

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
4/F SSS Bldg., Harrison Road, Baguio City
Tel. # (074) 444-9862 / 444-8361 / 446-0371

PURCHASE ORDER

Supplier: Copylandia Office Systems
Address: GF Paladin Hotel, #136 Abanao Ext. cor Carifio St., Baguio City
Tel./Fax No.: 446-5356/446-5357
Supplier Registered with: _____

P.O. No.: P-12-038
Date: 25-Apr-12
Term/s of Payment: c.o.d.
Mode of Procurement: Direct Contracting

Please deliver to this office within _____ upon payment _____ from receipt hereof the following:

NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	2	roll	Master, RZ A3 77	4,850.00	9,700.00
2	10	tube	Ink, RZ black	1,690.00	16,900.00
3	3	tube	Ink, GR black	1,690.00	5,070.00
			TOTAL		31,670.00
			Less: 10% Discount		3,167.00
			Net of Discount		28,503.00
			Less: 5% Final Tax	1,272.46	
			1% EWT	254.49	1,526.95
			Net of Tax		30,143.05

Terms & Conditions:




1. The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order/P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery Receipt and Sales Invoice shall be required for the one-time complete delivery of the goods.
4. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
5. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Very truly yours,

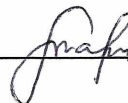
NO 12.04.0390



IMELDA CRISTETA D. VILLAMAR
Division Chief, MSD

Certified Budget Available	Funds Available in the amount of: PhP 31,670.00	APPROVED:
 SARAH P. CIRIACO Fiscal Controller III	 MARIA LINDA H. GADINGAN Fiscal Controller III	 ELVIRA CIVER Regional Vice President
Within the COB: 2012 Mode		
Expense Code: 774-10		
Budget:		
Remarks:		

Received Copy of P.O. on

 5-3-12

CONFORME:


COPYLANDIA
Print Name and Signature
of Supplier/Representative

RISO KAGAKU CORPORATION

TAMACHI CENTER BUILDING
B-34-7 SHIBA, MINATO-KU, TOKYO 108-8355 JAPAN
TELEPHONE : (03) 5441-0961
FAX : (03) 5441-6968

CERTIFICATE OF EXCLUSIVE DISTRIBUTOR STATUS

TO WHOM SO EVER IT MAY CONCERN:

We hereby certify

1. COPYLANDIA OFFICE SYSTEMS CORPORATION is our exclusive distributor in the Philippines for RISO Brand machines of the following models and related accessories, consumables and spare parts:

GR3770/GR3750/GR2750/GR2710/GR2700/GR1750/GR1700
FR3950/FR3910/FR3955/FR3950a
RA4200/ RA4300/ RA4900/ RA5900/ RC6300/TR1530
RN2550/RN2150/RN2255/RN2050/RP3700/RP3500/V8000/SP4000/
EZ430/EZ330/EZ370/EZ570/ MZ200/EZ230/EZ170/EZ500/
MZ770/MZ870/EZ201/EZ231/EZ371/EZ571
ComColor9050/ComColor7050/ComColor7010/ComColor3050/
ComColor3010

2. COPYLANDIA OFFICE SYSTEMS CORPORATION is trained by us and is fully competent to handle installation, warranty and after sales service requirements for the above RISO Brand machines installed in the Philippines.
3. COPYLANDIA OFFICE SYSTEMS CORPORATION has service facilities and they also maintain adequate stocks for spare parts and consumables for the service and maintenance contract directly with the customers.
4. Validity of the certificate is till 31st March, 2013.
5. This certificate supersedes any former certificate.

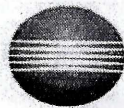
RISO KAGAKU CORPORATION

Yasunobu Takahashi

Yasunobu Takahashi
General Manager
Asia Sales Department

Date: March 2nd 2012

COPYLANDIA
Joseph
CERTIFIED TRUE



KONICA MINOLTA

Singapore, March 30th, 2012

Copylandia Office Systems Corporation
718 Sgt. Bumatay St. 1550, Mandaluyong City,
Philippines

LETTER OF CONFIRMATION

To whom it may concern,

We, Konica Minolta Business Solutions (S) Pte Ltd, a company organized and existing under the laws of Singapore and having its principal place of business at 10 Teban Gardens Crescent, Singapore 608923, hereby confirm that we appointed Copylandia Office Systems Corporation, a company organized and existing under the laws of Philippines and having its principal place of business at 718 Sgt. Bumatay St.1550, Mandaluyong City, Philippines as our exclusive distributor for the sale and/or rental of the Develop brand transfer type electrostatic plain paper copying machines and their consumables and spare parts in PHILIPPINES, subject to and in accordance with the Agreement dated 26th March, 2012 between Copylandia Office Systems Corporation and our company and Copylandia Office Systems Corporation accepts the appointment.

This letter shall be valid until March 31, 2013.

Yours faithfully



Ryo Maruhashi
Managing Director

COPYLANDIA
CERTIFIED TRUE COPY

Giving Shape to Ideas