documents to the PROCURING ENTITY:</p> <ul style="list-style-type: none"> <li>(i) All records under the temporary custody of the supplier (whether processed or unprocessed) together with the corresponding transmittal lists;</li> <li>(ii) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;</li> <li>(iii) Certificate of Acceptance and certification that the services has been rendered signed by the PROCURING ENTITY's representative after fifty two (52) calendar days; and</li> <li>(iv) Billing statement every delivery of goods signed by the PROCURING ENTITY's</li> </ul>

	<p>representative.</p> <p>For purposes of this Clause the PROCURING ENTITY's Representatives are:</p> <p><b>Brilla J. Albao</b> <b>ITO II</b></p>
9	<p><b>Prices:</b></p> <p>For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR-A.</p>
10.1	<p><b>Payment</b></p> <p>No further instructions.</p>
10.4	No further instructions.
13.1	<p><b>Performance Security</b></p> <p>No further instructions.</p>
13.4	No further instructions.
13.4 (c)	No further instructions.
16.1	<p><b>Inspection and Tests</b></p> <p>None.</p>
17.4 and 17.5	The period for correction of defects in the warranty period is stated on the Terms of Reference.
19.1	<p><b>Liquidated Damages</b></p> <p>The applicable rate is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay.</p> <p>The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.</p>
20.4	<p><b>Settlement of Disputes:</b></p> <p>In the case of a dispute between the PROCURING ENTITY and the Supplier, the dispute shall be resolved in accordance with Republic Act 9285 ("R.A. 9285"), otherwise known as the "Alternative Dispute Resolution Act of 2004."</p>
21.1	<p><b>Liability of the Supplier</b></p> <p>No additional provision.</p>



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Regional Office III  
 1111 Unionville Road, Suite 100, Clark and Sison, C. Monda Avenue corner C. Monda Street, Mandaue City  
 Health Insurance Office III (031) 249-2551 to 249-2555 Fax (031) 249-2556 Email: [phic@phic.gov.ph](mailto:phic@phic.gov.ph)



**Notice of Award**

August 14, 2013

**Yvonne Amosco**  
 Account Manager  
 Ng Khai Development Corp.  
 H. Cortes Mandaue City

Dear Sir / Madam:

This is to notify you that your Bid dated July 23, 2013 for the **Procurement of Various IT Equipment**, to wit:

- 4 units Dot Matrix Printer
- 1 unit WAP Management Device
- 4 units Flat Bed Scanner
- 1 unit Barcode Scanner

for the Contract Price equivalent to **P 228,413.00**, as corrected and modified in accordance with the Instructions to Bidders, is hereby Accepted.

You are hereby required to provide within ten (10) days the performance security in the form and the amount stipulated in the Instructions to Bidders. Failure to provide the performance security shall constitute sufficient ground for cancellation of the award.

Very truly yours,

**William O. Chavez**  
 Regional Vice President

Signature

**AMOSCO YVONNE**  
 (Name of Representative of Bidder)

(Signature of Representative of Bidder)

Date **Aug. 15, 2013**

## **TERMS OF REFERENCE**

### **BULK PURCHASE OF VARIOUS IT EQUIPMENT**

#### **I. Introduction**

The Philippine Health Insurance Corporation (PhilHealth), a government owned and controlled corporation, formed by virtue of Republic Act No. 7875, also known as the National Health Insurance Act of 1995, an act instituting a National Health Insurance Program, was mandated to:

1. Provide all citizens of the Philippines with the mechanism to gain access to health services;
2. Established the National Health Insurance Program to serve as the means to help the people pay for health care services; and
3. Prioritize and accelerate the provision of health services to all Filipinos, especially that segment of the population who cannot afford such services.

#### **II. Project Description**

Philhealth Regional Office (PRO-VII) needs to acquire VARIOUS IT EQUIPMENT to augment the needs of growing numbers of employees that need IT resources, to replace the unserviceable as well as to upgrade the obsolete equipment in order to have the best equipment so we could offer a good service to our clients and to our stakeholders.

The general specifications of the various IT equipment are expressed in functional terms in addressing the need of our Corporation. The specifications also provide sufficient information that are both cost-effective and appropriate as solutions for the I.T. needs of PRO-VII.



