

PURCHASE ORDER

P.O. No.:	P-12-131
Date:	26-Dec-12
Term/s of Payment:	on account
Mode of Procurement:	Small Value

3 days

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	unit	Chair, Executive, model A37	6,995.00	6,995.00
2	6	unit	Chair, Visitors	1,995.00	11,970.00
			Total		18,965.00
			Less: 5% Final Tax	846.65	
			1% EWT	169.33	
			Net of Tax		1,015.98
					17,949.02

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order/P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery Receipt and Sales Invoice shall be required for the one-time complete delivery of the goods.
4. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
5. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

IMELDA CRISTETA D. VILLAMAR
Division Chief, MSD

Certified Budget Available	Funds Available in the amount of:	PhP 18,965.00	APPROVED:										
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><u><i>[Signature]</i></u> LILIBETH M. PALACI Fiscal Controller II Budget Officer-Des.</p> </div> <div style="width: 45%;"> <p><u><i>[Signature]</i></u> MARIA LINDA H. GADINGAN Fiscal Controller III</p> </div> </div>			<p><u><i>[Signature]</i></u> ELVIRA C. VER Regional Vice President</p>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Within the COB:</td> <td style="width: 85%;">2012</td> </tr> <tr> <td>Expense Code:</td> <td>2-29-00</td> </tr> <tr> <td>Budget:</td> <td>CA-Mag</td> </tr> <tr> <td>Remarks:</td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </table>			Within the COB:	2012	Expense Code:	2-29-00	Budget:	CA-Mag	Remarks:				
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<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;"> <p>Received Copy of P.O. on <u>Dec. 26, 2012</u></p> </div> <div style="width: 45%;"> <p>CONFORME: <u><i>[Signature]</i></u> RONNIE M. RUIZ Print Name and Signature of Supplier/Representative</p> </div> </div>													