

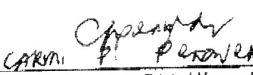
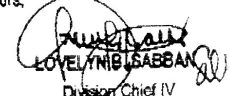
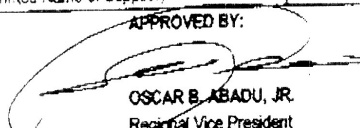
PURCHASE ORDER						
Philhealth Regional Office 02						
Supplier: HLYC Trading				PO NO. : 12-070-0042		
Address: 1133 E. Aguilar St., Brgy. 266, Zone 024, Tondo Manila				Date : 7/12/2012		
TIN: 243-030-591-000 VAT				P. R. NO: _____		
Mode of Procurement: Public Bidding				Date : _____		
<p>Gentlemen:</p> <p>Please furnish this office the following articles subject to the terms and conditions contained herein.</p>						
Place of Delivery: <u>The Builder's Place, Del Rosario St., Tug. City</u>				Delivery Term: 25 days		
Date of Delivery: _____				Payment Term: Credit		
Stock #	Unit	Description		Qty.	Unit Cost	Amount
E0087	unit	Scanner - flatbed		1	3,161.22	3,161.22
		Details	Standard	Supplier's Specification		
		Brand/Model	Any	Canonlide110		
		Type	Flatbed	Comply		
		Color Depth	48 bit output	Comply		
		Optical Resolution	At least 2400 x 2400 dpi	2400 x 4800 dpi		
		Grayscale Depth	16 bit output (256 Gray Levels)	COMPLY		
		Preview	At least 15 seconds (the faster, the better)	14 seconds		
		Interface	Highspeed USB (2.0)	COMPLY		
		Scanning Area	A4 Size	COMPLY		
		Should be Windows 95/98/2000/XP Compatible	Y	COMPLY		
		Should have a USB Cable and Manuals	Y	COMPLY		
		Total Weight	Please specify	3.4 lbs.		
		Warranty	At least 1 year	COMPLY		
TERMS and Conditions						
I. SUPPLY, DELIVERY, AND TESTING SCHEDULE						
		1.1 The delivery and installation period to PhilHealth Regional Office 2 shall be twenty five (25) calendar days upon the issuance of the Purchase Order. All expenses for the delivery of the above-mentioned IT Equipment shall be at the expense of the winning bidder. A penalty of one-tenth (1/10) of one (1) percent (%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by the PHIC authorized representatives.				
		1.2 The proponent should provide the description of said equipment. The breakdown of parts (with serial numbers), software CD power adapter (if applicable).				
		1.3 The proponent should provide all user manuals, technical materials, system manuals, troubleshooting and installation guide.				
		1.4 The proponent must indicate the details of installation for the entire project. Both parties will determine the installation and implementation of the other services based upon the agreed schedule. Implementation will immediately commence upon the issuance of the Notice to Proceed. The winning proponent shall guarantee the installation and testing the equipment for seven (7) days after the delivery of the same.				
II. TECHNICAL ASSISTANCE						
		2.1 The proponent should be able to provide a technical team and dedicated personnel who will be tasked with the supply, delivery, configuration, installation testing and maintenance of the equipment. This team shall be composed of a project manager and support staff (all references should be listed to validate information).				
		2.2 During the period of the project, the proponent team should successfully provide technical assistance for hardware supply, maintenance and support.				

