

REPUBLIC OF THE PHILIPPINES  
**PhilHealth Insurance Corporation**  
709 CityState Center Bldg.  
Shaw Blvd. Brgy. Oranbo, Pasig City  
TeleFax: 637-3158

PRID-PS-08

**JOB ORDER**  
(Non-Inventoriable Items)

Supplier **VITALSTRATS CREATIVE SOLUTIONS CO.**  
Address 2/F Puno bldg., #47 Kalayaan Ave., Quezon City  
Tel.Fax No. 435-9379 / 435-9289  
Supplier Registered with: PHILHEALTH

Work Order No. **13-02-002**  
Date: February 12, 2013  
Term of Payment: On Account  
Mode of Procurement: Small Value Procurement

**Office Order No. 0017, s. 2012**

Please deliver to this office within **as per schedule** upon approval of the following

\*Per attached agreed work schedule; days spent for the review of the submitted draft by the end-user prior to approval of work not included.

NO.	QTY	UNIT	SERVICE DETAILS	UNIT PRICE	TOTAL AMOUNT
1	1	lot	EPRS AUDIO VIDEO PRODUCTION	228,000.00	228,000.00
			LESS:		228,000.00
			EWT 2% 4,071.43		
			GMP 5% 10,178.57		14,250.00
					213,750.00
			RIV # <b>02-138</b>		
			12-0890 dtd. 11/16/12 Formal Sector - Julius O. Mabesa		

**Terms & Conditions:**

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the delay as liquidated damages.
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledge to have been received by a representative either through fax or e-mail
- Delivery of the above item(s) shall be made within the prescribed schedule dates. Supplier are advised to inform Procurement Section at least two (2) days before the delivery. Use of elevator shall only be from 09:00 to 11:30 a.m. and 1:30 to 3:00 p.m. during Mon/Wed/Fri (MWF). All item(s) shall be delivered and accepted by the Procurement Section at 15th Floor, Room 1503 Citystate Ctr. Bldg. Pasig City
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report
- All deliverables should have 100% compliance on the attached Terms of Reference which will form part of this Job Order.

Very truly yours,

**CHERIE CARMEN B. DIVINA**  
Division Chief, PRSMD

Certified Budget Available: <u>Php 228,000.00</u>	Funds Available in the amount of: <u>Php 228,000.00</u>	APPROVED:
<b>EDITHA O. RAMASTA</b> Fiscal Controller IV	<b>WILLIE M. BUMACOD</b> Fiscal Controller IV	<b>LOLITA V. TULIAO, CESO V</b> Senior Manager, PRID HEAD OF THE AGENCY or Authorized Representative
Within the COB: <u>2013</u>	Expense Code: <u>795-40a (Contract Service)</u>	
Budget: <u>228,000</u>	Remarks: <u>change to PAMS</u>	
CONFORME: <u>Anthony J. Lozano</u> Signature over Printed Name and Position of authorized representative		Received copy of J.O.: <u>02-20-13</u> Date