

JOB ORDER




J.O. No.:	<u>J-12-040</u>
Date:	<u>7/30/2012</u>
Term/s of Payment:	<u>on account</u>
Mode of Procurement:	<u>small value</u>

Please deliver to this office within 2 days from receipt hereof the following:

[illegible]

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1% of the total value of undelivered order for each day of the delay as liquidated damages.
2. If the date of receipt of the Purchase Order/P.O. by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have been received by a representative either through fax or e-mail.
3. Delivery Receipt and Sales Invoice shall be required for the one-time complete delivery of the goods.
4. Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
5. Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

IMELDA CRISTETA D. VILLAMAR
Division Chief, MSD

Certified Budget Available	Funds Available in the amount of:	6,236.72	APPROVED:
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  LILIBETH M. PALACI Fiscal Controller I </div> <div style="text-align: center;">  Maria Linda H. Gadingan Fiscal Controller III </div> </div>			 ELVIRA C. VER Regional Vice President, PRO-CAR <div style="font-size: 1.5em; margin-top: 10px;">7/30/12</div>
<div style="border: 1px solid black; padding: 5px;"> Within the COB: _____ Expense Code: _____ Budget: _____ Remarks: _____ </div>			

Received Copy of J.O. on _____

CONFORME: _____

Print Name and Signature
of Supplier/Representative