

PURCHASE ORDER

By: ft Date: 11/5/71

Supplier **Maileen Merchandising**
Address Valencia St, Puerto Princesa City
Tel./Fax No. 433-2103
Supplier Registered with:

PO No.	12-10-05
Date	October 4, 2012
Terms of Payment	on account
Mode of Procurement	LOCAL SHOPPING

Please deliver to this office within **10 days** from receipt hereof the following:

NO	QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	10	cart	RIBBON for EPSON LQ 2070/2080/2180 and FX2180 printer	970.00	9,700.00
2	4	cart	INK CARTRIDGE for HP Laserjet HPV40 (C6615A)	1,500.00	6,000.00
3	3	cart	INK CARTRIDGE for HP Laserjet HPV40 (C6578A)	1,750.00	5,250.00
4	9	pcs.	SIGNPEN-0.7mm, Black, gel type	21.00	189.00
5	4	bttls	JANITORIAL-Air Freshner, aerosol type, spray mist, 280 ml/150g per can assorted scent	206.00	824.00
6	1	pc	JANITORIAL-Toilet Brush	27.00	27.00
7	3	pckts	BATTERY-Alkaline, size AA, 2pcs/packet	60.00	180.00
8	3	pckts	BATTERY-Alkaline, size AAA, 2pcs/packet	60.00	180.00
9	4	bxs	CONTINUOUS FORMS-11 x 10-5/8, 1 PLY, PLAIN, 70 gsm, 1000 sets/box	865.00	3,460.00
10	5	pcs	ERASER-Rubber, steadtler	15.00	75.00
11	60	pcs	FOLDER-Pressboard, plain, for legal size papers/documents	9.00	540.00
12	35	reams	PAPER-Multicopy, for laser printer/ink-jet printer, high speed, copier, 210mm x 297 mm (A-4), 80 gsm	190.00	6,650.00
13	20	reams	PAPER-Multicopy, long, 8 1/2 x 13	179.00	3,580.00
			nothing follows	TOTAL	36,655.00
			for Palawan Service Office		
			4th QUARTER SUPPLIES		
			Less: WVAT 5%	1,832.75	
			EVAT 1%	366.55	2199.30
			reference: RIV # PSO-12-05-081 dated May 7, 2012, PSO 12-05-082 dated May 7, 2012		
TOTAL			Consolidated RIV for October to December 2012		34,455.70

Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed on the 10th working day from the date of the approval of the P.O.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of equipment purchased, and tax receipts, should be submitted by the supplier.

Funds available in the amount of **P 36,655.00**


CATALINA R. AMATUS
Fiscal Controller IV

Very truly yours,

ARACELI J. LAINEZ
Division Chief IV - MSD

APPROVED:

PAOLO JOHANN C. PEREZ
Regional Vice-President

Date Approved: 10/15/12

Received copy of P.O. on 2/25/12
By Emily Angeles 10-36-12

CONFORME:

Printed Name/Signature of Supplier/Representative