### **III. Approved Budget for the Contract**

3.1 The approved budget for the contract to be bid is as follows:

Description & Qty.	Qty	Unit Cost	Unit Cost	TOTAL AMOUNT
Desktop Computer(standard)	32	60,000.00	1,920,000.00	<div style="text-align: center;"> <b>Php</b>   <b>2,690,840.00</b> </div>
Desktop Computer(Hi-end)	4	90,000.00	360,000.00	
Rack Server	1	70,000.00	70,000.00	
Printer Dot Matrix	4	50,400.00	201,600.00	
WAP Management Device	1	100,000.00	100,000.00	
Scanner flatbed	4	4,810.00	19,240.00	
Barcode Scanner	1	20,000.00	20,000.00	

3.2 Bid proposals should reflect the price per unit which should not exceed the approved unit cost as stated herein. Bid proposals that exceed the unit cost and / or total approved budget of the contract shall be automatically rejected.

3.3 Awarding of bid proposals shall be based on the lowest price per item.

### **IV. SUPPLY, DELIVERY, AND TESTING SCHEDULE**

- 4.1 The delivery and installation period to PRO-VII office shall be forty-five (45) calendar days from the date of receipt of Notice to Proceed. All expenses for the delivery of the IT equipment shall be at the expense of the winning bidder. A penalty of one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by the PRO-VII authorized representatives.
- 4.2 All user manuals, technical materials, system manuals, troubleshooting and installation guide should be provided.
- 4.3 The vendor/supplier must indicate the details of installation for the entire project. Both parties will determine the schedule of installation and implementation of other services in this procurement. Implementation will immediately commence upon the issuance of the Notice to Proceed. The winning proponent shall guarantee the installation and testing of the equipment within the specified project plan as agreed by both parties.

**V. TECHNICAL ASSISTANCE**

- 5.1 The vendor/supplier should be able to provide a technical team and dedicated personnel who will be tasked with the supply, delivery, configuration, installation, testing and maintenance of the project. This team shall be composed of a project manager and support staff (all reference should be listed to validate information).
- 5.2 During the period of the project, the proponent's team should successfully provide technical assistance for hardware supply, maintenance and support.
- 5.3 The winning vendor/supplier should coordinate with Ms. Brilla J. Albao or Mr. Nigel T. Catao of PRO-VII regarding the technical support and other matters after awarding of project in order to facilitate a faster response with the needed support.

**VI. WARRANTY AND AFTER SALES SUPPORT**

- 6.1 The winning vendor/supplier should warrant that the hardware supplied are free from defects due to design or workmanship for at least a period of three (3) years from the date of acceptance and the items shall be free from any apparent defects or bugs prior to acceptance .
- 6.2 A three (3) year warranty for all hardware components and peripherals shall take effect upon the issuance of a letter of acceptance from PRO7-ITMS officer. The warranty feature also includes services, labor and on-site applied thereon. That all units delivered were sealed with a warranty sticker and such sticker shall be replaced after the said unit has gone repair by a technical representative represented by both parties.
- 6.3 For After Sales Support, the supplier should be able to present a certification from the manufacturer and a list of certified service engineers. The supplier shall designate a certified service engineer (company name, contact person and phone number) out of the list provided by manufacturer. All service units should be of equal/ superior specification to that of the delivered units.
  - 6.3.1 An eight (8) hours a day and five (5) days a week (8x5) on-call and on-site support must be made available to PHIC. If any of the delivered IT equipment malfunctions, the PHIC IT officer shall forward the encountered problem to the designated certified service engineer via e-mail/ facsimile and helpdesk (phone).

<i>The Service Response Time</i>			<i>Issuance of Service Unit (SU)</i>	
On-Call	On-Site	Remarks	Replacing the Unit thru SU	Remarks
8am-5pm	5pm, next business day (On site cut-off period)	The on-site service engineer should be able to provide recommendation within the cut-off period. Penalty shall be imposed if lapses occurred after the cut-off period	Within 48 hours after the On Site cut-off period of the Service Response Time	A penalty shall be imposed if lapses occurred after 48 hours cut-off Period

6.3.2 The winning supplier should be able to provide a service report (indicating all events during the period of after sales support) twice a month, in a form of mail and e-mail addressed to PRO7-ITMS officer during the warranty period.

#### **VII. LIQUIDATED DAMAGES AND PENALTIES FOR LATE DELIVERY AND SERVICES**

- 7.1 In case/s when the supplier fails to satisfactorily deliver the goods within the specified delivery schedule, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, an amount equal to one-tenth (1/10) of one percent(1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by the procuring entity concerned.
- 7.2 A strict implementation of 1% penalty of the unit price of the defective item shall be imposed for every day of delay on service response time/issuance of service unit. To properly monitor or validate the performance of the service engineer, he/she is required to provide a service/ job order form indicating the current date, time and the transaction transpired in the PHIC office (where the support service from the supplier is conducted). As soon as the engineer had checked and

declared that the defective unit/s cannot be repaired within the service response time or on-site cut-off period, the service units should be made available within the next 48 hours. Any movement of service unit/s and malfunctioned/repared unit/s shall be charged against the account of the winning supplier. The assigned service engineer should be able to determine on-site if defective equipment/s is/are under warranty or not. But, once the defective unit/s has/have been pulled-out by the service engineer or the supplier's representative, the said unit/s will be declared as repairable and all cost shall be charged to the winning supplier. If the malfunctioned unit cannot be repaired after 15 working days from the time the said unit had been pulled-out for repair, the said unit shall be replaced with a new unit (should be of equal or higher specification) within 45 days.

