

**PURCHASE ORDER**Supplier **DELNOR MARKETING**

PO No.

**12-06-01**Address **198 Morada St., Lipa City, Batangas**

Date

**June 6, 2012**Tel./Fax No. **756-2730**

Terms of Payment

**on account**

Supplier Registered with:

Mode of Procurement

**LOCAL SHOPPING**Please deliver to this office within **10 days** from receipt hereof the following:

NO	QTY.	UNIT	ITEM DESCRIPTION	UNIT	TOTAL
1	57	btls	ALCOHOL Rubbing 70% Isoprophyl 500ml	75.00	4,275.00
2	377	pcs	BALLPOINT PEN, Fine point, Black	3.80	1,432.60
3	50	pcs	BALLPOINT PEN, Fine point, Violet	4.50	225.00
4	80	pcs	BALLPOINT PEN, Fine Point, Blue	3.80	304.00
5	50	pcs	BALLPOINT PEN, Fine point, Green	4.50	225.00
6	75	pcs	BALLPOINT PEN, Fine point, Red	3.80	285.00
7	20	pcs	CLEAR BOOK plastic	40.00	800.00
8	1	pc	CORRECTION FLUID, Water based 15ml bottle	30.00	30.00
9	70	btls	GLUE, multipurpose 130 gms	38.00	2,660.00
10	1	unit	NUMBERING MACHINE 3mm	120.00	120.00
11	1,000	rms	PAPER COPY, Multicopy, A4 (Light Yellow) 80 gsm	245.00	245,000.00
12	14	bxs	RUBBERBAND Big 18" TRANSPARENT	170.00	2,380.00
13	27	bxs	RUBBERBAND SMALL 350gms	170.00	4,590.00
14	17	btls	STAMP PAD INK with applicator (violet) 50ml	85.00	1,445.00
15	49	rolls	TAPE TRANSPARENT size 2" (48mm) 50 meters	24.00	1,176.00
16	85	rolls	TAPE TRANSPARENT size 1" (24mm) 50 meters	13.50	1,147.50
17	2	rolls	TAPE TRANSPARENT size 3"	75.00	150.00
18	10	pcs	BALLPOINT PEN with STAND (refillable)	28.00	280.00
19	4	CART	RIBBON for EPSON LX300 (SO15264)	100.00	400.00
20	3	CART	TONER CARTRIDGE for HP PRINTER 1505 (Q36A)	3,390.00	10,170.00
21	7	CART	TONER CARTRIDGE for CANON MF435d (Fx9s)	3,740.00	26,180.00
			<b>**nothing follows**</b>	<b>TOTAL</b>	<b>303,275.10</b>
			Supplies for July to September 2012		
			Less: WWAT 5%	15,163.76	
			EVAT 1%	3,032.75	<b>18,196.51</b>
			reference: Consolidated RIV for July to September 2012		
<b>TOTAL</b>					<b>285,078.59</b>

## Conditions:

1. The agency shall impose penalty in an amount equivalent to 1/10 percent of the total value of undelivered order for each day of the delay as liquidated damages.
2. Render your bills in triplicate copies including the original.
3. If the date of receipt of the P.O. by the dealer is not indicated, it shall be deemed on the 10th working day from the date of the approval of the P.O.
4. For imported items, IMPORTATION DOCUMENTS specifically showing the condition, serial numbers of equipment purchased, and tax receipts, should be submitted by the supplier.

Very truly yours,

Funds available in the amount of **P 303,275.10****CATALINA R. AMATUS**

Fiscal Controller IV

**JARACELI J. LAINEZ**

Division Chief IV - MSD

APPROVED:

**PAOLO JOHANN C. PEREZ**

Regional Vice President

Date Approved: **JUNE 18, 2012**

Received copy of P.O. on

By

CONFORME:

Printed Name and Signature  
of Supplier/Representative