

## PURCHASE ORDER

P.O.No.	<b>1304P-120</b>
Date :	<b>April 23, 2013</b>
Terms of payment :	<b>20-30 DAYS</b>
Mode of Procurement :	<b>Local shopping</b>

Please deliver to this office within 15 working days from receipt hereof the following:

NO.	QTY.	Unit	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMT.
			Materials for Airconditioner repair:		
	1	unit	Fan Blower 3 TR	3,500.00	3,500.00
	1	pc	Magnetic Contactor (3phase) 5 tons	2,000.00	2,000.00
	1	pc	Capacitor 3 TR	750.00	750.00
			xxxxxxxxnothing followsxxxxxxxx	total	6,250.00
					xxxxxxxxxxxxxxxx

- 1.The agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2.Render your bills in triplicate copies including the original.
- 3.If the date of the receipt of the P.O. by the dealer is not indicated,it shall be deemed received on the 10th working day from the date of the approval of the P.O.
4. For imported items,IMPORTATION DOCUMENTS specifically showing the condition,serial numbers of the equipment purchased,and tax receipts, should be submitted by the supplier.

Very truly yours,

**MARIA RHODELLA S. PARE**  
Chief Management Services  
Division

DATU MASDING M. ALONTO, JR. 4/24  
RVP PRO-10

BY: Metre Colaire Eng'g Services  
Name and Signature of  
Supplier/Representative