#### **VIII. DETAILS AND SPECIFICATIONS OF VARIOUS IT EQUIPMENT**

(Separate sheet)

#### **IX. Trainings / Installation**

<b>Course Title</b>	<b>Venue</b>	<b>Duration</b>	<b>Participants</b>
WAP Management Setup	PhilHealth	3 Days	4
Windows7 Updates/troubleshooting	PhilHealth	2 Days	4

#### **X. Documentation**

The bidder must provide user and system manuals and technical materials of each device. Complete documentation of software and licenses, utility and recovery disks must also be provided including the inventory of the desktop pc components and serial numbers.

#### **XI. Acceptance**

PHILHEALTH technical personnel must review and approve the installation and testing conducted by the vendor based on the test and actual results submitted. All deliverables mentioned above should be checked by PHILHEALTH and complied by the vendors before the final acceptance and turn over of the project.

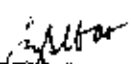
**XII. Delivery Addresses and Date**

The winning bidder must **deliver** the various IT equipments and software not more than forty-five (45) calendar days from the date of receipt of Notice to Proceed, to the following address: Philippine Health Insurance Corporation-Regional Office VII, 6<sup>th</sup> floor Golden Peak Hotel, Gorordo Avenue, corner Escario Street, Cebu City.

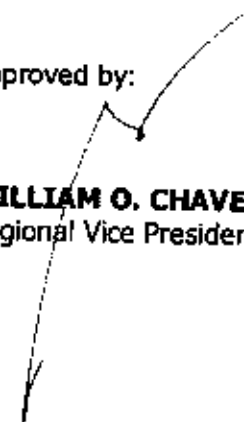
**XIII. OTHER TERMS AND CONDITIONS:**

- The Supplier must be duly registered with PhilHealth and remitting the monthly premium contributions of its registered employees to the Philippine Health Insurance Corporation per PhilHealth Office Order No. 13 series of 2009.
- The Supplier must have duly accredited and authorized service center in Metro Cebu for the corresponding brand of equipment purchased with complete details of Contact Person (Name, Telephone No. and Office Address)

Prepared by:

  
**BRINDA J. ALBAO**  
ITO -II

Approved by:

  
**WILLIAM O. CHAVEZ**  
Regional Vice President



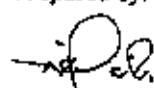
*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
 Citystate Centre Building, 709 Shaw Boulevard, Pasig City  
 Healthline 441-7444 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)  
 INFORMATION TECHNOLOGY MANAGEMENT DEPARTMENT




**DESKTOP PC WITH UPS (STANDARD)**  
**ITR STANDARD SPECIFICATION**  
 as of: January 2013

Form Factor	tower or mini tower
Processor:	Intel based
Technology	Core i5
Clock speed	3.1 GHz or higher
Cache	6MB or higher
Memory	DDR3
Type	8GB or higher
Operating System	Windows 7 Professional 64 bit
Installer	Y
Recovery Disk	Y
HDD Storage	internal SATA
Capacity	500 GB or higher
Speed	7200 rpm or higher
DVD-RW Drive	internal SATA
Capability	Super-Multi
Display/Video Adapter	
Memory	1GB or higher
Ports	VGA, DVI, HDMI
I/O Ports	
USB 2.0; optional USB 3.0	at least 6 combined
USB Keyboard & Mouse	same brand as the system unit
Network	
Wired	10/100/1000 Mbps
Wifi	internal; 802.11 b/g/n; at least 54 Mbps
Monitor	LCD or, preferably, LED; same brand as the system unit
Size	at least 20-inch, widescreen
Resolution	1280 x 800 or higher
Interface	VGA and DVI; optional HDMI
UPS with AVR	at least 4 min. backup time, full load
Output Capacity	390 Watts/650 VA or higher
Input interface	IEC 320-C14, or preferably, NEMA 5-15P
Output interface	at least 4 IEC 320 C13, or preferably, NEMA 5-15R
Warranty	at least 1 year for single purchase; 3 years for bulk


