




PURCHASE ORDER

P.O. No.:	P-12-098
Date:	Nov. 7, 2012
Term/s of Payment:	C.O.D
Mode of Procurement:	Small Value

[illegible]

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order/P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery Receipt and Sales Invoice shall be required for the one-time complete delivery of the goods.
4. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
5. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.


IMELDA CRISTETA D. VILLAMAR
Division Chief, MSD

Certified Budget Available	Funds Available in the amount of:	PhP 23,700.00	APPROVED:
 LILIBETH M. PALACI Fiscal Controller I		 Maria Linda H. Gadingan Fiscal Controller III	
Within the COB: _____ Expense Code: _____ Budget: _____ Remarks: _____		 ELVIRA C. VER Regional Vice President, PRO-CAR 11/7/12	

Received Copy of P.O. on 11/7/2012

CONFORME: *[Signature]*
EVERETT MANTON
Print Name and Signature
of Supplier/Representative