

# PURCHASE ORDER

Supplier **Petal Trading & Services**  
Address Fernandez St., Puerto Princesa City Palawan  
Tel./Fax No. 433-2855  
Supplier Registered with:

PO No.  
Date  
Terms of Payment  
Mode of Procurement

12-08-04
August 9, 2012
on account
LOCAL SHOPPING

Please deliver to this office within **10 days** from receipt hereof the following:

[illegible]

Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed on the 10th working day from the date of the approval of the P.O.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

Funds available in the amount of P 1003.00

*Catalina R. Amatus*  
CATALINA R. AMATUS  
Fiscal Controller IV



ARACELI J. LAINEZ  
Division Chief IV - MSD  
APPROVED:

**PAOLO JOHANN C. PEREZ**  
Regional Vice-President  
Date Approved: 8-13-12

Received copy of P.O. on 8/17/12 per  
By M.A. ESPARZA SP. ESPARS

CONFORME:

Printed Name and Signature of Supplier/Representative