

## PURCHASE ORDER

P.O. No.: 06-050-12  
Date: June 18, 2012  
Term of Payment: 30 days  
Procurement: Local Shopping

Please deliver to this office within 30 days from receipt hereof the following:

NO.	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
	1	unit	Bookshelf height : 1.745M length : .78 M width : .30M with glass  * see drawing          <div style="text-align: center; font-size: 2em;">7/27/12</div>	10,000.00	<b>10,000.00</b> <del>(15,000.00)</del> <u>4,000.00</u>
Note : For Tagbilaran LHIO				239 10,000 10,000	

Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 of 1 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed received on the 10th day from the date of the approval of the P.O.
4. For the imported items, **IMPORTATION DOCUMENTS** specifically showing the condition, serial numbers of the equipment purchased, and tax receipts, should be submitted by the supplier.

Funds Available in the amount of: 710,000

**Josette E. Bacalso**  
*Fiscal Controller IV*

PR No. 12-03239 dated March 23, 2012  
Requested by: Nellie Marie C. Banzon , AO IV

Prepared by:

Jocelyn E. Divinagracia  
ASO II

Very truly yours,

Atty. Gerardo S. Ortiz  
Division Chief IV - MSD

**Approved:**

**WILLIAM O. CHAVEZ**  
Regional Vice President

Received copy of P.O. on: 9/20/12  
By: \_\_\_\_\_

CONFORME:

Printed Name & Signature  
of Supplier/Representative