

emailed 9/12

PURCHASE ORDER

P.O. No.:	P-12-085
Date:	12-Sep-12
Term/s of Payment:	on account
Mode of Procurement:	shopping

Please deliver to this office within 3 days from receipt hereof the following:

[illegible]

Terms & Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order/P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery Receipt and Sales Invoice shall be required for the one-time complete delivery of the goods.
4. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
5. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

IMELDA CRISTETA D. VILLAMAR
Division Chief, MSD

Certified Budget Available	Funds Available in the amount of:	PhP 25,200.00	APPROVED:
<div style="display: flex; justify-content: space-between;"> <div> <u><i>L. Palaci 9/12</i></u> LILIBETH M. PALACI Fiscal Controller I/ Budget Officer-Des. </div> <div> <u><i>ph</i></u> MARIA LINDA H. GADINGAN Fiscal Controller III </div> </div>		<u><i>awingodogod</i></u> f ELVIRA C. VER 9/12 Regional Vice President	
Within the COB: _____ Expense Code: _____ Budget: _____ Remarks: _____			

Received Copy of P.O. on _____

CONFORME:
RICARDO LLANITOS ✓
Print Name and Signature
of Supplier/Representative

REQUISITION AND ISSUE VOUCHER


DATE: 28-Aug-12

BUDGET SECTION

C.O.B. _____ Expense Code: _____

Charge to: _____

Remarks: _____

 Signature

Note: Requisitioner must invariably cross out all spaces not used below last article requisitioned.

Buyer/ Canvasser in charge:

Sherwin T. Cerilo

This is to certify that the above quotation are existing and lowest prevailing in the local market.

Prepared by: 12.09.0997

Prepared by: 12.09.0007 Recommending Approval:

domingodgad
DOMINGA A. GADGAD, MD

INGA A. GADGAD, MD
BAC Chairperson
Date: 9/12/12

LEIZLE B. ANONGOS
Administrative Officer IV

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Administrative Officer IV

Approved by:

Amilner

IMELDA CRISTETA D. VILLAMAR
Division Chief, MSD