Prepared by:

  
 NEIL C. BAUTISTA  
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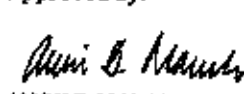
Certified by:

  
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Recommending Approval:

  
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Approved by:

  
 ALVIN B. MARCELO  
 Chief Information  
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Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
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 INFORMATION TECHNOLOGY MANAGEMENT DEPARTMENT



**DESKTOP PC WITH UPS (HIGH-END)**  
 SS-01-02-01-13  
**ITR STANDARD SPECIFICATION**  
 as of: January 2013

Form Factor	tower or mini tower
Processor:	Intel based
Technology	Core i7
Clock speed	3.4 GHz or higher
Cache	8MB or higher
Memory	DDR3
Size	16GB or higher
Operating System	Windows 7 Professional 64 bit
Installer	Y
Recovery Disk	Y
HDD Storage	Internal SATA
Capacity	at least 1 TB
Speed	7200 rpm or higher
DVD-RW Drive	Internal SATA
Speed	Super-Multi
Display/Video Adapter	
Card	Y
Memory	2 GB or higher
Ports	VGA, DVI, HDMI
Multi-monitor Support	Y
I/O Ports	
USB 2.0; optional USB 3.0	at least 6 combined
USB Keyboard & Mouse	same brand as the system unit
Network	
Wired	10/100/1000 Mbps
Wifi	Internal; 802.11 b/g/n; 54 Mbps or higher
Monitor	LCD or, preferably, LED; same brand as the system unit
Connected Units	2 monitors of same brand
Size	at least 23-inch, widescreen
Resolution	at least 1280 x 800
Interface	VGA and DVI; optional HDMI
UPS with AVR	at least 4 min. backup time, full load
Output Capacity	at least 600 Watts/1200 VA
Input Interface	IEC 320-C14, or preferably, NEMA 5-15P
Output interface	at least 4 IEC 320 C13, or preferably, NEMA 5-15R
Warranty	at least 1 year for single purchase; 3 years for bulk

*High-end PC's are for network, database management, helpdesk, programming, digital media creation and editing, and other highly technical functions only.*

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Certified by:

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**DOT MATRIX PRINTER (24 PIN)**  
**SS-02-07-01-13**  
**ITR STANDARD SPECIFICATION**  
As of: February 2013

Details	Standard
Pins	24
Column carriage width	132
Bi-directional	Y
Cps printing speed in draft mode	450
Tractor/fiction feed mechanism	Y
Parallel interface	Y
Long life printer head	400 million strokes / wire
High Mean Between Failures (MTBF) rating	10,000 POH
Long life ribbon cartridge	At least 8 million characters
Warranty	3 years for bulk purchase At least 1 year for single purchase

NOTE: Originally released October 2011 & duly approved by SVP - OCITE Dr. Abin B. Marcelo.

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**FLATBED SCANNER (STANDARD)**  
**SS-03-01-01-13**  
**ITR STANDARD SPECIFICATION**  
**as of: January 2013**



Type	Flatbed
Optical Resolution	At least 2400 x 4800 dpi
Color Depth (output)	At least 48 bit
Grayscale Depth (output)	At least 16 bit
Preview	At least 15 seconds (the faster, the better)
Interface	Highspeed USB (2.0)
Scanning Area	A4 Size
Should be Windows 2000/XP/Vista/7 Compatible	Y
Should have Installer CD/DVD, USB Cable and Manuals	Y
Warranty	At least 1 year

*Originally released in October 2012 and duly approved by SVP-OCITG Dr. Alvin B. Marcela.*

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ITO I, ITMD

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**JAY T. BERNOLIA**  
Division Chief  
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**STANDARD SPECIFICATION FOR  
RACKMOUNT ENCLOSURE SERVER**

Net Weight : at least 120 KG  
Maximum : at least 1990.00 mm  
Maximum : at least 600.00 mm  
Maximum Depth : at least 1070.00 mm  
Weight Capacity (static load): at least 1363.64 KG  
Weight Capacity (dynamic load) at least 1022.73 KG  
Minimum Mounting Depth : 191.00 mm  
Maximum Mounting Depth : 915.00 mm  
Rack Height : 42U  
Rack Width : 19"  
Color : Black  
Vertical Posts : 16 gauge  
Front Door : 16 gauge  
Rear Door : 18 gauge  
Roof : 18 gauge  
EIA Mounting Rails : 14 gauge  
Side Panels : 18 gauge  
With screws (bolts and nuts) for Vertical and Horizontal gauge at least 60 pcs  
Standard Warranty 5 year repair or replace  
With Cooling system either top or side  
Must be assemble and installed by the supplier

Enclosure adjustment tools and hardware provided

All enclosures are provided standard with hardware bag that includes hardware for mounting IT equipment and tools for simple enclosure adjustment.



