

REPUBLIC OF THE PHILIPPINES  
PhilHealth Insurance Corporation  
709 CityState Center Bldg.  
Shaw Blvd. Brgy. Oranbo, Pasig City  
Telefax: 637-3158

PRID-PS-08

**JOB ORDER**  
(Non-Inventoriable Items)

Supplier COUNTRY LIFESTYLE HOME DÉCOR  
Address 9 Osmeña St., SFDM, Q.C.  
Tel.Fax No. 861-0148 / 352-0526 / 410-2932  
Supplier Registered with: PHILHEALTH

Work Order No. 13-07-024  
Date: July 11, 2013  
Term of Payment: On Account  
Mode of Procurement: Small Value Procurement

Office Order No. 0161, s. 2012  
upon approval of the following

Please deliver to this office within 15 working days

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	REVERNISH OF OFFICE TABLE AND BACK CABINET For the use of Office of the President and CEO at Room 1707	25,000.00	25,000.00
			LESS:		25,000.00
			EWT 2% 446.43		
			GMP 5% 1,116.07		1,562.50
			<b>07-213</b>		
			RIV #	TOTAL:	23,437.50
			13-0399 dtd. 07/04/13 PRID-PRSM - Emily D. Briones		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery. With provision for a back-up unit in case of repair.
- For order basis transactions, the release of checks is upon acceptance of the item(s).

Very truly yours,

CRISTINA G. MONSALUD  
AO III-OIC, Procurement Section

Certified Budget Available:	Funds Available in the amount of:	Php25,000.00
<i>Complet</i> CORAZON M. TABULAO Fiscal Controller III	<i>Lilia B. Garrido</i> LILIA B. GARRIDO Fiscal Controller II	APPROVED:  CHERIE CARMEN B. DIVINA Division Chief, PRSMD HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>July 2013</u> Expense Code: <u>843-10 / MAT: 6A65</u> Budget: <u>25,000 / PPA: PR/10</u> Remarks: <u>Don. PPA 1715, 52013</u>		CONFIRME: <i>Susan Wong</i> Print Name and Signature of Supplier/Representative
Received copy of J.O on _____		