

PURCHASE ORDER

P.O.No.	1302P-023
Date :	February 6, 2013
Terms of payment :	20-30 DAYS
Mode of Procurement :	Local shopping

Please deliver to this office within 15 working days from receipt hereof the following:

WITHIN THE COP

- 1.The agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
- 2.Render your bills in triplicate copies including the original.
- 3.If the date of the receipt of the P.O. by the dealer is not indicated,it shall be deemed received on the 10th working day from the date of the approval of the P.O.
4. For imported items,IMPORTATION DOCUMENTS specifically showing the condition,serial numbers of the equipment purchased,and tax receipts, should be submitted by the supplier.

Very truly yours,

Comptrollership Unit Head -Designate

DATU MASIDING M. ALONTO, JR.
RVP PRO-10 L

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