Prepared by:

**Nigel T. Catao**  
ISA-II

Noted by:

**BRILLA J. ALBAO**  
ITO-II

## **STANDARD SPECIFICATION FOR WIRELESS ACCESS POINT MANAGEMENT DEVICE**

- Central control and configuration of up to 50 APs and concurrent stations at least 1000
- Support for 128 WLANs
- Integrated DHCP server
- Easy-to-use setup wizard
- Ultra-intuitive GUI
- 1+1 redundancy with auto synchronization
- Smart Mesh Networking control and monitoring
- Real-time client admission control
- Load balancing
- Customizable dashboard
- Dynamic RF channel and power management
- Quality of service with WLAN prioritization, band steering and airtime fairness
- Integrated captive portal
- Native ActiveDirectory/RADIUS/LDAP support
- Local authentication database
- Dynamic VLAN assignment
- Guest networking
- Dynamic generation of unique Pre-Shared Keys
- Rogue AP detection and graphical map view
- Performance monitoring and statistics

### **NETWORKING ARCHITECTURE**

- NETWORKING : IPv4, IPv6, dual-stack
- VLAN s :802.1Q (1 per BSSID), dynamic VLAN
- REDUNDAN CY : 1+1 with auto-synchronization
- DHCP SERVER : Supported
- 3 YEARS WARRANTY FOR LICENSE SOFTWARE

### **SECURITY**

STANDARDS : WPA, WPA2, 802.11i

ENCRYPTION : WEP, TKIP, AES

AUTHENTI CATION : 802.1x, MAC address

USER DATA BAS E : Internal database up to 1,250 users

External: RADIUS, LDAP, Active Directory

ACCESS CONTROL :

L2 (MAC address-based), L3/4 (IP and Protocol based),L2 client isolation

Management interface access control, Time-based WLANs

WIRELESS INTRUSION DETECTION (WIDS):

Rogue AP detection, DoS attack prevention, Evil-twin/AP spoofing detection,  
Ad hoc detection, Password guessing protection

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## STANDARD SPECIFICATION FOR BARCODE SCANNER

### OPERATIONAL

Light Source	Visible Laser Diode 650 nm $\pm$ 10 nm
Laser Power	0.7 mW (peak)
Depth of Scan Field	0 mm - 203 mm (0" - 8") for 0.330 mm (13 mil) bar code (see drawing below) at default setting
Width of Scan Field	64.0 mm (2.5") @ face; 249 mm (9.8") @ 203 mm (8.0") (see drawing below)
Scan Speed	72 $\pm$ 2 scan lines per second
Scan Pattern	Single scan line
Minimum Bar Width	0.132 mm (5.2 mil)
InfraRed Activation	Long Range: 0 mm - 279 mm $\pm$ 51 mm (0" - 11" $\pm$ 2") Short Range: 0 mm - 102 mm $\pm$ 25 mm (0" - 4" $\pm$ 1")
Decode Capability	Auto discriminates all standard bar codes; for other symbologies call Metrologic
System Interfaces	RS232, PC Keyboard Wedge, Stand-Alone Keyboard, OCIA, IBM 468X/469X
Print Contrast	35% minimum reflectance difference
Roll, Pitch, Yaw	42°, 68°, 52° or 360°, 60°, 60°
Beeper Operation	7 tones or no beep
Number Characters Read	Up to 80 data characters (maximum will vary based on symbology and density)
Indicators (LED)	Red = Good read / Green = Laser on, ready to scan / Yellow = CodeGate acti

### MECHANICAL

Length	198 mm (7.8") (see drawing below)
Width	45 mm (1.8"); at handle / 78 mm (3.1"); at head
Depth	40 mm (1.6")
Weight	149 g (5.25 oz)
Cable	Standard 2.1 m ( 7' ) straight; optional 2.7m ( 9' ) coiled; for other cables call Metrologic

### ELECTRICAL

Input Voltage	5 VDC $\pm$ 0.25 V
Power Operating	825 mW
Power Standby	600 mW
Current Operating	165 mA typical @ 5VDC
Current Standby	120 mA typical @ 5VDC
DC Transformers	Class 2: 5.2 VDC @ 650mA
Laser Class	CDRH: Class II; EN60825-1:1994/A11:1996 Class 1
EMC	FCC Class B

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