

Republic of the Philippines  
PHILIPPINE HEALTH INSURANCE CORPORATION  
PHILHEALTH REGIONAL OFFICE-CORDILLERA ADMINISTRATIVE REGION

POMM-P-007

**JOB ORDER**  
(Non-Inventoriable Items)

Supplier: Easter Weaving Room, Inc.  
Address: Easter Road, Guisad, Baguio City  
Tel.Fax No.: 442-4972; 443-6724  
Supplier Registered with: \_\_\_\_\_

Work Order No.: J-13-051  
Date: 17-Sep-13  
Term of Payment: cod  
Mode of Procurement: Small Value

Please deliver to this office upon payment upon approval of final sample.

Note: Additional \_\_\_\_\_ working days to submit for approval of text /sample.

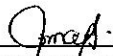

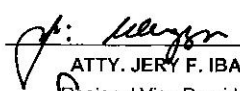
NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	2	PC	Chaleco/Vest (Cordilleran), Medium	1,375.00	2,750.00
			<b>Total</b>		<b>2,750.00</b>
			Less: 5% Final Tax	122.77	
			2% EWT	49.11	
			<b>Net of Tax</b>		<b>171.88</b>
					<b>2,578.12</b>

Terms & Conditions:

1. The agency shall impose penalty in an amount to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery of the above item/s shall be made within the prescribed schedules dates. Suppliers are advised inform Procurement Sectio at least two (2) days before the delivery. Use of elevator shall be from 9:00 AM to and 1:30 PM to 3:00 PM during Mon/Wed/Fri(MWF). All item/s shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate ctr.Bldg. Pasig City.
4. Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of goods.
5. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
6. In case the series of layout/design presented by the supplier does not satisfy the end -user, the Corporation has right to cancel the Job Order (JO).
7. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

  
**IMELDA CRISTETA D. VILLAMAR**  
Division Chief, MSD

Certified Budget Available: _____		Funds Available in the amount of: PI <b>2,750.00</b>	APPROVED:
 <b>LILIBETH M. PALACI</b> Fiscal Examiner A/ Budget Officer - Des.		 <b>MARIA LINDA H. GADINGAN</b> Fiscal Controller IV	 <b>ATTY. JERRY F. IBAY</b> Regional Vice President
With in the COB: <u>2013</u>			
Expense Code: <u>915-04</u>			
Bdget: _____			
Remarks: _____			
Received copy of J.O. on _____ Date _____			

CONFORME:  
**EASTER WEAVING ROOM, INC.**  
Easter Road, Guisad, P.O. Box 130,  
Baguio City, 2600 Philippines  
Tel.: (63-74) 442-4972; 443-6724  
Fax: (63-74) 443-6724; 443-6724