

REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation
8/F Golden Peak Tower
Gorordo Ave. corner Escario Street, Cebu City
Tel. No. 233-3287 (Telefax)

PURCHASE ORDER

Supplier: Diamond Trading and Services
Address: Mandaue City
Tel./Fax. No. 3446259
Supplier Registered With: _____
Please deliver to this office within 30 days from receipt hereof the following:

P.O. No.: 08-069-12

Date: Aug. 2, 2012

Terms of Payment: 30 days

Mode of Procurement: Local Shopping

8-3-12

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
	2	carts	Ink HP CC625AA	2,405.00	4,810.00
	6	carts	Toner 12A	1,950.00	11,700.00
					<u>16,510.00</u>
					<u>(884.46)</u>
					<u>15,625.54</u>

8/10/12
8/20/12
Comps.

785 16,510 16,510 -

Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 10th day from the date of the approval of the P.O.
4. For the imported items, **IMPORTATION DOCUMENTS** specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Funds available in the amount of: ₱16,510.00

Josette E. Bacalso
Fiscal Controller IV

PR No. 12-07519 dated July 17, 2012

Requested by: Nellie Marie C. Banzon, AO IV

Very truly yours,

Atty. Gerardo S. Ortiz
Division Chief IV - MSD

Prepared by:
Jocelyn E. Divinagracia
ASO II

Approved:
WILLIAM O. CHAVEZ
Regional Vice President

Received copy of P.O. on: _____
By: _____

CONFORME:

Sumray Macdures
Printed Name & Signature
of Supplier/Representative