	2.3 The winning bidder should coordinate with MR. MARLON T. MALANA or MARILON A. ORTEZA of the Information & Technology Management Section regarding the technical support and other matters after awarding of project in order to facilitate a faster response with the needed support.			
	III. WARRANTY AND AFTER SALES SUPPORT FOR COMPUTER, LAPTOP, PRINTER, and SCANNER			
	3.1 For After Sales Support, the supplier should be able to present a certification from the manufacturer, the list of certified service engineers. The supplier shall designate a certified service engineer (company name, contact person and phone number) out of the list provided by manufacturer. All service units should be of equal/ superior specification to that of the delivered units.			
	3.2 A seven (7) hours a day and five (5) times a week (7x5) on-call and on-site support must be made available to PHIC. If any of the delivered IT equipment malfunctions, the PRO General Services Unit shall forward the encountered problem after proper evaluation and recommendation of the Information Technology Management Section to the designated certified service engineer/ authorized service center via e-mail / facsimile and helpdesk (phone).			
	The Service Response Time			
	On Call	On Site	Remarks	
	Sam to 5 pm	5 pm, next business day (On site cut-off period)	The on-site service engineer should be able to provide recommendation within the cut-off period. Penalty shall be imposed if lapses occurred	
	3.3 The winning bidder shall provide a Local Service Center (LSC) (from Tuguegarao City or any LSC from the Region) which will be responsible in trouble shooting IT equipment problems ranging from simple to complex.			
	3.5 A strict implementation of one-tenth (1/10) of one (1) percent (%) penalty of the unit price of the defective item shall be imposed for every day of delay on service response time / issuance of service unit. To properly monitor or validate the performance of the service engineer, he/she is required to provide a service/ job order form indicating the current date, time and the transaction transpired in the PhilHealth Regional Office 2 (where the supportservice from the supplier is conducted.) As soon as the engineer had checked and declared that the defective unit/s cannot be repaired within the service response time or on-site cut-off period, the units should be made available within the next 48 hours. Any movement of the service unit/s and malfunctioned/repared unit/s shall be charged against the account of winning supplier. The assigned service engineer should be able to determine on-site if defective equipments/s is/are under warranty or not. But, once the defective unit/s has/have been pulled-out by the service engineer or the supplier's representative, the said unit replaced with a new unit (should be equal or higher specification).			
	V. TRAININGS			
	5.1 The Supplier must provide technical trainings free of charge. The training must be provided thirty (30) calendar days after the delivery period. The Supplier must provide in-depth technical trainings at manufacturers' authorized training centers/laboratory and to be conducted by manufacturers' certified trainers/instructors for PhilHealth Regional Office 2 technical support personnel. The trainings shall focus on the technology used by the equipment and its applications and must include hands-on exercises.			
	The following courses are listed below:			
	Course Title	Venue	Duration	
	Intensive Hardware and Software Training for Desktop PC	PhilHealth Regional Office 2	½ day	
	Windows 7 Advance Technical Training (Course: Installing & Configuring Windows 7 Operating System)	PhilHealth Regional Office 2	½ day	
	MS Office 2007	PhilHealth Regional Office 2	½ day	
	Printer Trouble Shooting Maintenance	PhilHealth Regional Office 2	½ day	
	VI. DOCUMENTATION			
	6.1 The bidder must provide user system manuals and technical materials of each device. Complete documentation of software and licenses, utility and recovery disks must also be provided including the inventory of the desktop PC components, Laptops, Flatbed Scanner, Surveillance Camera & Printers and their serial number.			
	VII. ACCEPTANCE			

FROM : HLYCOTRADING

FAX NO. : 3105789

Jul. 15 2012 11:00PM P1

7.1 PhilHealth Regional Office 2 technical personnel must review and approve the installation and testing conducted by the vendor based on the test and actual results submitted. All deliverables mentioned above should be checked by PhilHealth Regional Office 2 and complied by the vendors before final acceptance and turn over of the project.		
(Total Amount in Words) Three Thousand One Hundred Sixty One Pesos and Twenty Two Pesos.		3,161.22
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Render your bills in triplicate copies including the original. If the date of receipt of the PO by the dealer is not indicated, it shall be deemed received on the 10th working day from the date of the approval of the PO. For imported items, IMPORTANT DOCUMENTS specifically showing the condition, serial numbers of the equipment purchased and the tax receipts should be submitted by the supplier.</p>		
CONFORME:	Very truly yours,	
 KAREN P. PEREZADA 7/12/2012 (Signature over Printed Name of Supplier)	 LOVELYN B. SABBAN Division Chief IV	
APPROVED BY:  OSCAR B. ABADU, JR. Regional Vice President		
Funds Available:	KELLY MAE D. CALIMAG Fiscal Controller III	ALOBS NO: _____ Amount: _____