

REPUBLIC OF THE PHILIPPINES
Health Insurance Corporation
1503 CityState Center Bldg.
Shaw Blvd. Brgy. Oranbo, Pasig City
TeleFax: 637-3158

PRID-PS-08

JOB ORDER
(Non-Inventoriable Items)

Supplier **J. F. MALLARI PHOTOGRAPHY**
Address **4-0 5th Avenue Place, 5th Ave., Global City, Taguig**
Tel.Fax No. **467-5222 / Telefax no. 861-0910**
Supplier Registered with: **PHILHEALTH**

Work Order No. **13-06-017**
Date: **June 13, 2013**
Term of Payment: **On Account**
Mode of Procurement: **Small Value Procurement**

Office Order No. 0161, s. 2012

Please deliver to this office within **As per schedule** from receipt hereof the following

| NO. | QTY | UNIT | SERVICE DETAILS | UNIT PRICE | TOTAL AMOUNT |
|-----|-----|------|--|------------|--------------|
| 1 | 1 | lot | PHOTOGRAPHY SERVICES FOR THE PHILHEALTH 2012 ANNUAL REPORT | 180,000.00 | 180,000.00 |
| | | | LESS: | | 180,000.00 |
| | | | EWT 2% 3,214.29 | | |
| | | | GMP 5% 8,035.71 | | |
| | | | | | 11,250.00 |
| | | | | | 168,750.00 |
| | | | RIV # 06 - 17 1 | | |
| | | | 13-0162 dtd. 03/12/13 Corplan - Roy D. Geronimo | | |

Terms & Conditions:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order (JO).
- All deliverables should have 100% compliance on the attached Terms of Reference which will form part of this Job Order.
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report

Very truly yours,

CRISTINA B. MONSALUD
AO IIII-OIC, Procurement Section

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| Certified Budget Available: 16/6/14 | Funds Available in the amount of: Php180,000.00 | APPROVED: |
| EDITHA O. RAMASTA Fiscal Controller IV | WILLIE M. BUMACOD Fiscal Controller IV | CHERIE CARMEN B. DIVINA Division Chief, PRSMD HEAD OF THE AGENCY or Authorized Representative |
| Within the COB: 2013 Expense Code: 745-40a (Contract Service) Budget: 180,000.00 Remarks: changeable to conform | | |
| CONFORME: JONATHAN MALLARI Signature over Printed Name and Position of authorized representative | | Received copy of J.O.: 6/24/13 Date |