

PURCHASE ORDER

P.O.No.	1303P-078
Date :	March 11, 2013
Terms of payment :	20-30 DAYS
Mode of Procurement :	Shopping

Please deliver to this office within 15 working days from receipt hereof the following:

NO.	QTY.	Unit	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMT.
	600	reams	Mimeo Paper ,long	132.00	79,200.00
	300	reams	Mimeo Paper ,short	122.00	36,600.00
			for PHIC reproduction of forms	total	115,800.00
			xxxxxxxxnothing followsxxxxxxxx		xxxxxxxxxxxx

WITHIN THE COB 2513

AHMAD-AQUIL A. TAMANO

FINANCIAL MANAGING B

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of the receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the P.O.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

MARIA RHOELLA S. PARE
Chief Management Services
Division

DATU MASIDING M. ALONTO, JR.
RVP PRO-10

Received copy of P.O. on .

3/14/12